



**LAMPETER TOWN COUNCIL - CYNGOR TREF LLANBEDR P.S.**  
**MINUTES OF THE MONTHLY MEETING OF THE 27<sup>TH</sup> AUGUST 2009 AT 7.30PM**  
**SHILOH CHAPEL VESTRY LAMPETER**

**PRESENT:**

Cllr Mayor Selwyn Walters (Chairperson);  
Cllr Rob Phillips (Deputy-Chairperson)  
Cllrs Cecilia Barton; Andrew Carter;  
Margaret Davies-Evans; Elsie Dafis;  
Kistiah Ramaya; Chris Thomas;  
Dorothy Williams & Derek Wilson.  
Town & County Cllr Robert (Hag) Harris  
Police Inspector Nicola Carter  
PCSO Ryan Jones  
Mr Nathan Yates – Cambrian News Reporter  
Mr Carl Stringer – Freelance Reporter

**1. CHAIRPERSON'S WELCOME & PRAYER**

The Mayor Selwyn Walters extended a welcome to all present.  
Cllr Margaret Davies read the opening prayer.

**2. APOLOGIES & PERSONAL MATTERS**

Town Cllrs John Davies, Greg Evans, Lynda Mason-George and County Cllr Ivor Williams apologized for their inability to attend the meeting.  
Members were sorry to hear of the recent passing away of the mother of Cllr John Davies. It was resolved to express the Town Council's deepest sympathy, during this sad time.

**3. DISCLOSURE OF PERSONAL INTERESTS**

None

**4. POLICE MATTERS**

**4.1 The Proposed Alcohol Exclusion Zone (AEZ) for Lampeter.** Ceredigion County Council (CCC) has received a joint application from Lampeter Town Council and the Dyfed-Powys Police for the introduction of an *Alcohol Consumption in Designated Public Places Order*, under the Criminal Justice and Police Act 2001, in Lampeter

The effect of the Order is to prohibit the consumption of alcohol within designated public places, in certain circumstances. The Notice, produced by CCC, and the map showing the proposed zone are attached – Appendix 1. The Order allows a police constable (and any other person accredited under the Police Reform Act 2002) to require a person in a designated public place, not to drink alcohol in that place, if the officer reasonably believes that a person has consumed alcohol in a designated public place, or intends to do so, and to surrender the alcohol or anything in his possession which is, or which the officer reasonably believes to be, alcohol, and any opened or sealed containers in the person's possession. It will not be a criminal offence to consume alcohol within the designated area. The offence is committed if the individual refuses to comply with a constable's request to refrain from drinking and/or surrender the alcohol. Some councillors had hoped that a harsher Order could be introduced and that it would be illegal to consume alcohol

within the designated area. Inspector Carter explained that this type of Order had been effective within the town of Aberystwyth since its inception in 2005.

The Public Consultation commenced on the 5<sup>th</sup> August and will end on the 30<sup>th</sup> September 2009. The CCC and the Police have participated in a letter drop to each house/building within the designated zone. It was stressed that members of the public, including those abiding outside the zone, should make every effort to respond positively to this consultation, in a bid to strengthen the case for an alcohol ban. The Town Council has already agreed to pay half the costs (up to a maximum of £2,500) to bring this Order to pass.

**Representations as to whether or not an Order should be made, should be submitted in writing to Elin Prysor, Legal Department, Ceredigion County Council, Penmorfa, Aberaeron, Ceredigion SA46 OPA, between the 6<sup>th</sup> August and the 30<sup>th</sup> September 2009.**

- 4.2 **The outcome of the police grant-funding application** concerning the Maesyderi Field Project and co-ordinated by PCSO Ryan Jones on behalf of the Town Council, is not yet known.
  - 4.3 **A part-time administration post** will be available shortly at the Lampeter Police Station. It is hoped to employ a person with local knowledge.
  - 4.4 **Traffic problems at Mill Street:** the Police are monitoring the situation.
5. **CONFIRMATION OF THE MINUTES OF THE 30<sup>th</sup> JULY MEETING**  
These were agreed to be correct apart from the following amendments:  
**Point 8.1** The estimated cost of the new website was quoted as £650. It should read £775.  
**Pont 12.5** It was written *Mrs Morfudd Slaymaker had announced that a relative of hers, Mr Gabriel Restucha had been elected the Mayor of Gaiman, Patagonia in November 2008 for a four year term.* Mrs Morfudd Slaymaker will in fact convey civic greetings and present a plaque to the Mayor of Gaiman, on behalf of Lampeter Town Council, during her forthcoming visit to Patagonia.
6. **MATTERS ARISING FROM PREVIOUS MINUTES**
- 6.1 **Town Council's Vandalised Notice Board:** A quote was received from Forge Garage, Cwmann for the replacement of the board. It had been resolved to request two estimates for this meeting o/s. Cllr Derek Wilson will present his final recommendations to the Town Council during the next meeting.
  - 6.2 **Recycling Bins:** The Licence to position one bin at Market Street has been granted by the CCC (Highways Act 1980 – Sections 171,181 & 182: Licence to Place, Retain & Maintain Apparatus in a Street). The two bins will now be ordered via the Tidy Town's Scheme.
  - 6.3 **Parc-yr-Orsedd:** 5 new benches were ordered for the park, via the Tidy Towns' Scheme – awaiting their arrival.
  - 6.4 **Parc St.Germain-sur-Moine:** Cllr Phillips put forward recommendations to the Town Council regarding the design of the signs. It was resolved to opt for the basic design @ £150/sign. Permission was granted for Cllr Phillips to proceed with the order.
  - 6.5 **Clos Glyndŵr:** a sign bearing the inscription *Glyndwr* has been purchased by the CCC and is ready to install on the property of Mr Simon Anderson. The Town Council's request had been for the words *Clos Glyndŵr*. It was decided to seek further clarification from the CCC.
  - 6.6 **Citizens Advice Bureau:** A representative will attend the October monthly meeting of the TC.

- 6.7 Dog Fouling:** CCC: the majority of the 500 leaflets, bearing the heading "Guidance on Responsible Ownership of Dogs in Ceredigion" have been distributed to householders in the town. A response in relation to the CCC's *Control of Dogs Consultation* will be submitted to the county council before the end of September.
- 6.8 Shelter Cymru:** re services in Lampeter; awaiting a reply from the Shelter Cymru.
- 6.9 It was reported to the CCC** that the sign bearing the inscription 21-26 Bryn-yr-Eglwys/Penbryn had been severed by approximately a quarter. Also the sign in front of St Peter's Church, bearing the words. Maesyderi/Gwêl y Creuddyn is very badly dented – awaiting a reply.
- 6.10 Cllr Wilson** will attend to the trimming of the *Board of Honour* in the near future.

**6.11 Traffic Problems Lampeter**

**6.11.1 Rookery Car-park**

Cllr Harris conveyed that attempts will be made by the CCC to improve the configuration of the entry, to enable large coaches/HGVs to enter. This could involve the removal of 2-3 of the curbs. Coaches will be charged at the car-park. Some members were opposed to the parking of coaches at Pontfaen.

**6.11.2 Cwmins Car-Park**

The Town Council has expressed its support to the CCC in its efforts to introduce a parking-system at the Cwmins, if legal obstacles can be overcome i.e. limited stay for all vehicles. *Awaiting a reply from CCC.* Members of the public have voiced concern in relation to the present system at Harford Row, which allows vehicles to park in front of the houses. A yellow line would help in this request - to ask the CCC if this is a viable option.

**6.11.3 Picton Lane**

The Town Council has agreed to a joint initiative with the CCC regarding the traffic problems associated with Picton Lane. This initiative will involve the TC paying the cost of implementing a temporary road closure of Picton Lane for a period of 3 months initially. This will be funded by the TC for a fee of £1,000. The CCC's contribution will be to arrange and fund the provision and installation of lockable bollards, to be located at both ends of the lane. These bollards can be deployed in an up-position to prevent vehicles to pass, or retracted below the road surface to permit vehicles to pass. Additional keys for these bollards would be made available to the emergency services only, to facilitate their access. Temporary signage would also initially be installed to alert drivers to the blocking off of the lane. This arrangement will provide scope for alternating the end of the lane to be blocked off and for the effects of different bollard arrangements to be assessed. This experiment will not come into effect before the beginning of the next financial year.

- 6.12 New Town-Entrance Sign** to be positioned on the Carmarthenshire Border: Email from Katy Spain CCC on the 7/07/2009 stating that the Ceredigion CC is awaiting approval from Carmarthenshire County Council concerning the necessary legal documentation. On receipt, the documentation will be sent to the landowner and his written consent will also be required. The Ceredigion CC will then be in the position to proceed with the physical works, as soon as resources permit.

## 7. CORRESPONDENCE

- 7.1 **Letter from a resident of North Road** asking if it was possible to install a pedestrian crossing at North Road, in the interest of safety. It was resolved to forward the letter to the CCC stating that the Town Council is in agreement with the contents of the letter and supports anything which improves the safety of pedestrians in North Road. It would be asked if a pelican crossing could be positioned along this stretch of road.
- 7.2 **Two years ago the WAG issued a consultation document** “A Shared Community: Relationship building and charters for unitary authorities and community and town councils”. It recommended that charter agreements should be set up between Town and Community Councils and the local unitary authority. Aberystwyth Town Council has resolved to pursue such a charter. WAG is now preparing a legislative competence order for consideration at Westminster, which, if passed, will introduce measures to enforce charter working in all counties. The aim is not to add another bureaucratic tier to government but to achieve a document which will underpin and facilitate the partnership between unitary authorities and community and town councils. The Clerk of Aberystwyth Town Council, Mr Jim Griffiths sought the town council’s initial feelings regarding the matter. It was resolved to read the relevant document before submitting a response. (circulated amongst members. *A Shared Community* and *A Shared Responsibility* as issued by WAG in 2007 are available from the Clerk)
- 7.3 **Adjudication Panel for Wales – Annual Report 2009-09- for information.**
- 7.4 **Mid & West Wales Fire and Rescue Authority:** thanking the TC for responding to the recent consultation.
- 7.5 **National Training Programme for Community & Town Councils OVV.** Modules on offer; “The Council”, “The Councillor” and “The Council as an Employer”.  
Price per module £25/delegate – it was resolved to finance a maximum of 3 members per course. Interested parties were advised to contact the Clerk
- 7.6 **Tidy Wales Week 2009 21-27 September:** it was resolved not to participate in this event.
- 7.7 **Tai Cantref AGM:** 10.09.2009, 7.00pm Canolfan Morlan Aberystwyth: Cllr Harris and, possibly, Cllr Carter will attend this meeting.
- 7.8 **Other correspondence: for information only.**

## 8. MENTER LLAMBED

- 8.1 **The Town Council’s New Website**–Cllr Phillips presented the *New Website’s Brief* to the Town Council, for approval. Tenders will be invited – closing date 21<sup>st</sup> September. The domain name will be **lampeter-tc.gov.uk**. As the TC is using this name to deliver a public sector web presence the website should comply with the Guidelines, Conditions and the eAccessibility requirements for UK Government Websites and Framework for Local Government, covering such issues as accessibility, metadata, PICS/ICRA labelling and security.

## 9. PLANNING

- 9.1 **These applications have been approved by Ceredigion CC**

Date in which the TC was notified by CCC	Applicant/s & Proposal	Location:
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19/08/2009 Applic. No. A090061	Mr C. Doughty Caris Cwmann, Lampeter. <i>Change of use into one ground floor flat and one three bedroomed two storey maisonette above</i>	31 High Street Lampeter SA48 7DF
19/08/2009 Application No; A090062LB	Mr C. Doughty Caris Cwmann, Lampeter: <i>Change of use into one ground floor flat and one three bedroomed two storey maisonette above to include internal and external alterations.</i>	31 High Street Lampeter SA48 7DF  Listed Building Consent: subject to conditions
28/07/2009 Application No; A090338	The Thomas Group, Steffan Vets, 5 High Street, Lampeter. <i>Erection of rear and side extension, to create new consulting and treatment rooms.</i>	Hafanedd St Thomas Street Lampeter

## 9.2 PLANNING APPLICATIONS RECEIVED FROM CEREDIGION

Date received	Applicants/Location/Proposal	Comments
13/08/2009 Application No: A090566	Mr & Mrs C Jones Coed y Glyn Falcondale Drive, Lampeter, <i>Variation of condition no 4 (Planning Permission A080295) – highway revision</i>	No objection: comments submitted by delegation of the TC (14 days)
13/08/2009 Application No: A090563	Kevin Thomas Moelfre Developments Capel Iwan <i>Erection of house &amp; garage Plot 4, Maeshyfyd Forest Road Lampeter</i>	No objection: comments submitted by delegation of the TC (14 days)
26/08/2009 Application No: A090586av	Co-operative (CWS Group) Ltd Bridge Street Lampeter <i>Display of signage (2 fascia signs, 3 pylon sign &amp; 3 flagpoles &amp; flags)</i>	No objection

9.2 **Minutes of the Development Control Committee** held at the Ceredigion CC's Offices at Penmorfa, Aberaeron on the 8/07/2009 and Agenda of the meeting of the 12/08/2009: noted for information.

9.3 **14 Day Rule for the return of Planning Applications to the CCC: Presently** powers are delegated to the Chair and Deputy-Chair to respond to "ordinary" planning applications, which arise between meetings. It was reported that this matter had been discussed at the One Voice Wales meeting of the 15<sup>th</sup> July and it was suggested at that time that more members should be involved, when submitting a response. Further clarification was sought from One Voice Wales. In the response it was mentioned that it would be appropriate for a council to arrange for the matter to be considered by a committee, which must be more than one in number. (LGA 1972 s101). Certain functions may be delegated to officers, however, a council may not delegate powers to individual councillors, not even the Chair. Delegating authority to the chair and vice-chair would be in order. **Resolved:** *The Chair, Deputy-Chair,*

*Immediate Past Chair and the Clerk will assume responsibility for this task.*

According to Information gathered by OVW, community and town councils have extreme difficulty in meeting the 21 day consultation period, let alone the transition to 14 days. Whilst legislation may indicate that a 14 day period should be sufficient, the reduced timescale does not encourage meaningful consultation and could be perceived as depriving communities of the adequate opportunity to submit their observations.

- 9.4 It was resolved to respond to the CCC's invitation to view and to reply to planning applications electronically. These applications comprise approximately 30% of the planning applications received by the Town Council.**

## **10. FINANCE**

- 10.1 Donations: Papur Sain Ceredigion Talking Newspaper £50.00**
- 10.2 A message of thanks was conveyed to the TC** from the Eisteddfod Pantyfedwen Llanbedr PS Committee, for the recent donation of £1,000.
- 10.3 Clerk's Pay August 2009: £535.88**
- 10.4 Heat/Light/Storage £20.00**
- 10.5 H M Revenue + NI Contributions £97.12**
- 10.6 Income: Filing PAYE returns of the Clerk 2008-09** electronically – Inland Revenue £75.00
- 10.7 Refund – overpayment of VAT to Mr Glenville Evans** regarding the new fence at Parc-yr-orsedd. VAT had been paid inadvertently on the gate, which is VAT exempt due to its “disabled” status – refund of £585 to the TC. Cost of the new fence and other work undertaken by Mr G.Evans in April 2009 should be £9,230.89 (inc. VAT); £8,535.89 (ex VAT)
- 10.8 Hire of Shiloh Vestry-** meeting of the 27/08/2009 @£7.50/hr = £22.50
- 10.9 Hire of St Peter's Hall Lampeter:** Meetings of the 30/07/2009 & 25/06/2009= £45.00.
- 10.10 It was resolved to discuss various options** available to the Town Council appertaining to the money bequeathed to the people of Lampeter, by an anonymous benefactor from the town, in 2005, at the next meeting.
- 10.11 Street Licence** from Ceredigion County Council- Recycling Bin £215.00
- 10.12 The Public Liability Insurance has been increased from £5million to £6million** – the additional premium has been waived until January 2010, the month in which the TC's annual policy is renewed.
- 10.13 Risk Assessment** for the Town Council for the yr 2009-10: this will be completed in the near future.

## **11. SUB-COMMITTEES**

### **11.1 FOOTPATHS' INCLUDING PARC-YR-ORSEDD**

- 11.1.1 Parc-yr-Orsedd: It had been reported in the July meeting that the the wood-bark** around the slide needs to be dug up and refreshed. It had been resolved to enlist the services of volunteers c/o CAVO Lampeter (Cllr C. Thomas & Mason-George were to co-ordinate this project) **matter o/s.**
- 11.1.2 Playground Inspection at Parc-yr-Orsedd:** This will take place at the beginning of September by Digley Associates Ltd.
- 11.1.3 Cllr Carter reported that the Lampeter Ramblers** had installed 6 wooden gates in the vicinity of Cae Dash. Kay Davies and James Williams, who are prominent members of the Lampeter Ramblers' Association, are actively encouraging people to participate in walking as an exercise, and it is hoped that Lampeter will gain the **Walkers' Town** title. Members were fully supportive of this initiative.

### **11.2 CCTV CAMERAS**

- 11.2.1 Monthly Report for July 2009 CCC:** Not received from the CCC.

### **11.3 STREET LIGHTS**

- 11.3.1 The Switching Off of Street Lights between 12 Midnight & 5am**

Letter dated 14<sup>th</sup> August from Mr Neil Garrod Head of Street Lighting CCC informing the TC that work to switch off the street lights in Lampeter between 12midnight to 5am will begin within the next 2/3 weeks. After the works have been completed, it will be possible to identify which lights are staying on all night or going off at midnight by the colour of the numbering label which has been fitted. A yellow numbering label will be fitted near to any light that will go off at midnight. Lights that are intended to be on all night will continue to have a white numbering label fitted. The lights at the town centre will remain on all night and also lights at locations where a specific need for all night lighting has been identified including those in close proximity to CCTV Cameras. It was resolved in the Budget Meeting of January 2009 to accept the CCC's proposal to switch off certain lights within the town within the prescribed hours. However, members had agreed to monitor the situation. Risk assessments would be carried out by the Town Council, if necessary, to identify problem areas, which would be assessed in conjunction with the Police.

**11.4 MAESYDERI FIELD MANAGEMENT COMMITTEE**

**11.4.1 A Meeting had taken place** during the previous evening(Minutes attached). Permission was granted by the Town Council to seek tenders for the cutting of the field-6 cuts, every fortnight from mid September to the end of November. The field has been cut twice since the acquisition of the lease on the 13/04/2009. The last cut was undertaken at the end of June.

**12. AOB**

**12.1 Hunger Lunch St Peter's Church Hall Friday 2<sup>nd</sup> October:** the Town Council will be responsible for this lunch. Further arrangements to follow.

**12.2 It was reported that sheets** fastened onto the new entrance-signs, were not taken away by the involved parties. Various councillors volunteered to remove the garments.

**12.3 Bicycle Bays at the Sainsbury's car-park** came under discussion.

**12.4 Cllr Barton enquired** whether arrangements were in hand for the Ceredigion CC to host consultative meetings with town and community councils. The Clerk to make further enquiries.

**12.5 The woodchip deposited** around the plants at the Sainsbury's car-park is overflowing from the allocated area. The Mayor agreed to address the issue with representatives of the Sainsbury's supermarket.

**12.6 It was decided to request a visit** to the Lampeter Secondary School for a guided-tour of the new blocks.

As there was no other business, the meeting concluded at 10.00pm.

**13. DATE OF NEXT MEETING: Thursday the 25th September 2009 at 7.30pm at the St Peter's Church Hall, Lampeter.**

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(signed/date)