



**LAMPETER TOWN COUNCIL - CYNGOR TREF LLANBEDR P.S.**  
**MINUTES OF THE MONTHLY MEETING OF THE 30<sup>TH</sup> JULY 2009 AT 7.30PM**  
**ST PETER'S CHURCH HALL LAMPETER**

**PRESENT:**

Cllr Mayor Selwyn Walters (Chairperson);  
Cllr Rob Phillips (Deputy-Chairperson)  
Cllrs Cecilia Barton; Margaret Davies-Evans;  
John Davies; Elsie Dafis Greg Evans;  
Lynda Mason-George; Kistiah Ramaya;  
Chris Thomas; Dorothy Williams & Derek Wilson.  
Town & County Cllr Robert (Hag) Harris  
County Cllr Ivor Williams  
PCSO Ryan Jones (7.30pm-8.05pm)  
Mr Nathan Yates – Cambrian News Reporter

**1. CHAIRPERSON'S WELCOME & PRAYER**

The Mayor Selwyn Walters extended a welcome to all present and in particular to Mr Nathan Yates, the new Cambrian News Reporter.

The format of the prayer, which was read before *The Lord's Prayer* at monthly meetings of the Town Council, had been updated by the Canon Aled Williams. The Mayor led members in prayer. It was not resolved whether this amended prayer would replace the previous format, on a permanent basis.

**2. APOLOGIES & PERSONAL MATTERS**

Cllrs Andrew Carter, Police Inspector Nicola Carter and Mr Carl Stringer (Reporter) apologized for their inability to attend the meeting.

**3. DISCLOSURE OF PERSONAL INTERESTS**

The following Councillor declared her personal interest when the following announcement was made:

**3.1 The AGM of the Lampeter Family Centre 6<sup>th</sup> August 2009 :** Cllr Mason-George as she works at the Centre.

**4. POLICE MATTERS**

**4.1 The Alcohol Exclusion Zone (AEZ) for Lampeter**

A response was received from Elin Prysor, Solicitor, Ceredigion County Council outlining the steps, which will be taken in the forthcoming months, in relation to the possible implementation of the AEZ for Lampeter. The boundaries of the AEZ have, by now, been established and Harford Square, College Street, Parc-yr-Orsedd Amenity Area, part of Bridge Street, Bryn Road, Church Street, High Street, Market Street, Cambrian Road/car-parks, Temple Terrace Park and a part of Temple Terrace are included within the zone. The Ceredigion County Council (CCC) will undertake a public consultation between the 6<sup>th</sup> August and the 30<sup>th</sup> September 2009. A Public Notice should appear in the *Cambrian News* on the 5<sup>th</sup> August. Once the responses have been received the Council's Cabinet will have to decide whether to recommend to full Council that an Order should be made. If so, full Council will consider the application and decide whether to pass a resolution to make the Order. The Council will also decide at that time, as to the implementation date. It is unlikely that the Cabinet will consider the matter until November and subsequently full Council in December 2009. If the Order

is made, a second Public Notice in the press is required, and signage will have to be erected before implementation. On the condition of favourable responses from CCC, it is unlikely that the AEZ will come into effect before the 1 January 2010.

The AEZ has been an ongoing issue for the TC for the past 3 years and some members had hoped that a conclusion would be reached at an earlier date to January 2010. It was explained that there was a set process, as imposed by WAG directives and that it would not be possible to reduce the length of time. It was stressed that members of the public should make every effort to respond positively to this consultation, in a bid to strengthen the case for an alcohol ban. The Town Council has already agreed to pay half the costs (up to a maximum of £2,500) to bring this Order to pass. **Representations as to whether or not an Order should be made, should be submitted in writing to Elin Pryor, Legal Department, Ceredigion County Council, Penmorfa, Aberaeron, Ceredigion SA46 OPA, between the 6<sup>th</sup> August and the 30<sup>th</sup> September 2009.**

- 4.2 **It was reported that a great deal of litter** is left overnight on the Rookery car-park. Members of the public are encouraged to use the available litter bins to dispose of their refuse.
- 4.3 **It may be possible to receive a grant** up to £12,000 for a part of the work, which needs to be undertaken at the Maesyderi Field. This grant will be made available from a police pool of seized assets. On-line voting for the Maesyderi Field project is required.

## 5. CONFIRMATION OF THE MINUTES OF THE 25<sup>th</sup> JUNE MEETING

These were agreed to be correct.

## 6. MATTERS ARISING FROM PREVIOUS MINUTES

- 6.1 **The formation of UW Trinity Saint David:** A decision on £18million funding from the *Reconfiguration and Collaboration Fund*, which is key to securing the success of the formation of *UW Trinity Saint David* was scheduled to be made by the *Higher Education Funding Council for Wales* (HEFCW) on the 8<sup>th</sup> May 2009.  
A letter had been sent by the Town Council to the HEFCW to urge the Body to agree to the funding application on the 5th May 2009. A reply is awaited.
- 6.2 **Town Council's Vandalised Notice Board:** A quote was received from Forge Garage, Cwmann for the replacement of the board. It was resolved to request two estimates (Cllr Derek Wilson was assigned this task) before the next meeting. The next board will have to be a robust, vandal-proof structure to prevent the problem from recurring.
- 6.3 **Recycling Bins:** The locations of the bins have been established; one will be located at Parc-yr-Orsedd and the other at Market Place. A Licence Application (£230) has been completed and submitted to CCC to position one bin at Market Place – awaiting a reply from the CCC before the matter can be moved forward. The Town Council's Public Liability Insurance has been increased from £5million to £6million in accordance with the requirements of the Licence. (an additional £70 per annum)
- 6.4 **Maesyderi Field:** The Mayor expressed his appreciation to the Sainsbury's contractors, who had recently undertaken work on the field eg grass-cutting, trimming of the fence and installing the new gate. A Maesyderi Field Management Committee meeting will take place before the next meeting of the town council, and a full update will be given at that time.
- 6.5 **Parc-yr-Orsedd:** 5 new benches were ordered for the park, via the Tidy Towns' Scheme – awaiting their arrival.

- 6.6 Changing the name of King George V Green to Parc St.Germain-sur-Moine:** The Mayor and Deputy-Mayor will make further enquiries in relation to the design of the sign and to report back to the Town Council. It should be possible to position a flagpole at this park.
- 6.7 Letter from Mr. Jamie McCormack Turner 2 Glyndŵr, Station Terrace, Lampeter SA48 7HB (3/12/2008)** stating that he encountered difficulties in receiving deliveries to this address and asked if a sign could be fixed on this terrace of 5 houses. A communication from Mr Lyndon Griffiths Divisional Engineer (Urban) CCC, confirmed that the new sign bearing the name **Clos Glyndŵr** will be purchased by CCC. A written confirmation has been given by Mr Simon Anderson a resident of one of the houses, to display the sign on his property and the CCC has been informed accordingly – awaiting a reply from the CCC as to the next development.
- 6.8 Citizens Advice Bureau:** re the TC's request for a representative to attend a meeting of the TC: awaiting a suitable date from the CAB.
- 6.9 Dog Fouling:** CCC:500 leaflets, bearing the heading "Guidance on Responsible Ownership of Dogs in Ceredigion" have reached the TC via CCC, to be distributed to householders in the town (one leaflet attached – Town Library only). A *Control of Dogs Consultation* is presently ongoing by the CCC. They are asking the Town Council whether they can identify areas within the ward that would benefit from certain types of Dog Orders. It was resolved to complete the questionnaire.
- 6.10 Consultation on an Airspace Change to establish segregated airspace for the Wales Unmanned Aircraft Systems (UAS) Environment at Aberporth WAG:** A response has been submitted by the Town Council on the 21<sup>st</sup> July. Option 3 was the preferred option (Copy of the Consultation Document is available to view at the Town Library until the 30<sup>th</sup> Sept 2009)). Comments submitted by the TC: *As long as the guarantees on safety and privacy are adhered to, then we find that the potential economic benefits to West Wales outweigh the possible risks involved.*
- 6.11 Ceredigion Young People's Partnership: meeting:** Brondeifi Chapel Vestry 17/07/2009: Youth provision in Lampeter was praised at this meeting.
- 6.12 Shelter Cymru:** re services in Lampeter; awaiting a reply from the Shelter Cymru.
- 6.13 It was reported to the CCC** that the sign bearing the inscription 21-26 Bryn-yr-Eglwys/Penbryn had been severed by approximately a quarter. Also the sign in front of St Peter's Church, bearing the words. Maesyderi/Gwêl y Creuddyn is very badly dented – awaiting a reply.
- 6.14 Consultation: Developing Secondary Education in Ceredigion:** CCC: a response has been submitted by the Town Council. The Consultation Document and the Town Council's Comments are available for inspection at the Town Library until the 30<sup>th</sup> September 2009.
- 6.15 Consultation: Mid and West Wales Fire & Rescue Authority – Draft Annual Action Plan 2010/2011:** a response has been submitted by the Town Council – Available for inspection at the Town Library until the 30<sup>th</sup> September 2009.
- 6.16 The New Model Publication Scheme:** Information Commissioner's Office: adopted by the Town Council on the 1<sup>st</sup> January 2009: arrangements have been made to deposit two documents in the town library namely a completed guide to information and a copy of the model scheme. Community and Town Councils must have systems in place to ensure that information is easily accessible to the public eg on a website. For most information, the council is expected to provide the information in hard copy when asked. In limited circumstances information may only be accessible by inspection.
- 6.17 One Voice Wales Area Annual Meeting of the 15<sup>th</sup> July at Aberaeron:** The Mayor and Cllr D.Williams had attended this meeting. Tributes were paid

to Cllr Dorothy Williams, who resigned from her three year post as Chair. Mr Ben Davies, Llanbadarn Fawr was elected as Chairman for the year 2009-10. The ordinary meeting, which followed immediately after the annual meeting included agenda items such as, a presentation on proposed developments at Bronglais Hospital, gritting of the roads, consultation on planning applications, One Voice Wales' Training Programme, the Local Development Plan and the Postcomm Consultation-Code of Practice, Postcode Address File. It was mentioned that the word *Dyfed* was often used instead of *Ceredigion*.

- 6.18 The Town Council's Fixed Assets' Register** is in the process of being updated to include all the property of the Town Council. Presently, items are scattered at different locations within the town. The Mayor appealed to all persons who were in possession of the Town Council's property to inform the Clerk in order to record the item in the register. Cllr Wilson had agreed, during the June meeting to trim the *Board of Honour* presently stored at the Lampeter Sorting Office- it was not established whether this work had been undertaken.
- 6.19 Digital Switch-Over:** a communication from One Voice Wales (OVW) asked if councillors could help in explaining to members of the public the necessary steps, which are necessary when undertaking the switchover. It was resolved to refer the correspondence to CAVO, Lampeter.
- 6.20 Traffic Problems Lampeter**
- 6.20.1 Rookery Car-park** A response was received from CCC, to the letter submitted by the Town Council in relation to the lack of parking bays for HGVs and buses in Lampeter. It was stated that the provision for coaches and HGVs had been reinstated at the Rookery car-park. Members expressed concern in relation to the entrance. It would be asked if this facility could be reconsidered, in view of the fact that buses and HGVs are unable to enter the car-park because of the configuration of the entry. If this cannot be improved then it would be enquired if out of town parking could be considered for large vehicles eg buses could load and unload in the town, and park in these out of town areas.
- 6.20.2 Cwmins Car-Park** The Town Council will fully support the County Council if it seeks to introduce a system at the Cwmins, if legal obstacles can be overcome i.e. limited stay for all vehicles, but without charging. CCC had stated in its letter that the policing of the car-park for short stay purposes would only be possible should charges be introduced. It would be enquired if the restriction could be lifted after 6.00pm and on Sundays.
- 6.20.3 Picton Lane** It would be conveyed to the CCC that the Town Council welcomes the proposal for a joint initiative regarding Picton Lane and will gladly pay approximately a £1,000 as the Town Council's contribution in a bid to resolve the traffic difficulties at the lane. This initiative will be made possible by the CCC, in all probability, at the beginning of the next financial year. All funds have been allocated for the present financial year.
- 6.20.4 Request for a full traffic survey for the Town from CCC** This would require significant resources to carry out and to assess the results. The CCC appreciates the aims and objectives of the Town Council, which have led to the request being made. However, it is not possible for the Authority to support the request financially.
- 6.21 The Folder holding the Contact Details of Councillors** has been updated for the Municipal Year 2009-10.

## 7. CORRESPONDENCE

- 7.1 Annual Report 2008-09 Ombudsman:** circulated amongst members.

- 7.2 **National Training Programme for Town & Community Councils – One Voice Wales:** noted for future reference.
- 7.3 **Ceredigion CC Corporate Strategy 2009-12:** noted for information.
- 7.4 **Gambling Act 2005: Review of Statement of Gambling Policy CCC- must be undertaken every 3 years:** CCC's current Statement for Gambling Policy expires on the 31 January 2010 and by implication a consultation is being initiated as part of the review. CCC's current Statement of Policy under the Gambling Act 2005 may be viewed on the county council's website [www.ceredigion.gov.uk](http://www.ceredigion.gov.uk) under the heading *Policies, Plans & Strategies*: any observations should be in writing, addressed to CCC Licensing Section DESH, Penmorfa, Aberaeron SA46 OPA. For information only.
- 7.5 **Consultation on proposed Legislative Competence Order WAG:** relating to Community Councils and Councillor Recruitment, Retention and Allowances: noted for information.
- 7.6 **An invitation was extended to all councillors to attend the AGM** of the Lampeter Family Centre, at its new location at 6 St Thomas' Street on the 6<sup>th</sup> July at 6pm.
- 7.7 **Other correspondence: for information only.**

## 8. MENTER LLAMBED

- 8.1 **The Town Council's Website-**The Menter Llambled Website *lampeter.org* has ceased, as the licence for the name has expired. The Town Council resolved to set up an official, council run town website, which would promote the town effectively. Cllr Phillips hoped to salvage the *lampeter.org* but the name could be lost again because *lampeter.org* is not an official website, and the name has to be registered every two years. All the other names for Lampeter have been taken. Cllr Phillips agreed to search for a web designer in a bid to initiate proceedings concerning the website. The estimated cost is £650. An email, from Mr Pete Tresadern, Peterwell Bed & Breakfast House, Lampeter, whose business was previously linked to the *lampeter.org website*, expressed concern regarding the situation. He stated that, "many small businesses, such as ours, rely on an efficient internet presence." Mr Tresadern would be informed of the evening's deliberations.
- 8.2 **Purchase of Floodlights** for the Town's Football and Rugby Clubs: arrangements will be made to purchase this equipment via the Town Council. The cost, excluding VAT will be reimbursed by the Football & Rugby Clubs.
- 8.3 **An Invitation was extended to all** to attend the *Jen Jones' Quilt Centre* for the Official Opening of the First Phase on Friday the 31st July at 6.30pm at the Town Hall.

## 9. PLANNING

### 9.1 These applications have been approved by Ceredigion CC

Date in which the TC was notified by CCC	Applicant/s & Proposal	Location:
26/06/2009 Applic. No. A061202	Mr V Davies Brynmeddyg Victoria Terrace Lampeter <i>Erection of a dwelling</i>	Land rear of Brynmeddyg Victoria Terrace Lampeter SA48 7DF
27/07/2009 Application No; A090414AV	Sainsbury's Supermarkets LTD 33 Holburn London: <i>Display of Signage</i>	Sainsbury's Supermarkets LTD Market Street Lampeter

25/07/2009 Application No; A080303	Mr & Mrs G L Jones Mountwalk Garage Lampeter <i>Demolition of existing garage and erection of 3 flats</i>	Mountwalk Garage Lampeter
26/06/2009 Application No: A090086CD	Hilary Lewis Lampeter Comp. School Peterwell Terrace Lampeter <i>Siting of 6kw wind turbine consisting of 15m tower and blades of 5.5m diameter (Total height to blade tip of 17.75m)</i>	Lampeter Comp. School Peterwell Terrace Lampeter
17/07/2009	H.Hardy Llwynderw Pentrebach Lampeter: <i>Alterations to external elevations and lower ground floor</i>	Llwynderw Pentrebach Lampeter

**9.2 Minutes of the Development Control Committee** held at the Ceredigion CCC's Offices at Penmorfa, Aberaeron on the 10/06/2009 and Agenda of the meeting of the 15/07/2009: noted for information.

**9.3 14 Day Rule for the return of Planning Applications to the CCC: Presently** powers are delegated to the Chair and Deputy-Chair to respond to "ordinary" planning applications, which arise between meetings. It was reported that this matter had been discussed at the One Voice Wales meeting of the 15<sup>th</sup> July (Cross-ref 6.21) and that more members should be involved, when submitting a response. It was resolved to seek further clarification.

## **10. FINANCE**

### **10.1 Donations:**

**10.1.1 Sioe'r Cardis-** Ceredigion will play host to the Royal Welsh Show in 2010 - **£100**

**10.1.2 Shelter Cymru** £25.00 (cross-ref 6.16)

**10.2 A thank you letter was received from the Lampeter Chamber of Trade** for the recent donation of £150, in aid of the watering costs of the hanging baskets. It had been suggested for them to seek ownership of their own watering apparatus as opposed to using the facilities on offer by the CCC. It was conveyed that this was not a feasible financial option.

**10.3 It was resolved that the Clerk would receive** an additional increment reaching Scale Column Point 21 as from the 9<sup>th</sup> May 2009 in accordance with the recommendations stipulated by the *National Association of Local Councils* – Pay & Conditions as from 1 April 2008.

**10.4 Clerk's Pay July 2009:** £574.08 (including back-pay to the 9<sup>th</sup> May to incorporate the increment)

**10.5 Heat/Light/Storage** **£20.00**

**10.6 H M Revenue + NI Contributions;** **£121.03**

**10.7 Hire of Victoria Hall: Young at Heart Teas** 22/04; 6/05; 20/05; 3/06; 17/06=**£55.00**

**10.8 Hire of Victoria Hall: Fit Trail Launch** – Parc-yr-Orsedd 28<sup>th</sup> April **£43.00.**

**10.9 VAT Reclaim – Income-** £2,594.22

**10.10 Gate – Maesyderi Field: £365; £54.75 (VAT)**

**10.11 Lexis Nexis Arnold Baker: Local Council Administration Book: 8<sup>th</sup> Edition:** **£59.05.**

**10.13 The Internal Audit** of the Accounts of Lampeter Town Council were undertaken in the past month by Mr Dave Smith, for a fee of £100. The Town Council's Accounts were approved at this evening's meeting and the *Local Councils in Wales' Annual Return Form* for the year ending 31 March 2009 was signed by the Chair and Responsible Financial Officer. Electors will be offered the opportunity to view the accounts from 17<sup>th</sup> August to the 14<sup>th</sup> September before the Annual Return will be submitted to the external Auditors BDO Stoy Hayward at Southampton. Appendix 1 shows the Income & Expenditure for the Financial year 2008-9. Lampeter Town Council is committed to transparency, integrity and accountability regarding the public's finances.

Members' attention was drawn to:

**10.13.1 The value of the bequest**, which has increased from £10,000 to £11,631 during the past 4.5 years. An effort could be made to spend this money on a worthwhile project and in accordance with the wishes of the deceased.

**10.13.2 The carried forward figure of £156,166** (including the bequest, at the end of the 2008-09 financial year).

During the next financial year it will be necessary to pay for:

- New Town Entrance Signs £3,500
- Alcohol Exclusion Zone £2,500
- Fence: Parc-yr-Orsedd £9,000
- Recycling Bin £800
- Picton Lane £1,000
- Website £800
- Maesyderi Field (?) (all figures are estimates)

**10.13.3 The need to undertake a Risk Assessment** for the Town Council for the yr 2009-10. An example was circulated, as compiled by BDO Stoy Hayward, the External Auditors. The Mayor, Deputy-Mayor and Cllr Mason-George were nominated to compile the Risk Assessment. By law a town/community council is responsible for ensuring that financial management is adequate, effective and that there is a sound system of internal control. A Risk Assessment should identify what can go wrong, what steps should be taken to avoid this and/or how to manage the consequences.

## **11. SUB-COMMITTEES**

### **11.1 FOOTPATHS' INCLUDING PARC-YR-ORSEDD**

**11.1.1 Parc-yr-Orsedd: The daffodil bulbs** deposited at the entrance of Parc-yr-orsedd have been taken away, without permission by a member of the public. **The wood-bark** around the slide needs to be dug up and refreshed. It was resolved to enlist the services of volunteers c/o CAVO Lampeter (Cllr C. Thomas & Mason-George to co-ordinate this project)

### **11.2 CCTV CAMERAS**

**11.2.1 Monthly Report for June 2009 CCC:** There had been 5 requests from the Police to view digital media in relation to 2 thefts, 2 assaults and a burglary. One camera had no picture from 9.06.09 to the 12.06.2009 (coverage time lost 3 days). All cameras had no pictures and were not recording from 28.06.09-30.06.2009 (coverage time lost one day).

### **11.3 STREET LIGHTS**

**11.3.1 Old Lamp Column – Bryn Road**

**A response** was received from Mr Neil Garrod CCC regarding the old lamp column at Bryn Road, which was reported as a hazard for push-chairs and wheel-chairs by the TC in March 2009. Mr Garrod had looked at the position of the column and had considered various options eg replacement, moving to the other side of the road, but to no avail. He stated that it is possible to pass the lamp column easily, even with a pram or buggy because of the clear area between the two house windows. In time it is hoped to re-light all of Bryn Road and to position lamp columns in accordance with British Standard design criteria. Until funding becomes available, the CCC can only try to make the most of the existing situation.

**12. AOB**

- 12.1 It was decided to plan a parade through** the town by the Welsh Guards when the regiment returns from duty in Afghanistan. Soldiers will be invited to march through the town in honour of comrades, who have fallen at the hands of the Taliban. The Mayor had been approached with this request from a person connected with the Welsh Guards.
- 12.2 New Town-Entrance Sign:** Carmarthenshire Border: Awaiting the new sign. It was resolved to contact the County Council and Mr Tom Davies-Jones regarding the situation.
- 12.3 It was reported that sheets were** fastened onto the new entrance-signs, declaring land-mark birthdays. This practice had a damaging effect on the condition of the sign.
- 12.4 The Chamber of Trade's Christmas Celebrations** will take place on Thursday the 10<sup>th</sup> December from 4-8pm. All invited.
- 12.5 Mrs Morfudd Slaymaker** had announced that a relative of hers, Mr Gabriel Restucha had been elected the Mayor of Gaiman, Patagonia in November 2008 for a four year term.
- 12.6 It was decided to convey heartfelt congratulations** to Cllr J Isgoed Williams on being awarded the MBE for services to Local Government.

As there was no other business, the meeting concluded at 10.05pm.

**13. DATE OF NEXT MEETING:**

**Thursday the 27th August 2009 at 7.30pm at the Shiloh Vestry, Lampeter.**

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(signed/date)