

**LAMPETER TOWN COUNCIL
CYNGOR TREF LLANBEDR PONT STEFFAN**

**MINUTES OF A FULL COUNCIL MEETING HELD ON THURSDAY
26th APRIL AT 7.30PM AT THE TOWN HALL, LAMPETER**

1. CHAIRPERSON'S WELCOME

Before the commencement of the full meeting, the Mayor Dorothy Williams, welcomed to new members. They were Elsie Dafis 13 Parcyfelin, Lampeter SA48 7HU and Lynda Mason-George, 11 Parcyfelin, Lampeter, SA48 7HU. They have been duly elected to serve on the Town Council as a result of an uncontested Election. They signed the "Declaration of Acceptance of Office" before commencing their roles as Town Councillors.

PRESENT:

Cllr. Mayor Dorothy Williams (Chairperson)

Cllrs: Deputy-Mayor Chris Thomas, Cecilia Barton, Andrew Carter, Elsie Dafis; Hazel Davies, John Davies, Margaret Davies-Evans, Greg Evans, Robert Harris, Lynda Mason-George, Robert Phillips, Selwyn Walters and Derek Wilson.

P.C. Jo Grey accompanied by another Police Officer.

2. APOLOGIES

1.1 Apologies for absence were received from Cllr. Kistiah Ramaya.

3. DECLARATIONS OF INTEREST

The following councillor declared her personal interest in the matter recorded in the following minutes:

Name of member:	Paragraph:	Matter under consideration:
Cllr. Mayor D.Williams (vacated the premises)	8.2 (third app. listed)	Planning application.

In the absence of the Mayor, when discussing the matter referred to, under paragraph 8.2, the meeting was chaired by the Deputy-Mayor Chris. Thomas.

4. CONFIRMATION OF THE MINUTES OF THE MEETING OF THE 29th MARCH

It was resolved to confirm as a true record, the Minutes of the Meeting of the Town Council, held on the 29th of March, apart from the following amendments:

- **Point 5.9: The Cwmmins** has not, as was reported, existed as the "village-green". The matter of charges has been held in abeyance by the county council, due to ongoing legal investigations;
- **Point 11.4: Meals on Wheels Service:** It was decided to omit the last part of the sentence, including "Wiltshire".
- **Point 11.6: Town Council's Notice Board:** The word "not" is to be deleted, due to a typing error.

The minutes were then signed by the Cllr. Mayor Dorothy Williams.

5. POLICE MATTERS

PC Jo Grey reported that there had been 44 crimes during the month, with a 38% detection rate. The following issues were discussed:

5.1 Parking on North Road, opposite the Mill Street Entrance

A single yellow line (Traffic Order of "Prohibition of Parking" 8am-6pm, all days), will be painted shortly on the western side of North Road, opposite the junction of/entrance to Mill Street and up to the entrance to the Bryn, in a bid to control parking in this area. Despite the introduction of this measure, it was reported that residents of Mill Street, remain concerned that road-safety is compromised by cars parked around the junction with North Road and traffic turning out of that entrance. Cllr Harris stated that this was a serious road-safety issue and appealed to the police to enforce the rules strongly about parking in this area, as it is illegal to park opposite a junction. He also requested that P.I. Mark James, should meet residents to discuss their concerns.

5.2 Diesel Thefts Arrest

PC Jo Grey confirmed that the police have arrested a man, they believe was behind a spate of diesel thefts, over recent months.

5.3 Neighbourhood Watch Scheme

Lampeter police are hoping to form a Neighbourhood Watch Scheme, within the next four to six weeks in Maesyderi Estate, after vandalism on the site aimed at vehicles, and the cutting of telephone cables.

5.4 **Alcohol Bye-law on the streets of Lampeter-** arrangements ongoing.

5.5 **Forged Notes – 23 thefts**

6. MATTERS ARISING FROM PREVIOUS MINUTES

6.1 **AGM Arrangements:** The agenda and order of the meeting, were circulated to members. The AGM will be held at the Old College Hall, University of Wales, Lampeter on the 4th May at 6.30pm. Items on the agenda will include the "Election of the Town Mayor" (Cllr. Christopher Thomas); "Appointment of Deputy-Mayor" (Cllr. Selwyn Walters) and the appointment of the Town Mayor's Chaplain (Canon Aled Williams).

6.2 **LAS Site Visit:** Members reported that an interesting site-visit had taken place on the 2nd April.

6.3 **CCTV Cameras:** The CCTV Unit Report for the period to March 2007, was received from the county council. All Lampeter cameras were reported to be operational, apart from one camera. There had been one request from the police to view video media and one request for Investigation/Court purposes. The anticipated reduction in the annual CCTV payment (from £19,600 to £12,000, at the beginning of the present financial year), has not, as yet, been brought to fruition. Cllr. R.Phillips agreed to contact the county council to ask when the reduced payment is likely to start. And to enquire about the malfunction of the one camera.

The Town Council is awaiting a reply from Mr S.Gibbs, the Manager of the Computing Services at Lampeter College, regarding proposals, in relation to their new CCTV system.

- 6.4 **Update, regarding the bench** - Kakitsuka Family; arrangements to find a suitable location, are ongoing.
- 6.5 **The Role of Honour:** updating the names of past Mayors: Mr Robert Blainey will undertake this work, in the near future.
- 6.6 **Proposed Vehicle Activated Warning Sign:** 30 ARAF SLOW: Ceredigion County Council (CCC): Aberaeron approach to the town: it was conveyed that it will not be necessary to move the town sign from its present position, in order to accommodate the Proposed Vehicle Activated Warning Sign. This will now be positioned elsewhere.
- 6.7 **Policy Guidance on Managing Footway Obstructions:** CCC; Cllr Carter reported that he is in the process of reading this document.
- 6.8 **One Voice Wales:** Ceredigion Area Meeting 11/03/2007- awaiting the minutes of this meeting.
- 6.9 **Housing Development at Forest Road** CCC: In light of the Town Council's concerns regarding the proposed "Maes Hyfryd" and the alternative "Coed Barcud", put forward by the Town Council, the county council has requested that the developers contact the Town Council, directly, in order to agree a mutually acceptable estate name.
- 6.10 **Welsh Language Policy** – a copy was circulated to members, for discussion at the next meeting.
- 6.11 **Signs to inhibit the dumping of litter:** these will be displayed in Forest Road and in the "Hen Feddau" region.

7. Correspondence

- 7.1 **A Shared Responsibility:**
Local Government's contribution to improving people's lives:
A policy statement from the Welsh Assembly Government (WAG): noted for information.
- 7.2 **Brief Summary of A Shared Responsibility:** One Voice Wales: noted for information.
- 7.3 **Guidance on Establishing a Complaints Procedure:**
One Voice Wales: noted for information.
- 7.4 **Community Health Council (CHC):** dates of forthcoming meetings: this poster would be displayed in the vicinity.
- 7.5 **Information Commissioner's Office:**
Step-by-step guide to responding to requests for information: noted for information.
- 7.6 **Being Part of It :** Health Challenge Wales: Spring Edition 2007: for the perusal of members.
- 7.7 **Public Services Ombudsman for Wales:**
Raising Awareness of the Ombudsman Service: for information only.
- 7.8 **Ceredigion Local Development Plan:** Public Consultation on the Draft Delivery Agreement : February 2007 CCC Cllr Mayor D.Williams has submitted comments to the county council, in relation to this document. Acknowledgement received from the county council.
- 7.9 **Zurich Municipal:** notification of a Health & Safety Seminar, in Cardiff.

- 7.10 **Consultation on the introduction of a variable advisory 20mph speed limit- Lampeter Primary & Secondary School:** it would be conveyed that the town council is fully supportive of this proposal.
- 7.11 **Meals on Wheels Response to the letter sent to CCC:** In the reply it was mentioned that the county council is considering an alternative way of delivering the service, because of the increased cost of running the service by means of the Women's Royal Voluntary Services (WRVS). The county council is not cutting back on the meals provided, either in number or in quantity, but it is seeking adjustments in the cost of distribution and administration. CCC has calculated that, in a full year and with a general change to the current system, savings of £170,000 could be achieved in the cost of distribution and administration. Without that saving, the residents of the County will save reductions in other services. The county council has decided to introduce the new system of distribution on a limited basis, and will assess the results of the pilot project before moving further. Representations made by the Town Council and others, concerning the current service will be taken into account in the consideration of the service following the assessment of the trials.
- 7.12 **Posters displaying information in relation to the 3rd May WAG elections:** these would be displayed in the vicinity.

7. MENTER LLAMBED Minute 2/2007

LIFETRAIL TRIMTRAIL PROJECT – PARC-YR-ORSEDD

Awaiting the arrival of the six fitness stations, which will be funded by the Assembly's Active Lifestyles Capital Fund grant. Cllr. G.Evans stated that this equipment is aimed to be used by the more mature person, thus widening the sports facilities of the town's circle of inclusion. The location will be covered by Lampeter's CCTV system and will be used as a sign-post for other sports' facilities. Each station will have a board to explain how to use each piece of apparatus. The first board will be used to welcome visitors and give details and contact numbers for public sports' facilities such as the swimming pool and leisure centre. The sign will be bilingual and carry the town's crest and direct visitors to the Lampeter website.

TOWN HALL / HANES LLAMBED / GATEWAY plans are ongoing.

Cllr Evans stated that since the departure of Menter's Development Officer, Teleri Davies, he has assumed responsibility for the office administration.

8. PLANNING APPLICATIONS Minute 3/2007

8.1 It was reported that the following planning application had been permitted by Ceredigion County Council.

Applic. No and date received by the Town Council:	Applicant:	Location:	Permission to:
A061437AV 3/04/2007	Lloyds TSB Property Management	Lloyds TSB 9 High Street	Display of signage

	Canons House PO Box 112 Bristol BS99 7LB	Lampeter	
A070406 17/04/2007	WAG Ladywell House Newtown	Lampeter Mart, Lampeter	Erection of advanced industrial units
A061233 4/04/2007	WAG Ladywell House Newtown	Lampeter Mart, Lampeter	Formation of site access & road with associated works
A070248 25/04/2007	Lampeter Bowling Club	Lampeter Bowling Club Lampeter	Erection of a conservatory & alterations to existing bowling green & surrounding fence

8.2 The following planning applications were received:

Applic. No and date received by the Town Council:	Applicant	Location:	Proposal	Comments
A070405 17/04/2007	WAG Ladywell House Newtown	Lampeter Mart, Lampeter	Renovation & conversion of Station Building & erection of extension to provide Class B1 Offices, associated landscaping & car parking	No objection
A070400 17/04/2007	Mr D.Dudley Bryn Olwen Bryn Road Lampeter SA48 7EE	Mr D.Dudley Bryn Olwen Bryn Road Lampeter SA48 7EE	Erection of a garage.	No objection.
A070462 25/04/2007	Mrs H.D.Williams Blodfryn Bryn Road Lampeter SA48 7EE	Coedybrain 21 College Street Lampeter	Change of use from residential to beauty salon.	No objection.

**9. FINANCE
Minute 4/2007**

9.1

	Admin.	Maint.	Grant	Sec137	VAT
--	---------------	---------------	--------------	---------------	------------

EXPENDITURE	£	£	£	£	£
Clerk's salary: net – 1 month	323.42				
Tax and NI	92.73				
Heat and Light	20.00				
Eisteddfod Gwyl y Banc, Llambod				1,000	
Hire of Town Hall & Victoria Hall		120.00			
MLL Telecom – 1 month CCTV		1,633.34			285.83

9.2 Requests for financial support were received from the Mencap, Welsh Air Ambulance and DASH organisations. It was decided not to contribute at this present time.

9.3 The Audit Pack for the financial year ending 31 March 2007, was received.

10. SUB-COMMITTEES

Minute 5/2007

10.1 FOOTPATHS'

Cllr Carter reported that the first grass cut had been undertaken at Parc-yr-Orsedd. He had also spoken to members of the Ramblers' Association, who had commenced on the necessary work.

10.2 PAVEMENTS'

Pavement at Barley Mow.

11. AOB: Minute 6/2007

11.1 **Ludlow Visit:** The Mayor informed members that Monday the 30th April had been chosen as a suitable date to visit Ludlow, the SlowCity capital of the U.K.

11.2 **It was decided to ask for a full traffic survey** of the town.

11.3 It was agreed to thank TLThomas, Llanarth for redirecting his lorries to use the alternative route, when construction work was being undertaken in Bridge Street, earlier in the year.

11.4 It was resolved to send a letter to the Post Office LTD, voicing opposition to the proposed movement of the local P.O. from the present site 5-7 College Street, Lampeter, to the Co-op (Pioneer), Bridge Street, Lampeter.

The meeting ended at .

12. Date of next meeting: Thursday 31st May 2007 at 7.30pm, at the Town Hall.