



**MINUTES OF THE MONTHLY MEETING OF THE  
27<sup>th</sup> NOVEMBER 2008 AT 7.30PM  
AT THE TOWN HALL LAMPETER**

**1. CHAIRPERSON'S WELCOME**

The first half of the meeting was chaired by the *Deputy-Mayor Selwyn Walters* in the absence of the Mayor, who was attending the *Christmas Fair* at Lampeter Comprehensive School. The second half of the meeting was chaired by the *Mayor Derek Wilson*.

The Deputy-Mayor extended a welcome to all present.

**PRESENT**

Cllr Mayor Derek Wilson (Chairperson);  
Cllr Selwyn Walters (Deputy-Chairperson);  
Cllrs Cecilia Barton; Andrew Carter;  
Margaret Davies-Evans; Greg Evans;  
Lynda Mason-George; Kistiah Ramaya;  
& Dorothy Williams.  
Town & County Cllr Robert (Hag) Harris.

**2. APOLOGIES**

Cllrs. Elsie Dafis; John Davies;  
Robert Phillips; Chris Thomas  
& County Cllr Ivor Williams.

**3. PUBLIC FORUM**

No expression of interest was received.

**4. POLICE MATTERS**

**4.1 Alcohol Exclusion Zone for Lampeter.**

The request for a blanket alcohol exclusion zone for the town appears unlikely to materialize due to a lack of evidence to support the application. Members accepted the statistical reality of the situation but emphasized that incidents of anti-social behaviour and drunkenness particularly around Harford Square, Market Street, the environs of the Somerfield Supermarket and Parc-yr-Orsedd were of persistent and pernicious nature, which seriously affected the quality of life of Lampeter residents. As a result a reviewed joint request between the Police and the Town Council has now been submitted to the *Ceredigion Community Safety Partnership (CCSP)*. This supersedes the previous request and asks for the introduction of an AEZ at the specific areas mentioned above. The response from the Chair of the CCSP stated

that his matter had been tabled as an Agenda item at the meeting of the Ceredigion Community Safety Full Partnership held on the 5/11/2008. Following discussion, at this meeting, it was agreed that the Police will undertake an assessment of the new request in accordance with agreed procedures. The matter will be considered by Local Authority Solicitors, Police and the Community Safety Partnership. The CCSP will continue to monitor progress in relation to this request and will inform the TC of the outcome.

- 4.2 Dyfed-Powys Police Authority:** Public Consultation Meeting Thursday 20<sup>th</sup> November at 7.00pm, CCC Buildings, Penmorfa, Aberaeron. The Mayor had attended this meeting. The three priorities submitted by the Town Council, “Accessibility to Police”, “Anti-Social Behaviour” and “Visibility of Police” were discussed, in addition to the request for Alcohol Exclusion Zones for the town.

## **5. DISCLOSURE OF PERSONAL INTERESTS**

- 5.1 Cllr A.Carter declared a personal interest** when discussing the financial request from the Lampeter Scouts’ Association.

## **6. CONFIRMATION OF THE MINUTES OF THE OCTOBER MEETING**

These were agreed to be correct.

## **7. MATTERS ARISING FROM PREVIOUS MINUTES**

- 7.1 Vandalized Notice Board:** the Mayor is undertaking arrangements in relation to the repair of the notice board. Ceredigion CC has refused permission to secure the new notice board onto the wall of the Town Library after inspecting the damage caused to the current notice board. They are of the opinion that the destruction would not have been less severe, had the notice board been attached to the wall. Members considered other locations within the town for displaying information.
- 7.2 A Shared Community – Welsh Assembly Government (WAG):** this document is in circulation.
- 7.3 Ceredigion Community Safety Plan 2008-11 –** in circulation.
- 7.4 Calor Village of the year Competition:** It was revealed that Lampeter had won the Calor Village of the Year Award for Mid & West Wales. The Mayor and Deputy-Mayor will attend the Awards’ Ceremony at the Guild Hall, London scheduled for Tuesday the 2<sup>nd</sup> December.
- 7.5 Recycling Bin Harford Square; re:** permission to locate the bin at Harford Square: awaiting a reply from CCC.
- 7.6 Leasing the Bryn Field, Lampeter:** the Town Council had contacted the present landlord, the Lampeter University in January 2008 to ask if it was possible for them to lease the field as an amenity for the people of Lampeter. They were informed, at that time that the current lease was in its second year of three and that it would be pertinent for the TC to contact them in 12 months when they would be in a better position to discuss the process for the future re-letting of the field. It was resolved to contact the Lampeter University to express an interest in leasing the field after the termination of the present lease.

- 7.7 Land at Maesyderi:** a letter has been submitted to Ceredigion CC asking if progress has been made concerning the TC's request to lease/buy the field. An official reply is awaited from the Ceredigion CC.
- 7.8 Tidy Towns:** letter received from Rachel Mills Civic Pride Co-ordinator CCC, who is responsible for the delivery of "Tidy Towns", a three year partnership initiative between Ceredigion County Council and Keep Wales Tidy, funded by WAG. Ceredigion has been awarded a £104,000 per year grant for the duration of the project. Suggestions for projects were invited from the TC, which would improve the quality of the local environment. It was decided on the following:
- 7.8.1** Recycling Bins in the town of Lampeter;
  - 7.8.2** The removal of unsightly graffiti from certain locations within the town e.g. on the railway bridge;
  - 7.8.3** Help in the purchase/leasing of the old primary school's playing field (by Maesyderi) and transforming it into a play area and wild garden;
  - 7.8.4** A new fence and an additional access to the Parc-yr-Orsedd Park;
  - 7.8.5** The Painting of the Scouts' Hall; it is a listed building.
- 7.9 Provisions of seats at the Post-Office, Lampeter:** the Post Office Ltd has been reminded of this request: awaiting a reply.
- 7.10 Changing the name of a place:** it was resolved to contact the Ceredigion CC to find out the procedure when attempting to change the name of a place. King George V Gardens were considered. Members would also consult with the public to gauge their views before changing the name of a place.
- 7.11 Ceredigion Green Party Consultation** on the Bus Services in Ceredigion: a communication received from the Green Party thanked the Town Council for such a detailed response, which was submitted by Cllr Rob Phillips (copy attached)
- 7.12 The Additional Licensing Scheme for Houses in Multiple Occupation:** Ceredigion CC will introduce "Additional Licensing of Houses in Multiple Occupation" throughout Ceredigion as from the 1<sup>st</sup> April 2009.
- 7.13 Guidance for Community & Town Councils in Wales:** Clean Neighbourhoods and Environment Act: WAG: This document was returned to the Clerk.
- 7.14 Fire & Rescue National Framework for Wales WAG:** This document was returned to the Clerk.
- 7.15 Dog-Fouling at Bryn-yr-Eglwys; Penbryn & the Cwmmins.** The Dog Warden CCC has been reminded of this problem.

## **8. CORRESPONDENCE**

- 8.1 Local Government Boundary Commission for Wales:** Workshop 2008 10/12/2008 – Trinity College Carmarthen: the Mayor to attend this workshop.
- 8.2 Call for Evidence:** Have your say on AMs' pay and allowances: WAG: for information.
- 8.3 Keeping Warm in Ceredigion** over the Winter Months: Age Concern: letter from Lee Jones Project and Office Manager volunteering to attend a future meeting of the TC to discuss this matter: it was resolved to invite her to a future meeting. (Will attend the January meeting)
- 8.4 Agenda for Eighth Annual General Meeting:** Ceredigion Mobile Shopmobility 3/12/2008 Ceredigion CC Offices, Aberaeron: for information.
- 8.5 Children and Young People's Plan 2008-11:** Ceredigion Children and Young People's Framework Partnership: for information.

- 8.6 **Risk Reduction Action Plan 2009/10 Mid and West Wales Fire and Rescue Service:** for information.
- 8.7 **Beech tree Removal-** Adjacent to the A476 Road at Peterwell, Lampeter; tree removed by Ceredigion CC due to its poor condition and for health and safety reasons on the 27<sup>th</sup> October 2008.
- 8.8 **Other correspondence: for information only.**

## 9. MENTER LLAMBED

Cllr G.Evans reported that:

The Launch of the Bag and the Bagless Week, would take place shortly. It is hoped to raise awareness of the Compost Bins and *Zero Waste*.

## 10. PLANNING

### Planning Applications received from Ceredigion CC:

- 10.1 **Alteration and extension to existing garage,** 18 High Street, Lampeter. Application No: AO8O990: Applicant: Mr Nick Wright, Price Slash, 18 High Street, Lampeter. Town Council's Comments: no objections.
- 10.2 **Alterations to existing Take-away to provide Restaurant:** 17 High Street, Lampeter. Application No: A081054. Applicant: Mr K Hoh, Canton Kitchen, 17 High Street, Lampeter. Town Council's Comments: No objection.
- 10.3 **New Storage Unit: 17 High Street, Lampeter.** Application No: A081055 Applicant: Mr K Hoh, Canton Kitchen, 17 High Street, Lampeter. Town Council's Comments: no objections.
- 10.4 **Erection of Agricultural Calving Shed, Fferm Castell,** Llanfair Road, Lampeter: Application No: A081060. Applicant: Mr Dorian Jenkins, Fferm Castell, Llanfair Road, Lampeter. TC's comments: no objections.
- 10.5 **Minutes of the Development Control Committee** held at the Ceredigion CC's Offices at Penmorfa, Aberaeron on the 8/10/2008 and Agenda of the meeting of the 12/11/2008: noted for information.

## 11.0 FINANCE

### 11.1 Financial requests:

**11.1.1 First Lampeter Scout Group:** A Balance Sheet was received. It was resolved to donate £500.

#### 11.1.2 Lampeter Junior Rugby & Football teams:

It was enquired whether the TC could offer financial assistance towards the purchase of temporary floodlights. It was agreed to donate a £1,000.

- 11.2 **A thank you letter was received from the Ceredigion Youth Service** for the recent donation of £50.00 in aid of the Blue Light Disco of the 24<sup>th</sup> October.
- 11.3 **Clerk's Pay (Nov)** £497.00
- 11.4 **Heat/Light/Storage** £20.00
- 11.5 **H M Revenue + NI Contributions;** £91.36
- 11.6 **Overnight Stay (Calor Village of the Year Competition) - Mayor & Deputy Mayor** 1/2December Holiday Inn, Mayfair, London £149.50 VAT £26.16 Total £175.66.
- 11.7 **Return Train Fare Carmarthen to London – Mayor & Deputy Mayor** £132.00

- 11.8 Relocating Rock-Block, Parc-yr-Orsedd** - £950; VAT 166.25; Total £1,116.25
- 11.9 Hire of Town Hall:** Town Council Meetings X 3= £61.50; Hire of Victoria Hall – Young at Heart Teas x4=£41.00
- 11.10 It was resolved to seek written assurance that the first £50,000** held at the Lloyds TSB and that the first £50,000 held at the Alliance & Leicester Banks were safeguarded should financial difficulties be encountered by these banks in the future. A verbal assurance had been received by the Clerk but members felt that a written assurance was also necessary. After receiving this information, it was decided to transfer £40,000 of the money held at the A&L to the Swansea Building Society. The Clerk had contacted many banks/B/S within Lampeter and the Swansea B/S offered the best rate of interest. Interest rates are now falling, for the saver.
- 11.11 BDO Stoy Hayward LLP:** Auditing the Annual Return for the year ending 31 March 2008: £400; VAT £70.00; Total £470. The Annual Return was approved and accepted by the Town Council. The Issues Arising Report was presented to the Council and noted:
- 11.11.1 Level of Reserves**  
The level of reserves held by the Town Council appear high. It is recommended that the TC should continue to reduce their level of reserves to a more appropriate level. The generally accepted level of reserves is usually no more than twice the level of precept. (£90,000)
- 11.11.2 Fidelity Guarantee**  
The TC has reviewed the level of fidelity guarantee cover, however this still appears to be insufficient (£150,000) in light of the bank balances held at 31 March 2008 and the amount of precept subsequently received in April 2008. A local council, under S114 of the Local Government Act 1972, must take security as it considers sufficient in the case of any of its officers likely to handle its money. It is recommended that the amount is sufficient to cover the maximum amount of money the council holds at any one time during the year. A council does not have to have Fidelity Guarantee Insurance if it considers that no security is “sufficient” but there must be objective grounds for such a conclusion. Smaller councils may decide therefore that the cost of this insurance is disproportionate to the risk involved. This information was noted.
- The Annual Return and Notice of Conclusion of Audit will be displayed in a conspicuous place for 14 days.
- 11.12 Eirwyn Williams: Footpaths £999:** Ceredigion CCC (Income Footpaths’ Grant) £749.50.
- 11.13 Hire of Loudspeakers,** Remembrance Sunday 9/11/2009: Mr Gwynne Davies, £60.00.

## 12. SUB-COMMITTEES

### 12.1 FOOTPATHS' INCLUDING PARC-YR-ORSEDD

- 12.1.1 Ceredigion Rights of Way Improvements Plan:** it was resolved to participate in this scheme and to request work to be undertaken on the Old Station Yard to Longwood footpath; Upgrade Forest Walk/Forest Road Footpath and also upgrade Gwêl y Creuddyn to Aberaeron Footpath 61/16.
- 12.1.2 Parc-yr-Orsedd:** it was decided to arrange an official opening to the park to include the new sports equipment as funded by the Active Lifestyle Fund – to contact the Sports' Council for Wales for further details.
- 12.1.3 Additional Access for Town Council Play Area:** A quotation of £4,100 (VAT included)' was received from Ceredigion CC for a new set of concrete steps with a self closing child-safe access gate to the play area. It was decided to contact CCC to ask for the specifications requested from the contractor. It was resolved to ask for additional quotations from other parties.
- 12.1.4 Ceredigion Community Footpaths Grant CCC 2009-10:** application needs to be submitted to Ceredigion CC by the 5<sup>th</sup> January 2009.

### 12.2 CCTV CAMERAS

- 12.2.1 Monthly Report for October 2008 CCC:** There had been 4 requests from the Police to view digital media regarding traffic obstruction, assault, burglary and theft and two requests from the Police for copy discs. Problems had been experienced with 3 cameras during October:
- 12.2.1.1** Loss of Picture after dark: rectified within 3 days;
  - 12.2.1.2** Unable to move camera: rectified within 4 days &
  - 12.2.1.3** Unable to zoom in/out: rectified within 1 day.
- 12.2.2 Mr Richard Griffiths and the CCTV team** had been pleased to welcome members of Lampeter Town Council on the 20<sup>th</sup> & 23<sup>rd</sup> October 2008 to the Control Room, Aberystwyth where the capabilities of the various cameras and recording equipment were demonstrated.
- 12.2.3 Cllr M Davies-Evans was of the opinion** that a problem existed with the CCTV camera situated at Victoria Terrace - to seek further clarification.

### 12.3 STREET LIGHTING

- 12.3.1 The Town Hall's Clock is not working and has no light:** to report to CCC.
- 12.3.2 The street light adjacent to the CCTV camera** situated on the Cwmmins is defective: to report to Ceredigion CC.
- 12.3.3 Meeting: Possible Measures to Reduce Street Lighting Costs: CCC 2/12/2008:** At its meeting on the 5<sup>th</sup> November 2008 the Highways, Property & Works Scrutiny Committee recommended to the Cabinet the replacement of old street lights, giving lower maintenance costs and improving efficiency. Significant savings could also rise with

part-night lighting outside the town centre. Further details will come from Cllrs Harris and Phillips, who attended this meeting.

## 12.4 WELSH LANGUAGE POLICY

**12.4.1** *When awarding grants in the future, the TC will require a brief statement from applicants in relation to their Welsh Language Policy. If they have a policy which promotes the use of the Welsh Language, this could help them in their application.*

Some members expressed concern with the above statement, which was passed in the previous meeting, when the Annual Review of the Welsh Language Policy was undertaken. They felt that organizations, which were unable to use the Welsh Language, could be discriminated against, when applying for future donations from the Town Council. They were assured that grant-funding would not be awarded exclusively to organizations, which endeavoured to include the Welsh Language in their day to day running, although the TC would be grateful for any attempts in that direction. The final decision will rest with the Town Council. Further clarification on the type of Welsh Language promotional activities would be appreciated by prospective grant applicants.

**12.4.2** *The quotation, **The newly established Youth Club in Lampeter is presently run by Ceredigion CC Youth Workers, who are not Welsh speakers**, as appears in the TC's Welsh Language Report of Nov 2008 should be amended to, **The newly established Youth Club in Lampeter is presently run by three Ceredigion CC Youth Workers, one is a fluent Welsh speaker and the other two are Welsh learners.***

## 12.5 PAVEMENTS'

**12.5.1** **Slabs on pavements at the Cwmmins** are being replaced with smaller (square) slabs, which are more durable. The possibility of installing bollards on the section of pavement leading from the Methodist Church towards Victoria Terrace, has been explored by the Ceredigion CC, to deter lorries from mounting the pavement

## 13. A.O.B.

**13.1** **It was resolved to contact BT** to find out why the Kiosk located on the Cwmmins is not working.

**13.2** **Members were reminded that the Mayor's Annual Tea-party** will take place on Wednesday the 3<sup>rd</sup> December at 2.00pm at the Victoria Hall.

## 14. Date of next meetings:

**Thursday the 8<sup>th</sup> January 2009 at 7.00pm – Budget Meeting**

**Next monthly Meeting: Thursday the 30<sup>th</sup> January at 7.30pm.**

**The meeting concluded at 9.55pm.**

----- (Chairperson)

----- (Date)