



# LAMPETER TOWN COUNCIL - CYNGOR TREF LLANBEDR P.S.

## MINUTES OF THE MONTHLY MEETING OF THE

28<sup>th</sup> MAY 2009 AT 7.00PM

### St Peter's Church Hall Lampeter

Cllr Mayor Selwyn Walters (Chairperson);  
Cllr Rob Phillips (Deputy-Chairperson);  
Cllrs Cecilia Barton; Andrew Carter;  
Elsie Dafis; Margaret Davies-Evans;  
John Davies; Greg Evans; Lynda Mason-George;  
Kistiah Ramaya; Chris Thomas & Derek Wilson.  
Town & County Cllr Robert (Hag) Harris.  
County Cllr Ivor Williams.  
Member of the Public: Elizabeth James Gwêl y Creuddyn.  
Michelle Rosser: Information Matters Project Officer Shelter Cymru.

#### 1. CHAIRPERSON'S WELCOME

The Mayor Selwyn Walters extended a welcome to all present. Before the commencement of the full meeting members were addressed by Michelle Rosser, *Information Matters Project Officer Shelter Cymru*. *Shelter Cymru* is funded by the *Big Lottery* and is working to help people in rural communities, who are experiencing housing and financial difficulties, poverty and rural isolation in Carmarthenshire, Ceredigion and Pembrokeshire. Members were allocated an *Information Matters to Rural Communities* package, which is a resource to help people to raise awareness of their rights and to improve their quality of life. It provides information on a range of housing, debt, welfare benefit and rural well-being issues that users may experience. Members were encouraged to pass on key information to vulnerable people encountering housing problems or at risk of losing their homes. Shelter Cymru does not, however, provide accommodation for the homeless. The resource can be used to provide basic information as well as guidance on when and where to seek further specialist advice. It can be downloaded from their website [www.sheltercymru.org.uk](http://www.sheltercymru.org.uk). It was enquired why the *Shelter Cymru* service had been discontinued in Lampeter and whether the service could be resumed in the future. Surgeries had formally been held at the St Thomas' Church. The *Information Matters Project Officer* agreed to look into the matter.

#### 2. APOLOGIES & PERSONAL MATTERS

- 2.1 Cllr Dorothy Williams apologized for her inability to attend the meeting.
- 2.2 Police Inspector Nicola Carter also apologized that she could not be present at the meeting.
- 2.3 The Mayor congratulated County Cllr Ivor Williams on his new status within the County Council. He has been appointed the Chairman of Ceredigion County Council for the Municipal Year 2009-10.
- 2.4 It was resolved that all future monthly meetings of the Town Council, which include a guest speaker, will start at 7.00pm.
- 2.5 The Mayor reaffirmed procedural guidelines in a bid to strengthen normal town council procedures. Councillors must speak with the permission of the Chair and speakers must not be interrupted. He will stop members if they go on for too long or stray from the issues discussed. This should help and not stifle debate.

#### 3. DISCLOSURE OF PERSONAL INTERESTS

None.

#### 4. POLICE MATTERS

**4.1 A letter was received from the Police** Inspector Nicola Carter stating that she had recently been appointed as Neighbourhood Policing Inspector for Lampeter and Aberaeron Section. Her permanent Office is in Lampeter but she works from both Police Stations. She mentioned that she was looking forward to managing the policing of the area, which continues to be one of the safest places to live, work and visit in the UK. Contact details [Nicola.carter@dyfed.pnn.police.uk](mailto:Nicola.carter@dyfed.pnn.police.uk) or by mobile phone 07966648857.

#### **4.2 Alcohol Exclusion Zones (AEZ) for Lampeter**

The joint application between the Police and Lampeter Town Council for zones in Harford Square, Parc-yr-Orsedd, Somerfield car-park and the 4 main roads into the town is currently being considered by Ceredigion County Council. Cllr Carter enquired about the bus shelters and it was conveyed that these would be included within the 4 main roads. A communication received from Elin Prysor, Solicitor, Ceredigion County Council CCC stated that the application is progressing. She will meet with Inspector Carter on the 10<sup>th</sup> or 11<sup>th</sup> June and hopefully, progress towards formal consultation will follow shortly afterwards. Formal consultation will involve placing an advertisement in the local press of the CCC's intention to consider making such an Order. This will be the initial phase. The matter will thereafter go to the CCC for decision. If the Order is approved by the CCC, a second advertisement will be required by way of a Public Notice of the Order. Once the Order is ready for implementation, signage will then be erected. There will be substantial cost implications to the CCC in considering and implementing the Order (if approved). The TC's offer to contribute towards the AEZ, up to a maximum of £2,500 (The cost for the Aberystwyth AEZ had been £5,000 in 2005) was discussed and noted at the *Ceredigion Community Safety Partnership* meeting of the 9<sup>th</sup> April 2009.

It was resolved to ask for a definitive timetable from CCC in relation to:

- ❖ The formal consultation: placing an advertisement in the local press of the CCC's intention to consider making such an Order;
- ❖ Consideration by the CCC;
- ❖ If approved, placing of the second advertisement by way of a Public Notice of the Order in the local press;
- ❖ When is it likely for the Order to be ready for implementation; &
- ❖ Erection of the signage.

The AEZ has been an ongoing issue for the TC for the past 3 years and some members had hoped that the zones would be in place by the busy summer season.

#### 5. CONFIRMATION OF THE MINUTES OF THE 30<sup>th</sup> APRIL MEETING

These were agreed to be correct apart from the following

- 5.1 Pont 8.1 Cllr Greg Evans'** name appears twice. It should appear only once and on the second occasion, the name should be replaced by *Cllr Selwyn Walters*.
- 5.2 Point 9.1 Planning Application A080489LB:** Location: *St Peter's Church House* and not St Peter's Church.

#### 6. MATTERS ARISING FROM PREVIOUS MINUTES

- 6.1 The formation of UW Trinity Saint David:** A decision on £18million funding from the *Reconfiguration and Collaboration Fund*, which is key to securing the success of the formation of *UW Trinity Saint David* was scheduled to be made

by the *Higher Education Funding Council for Wales* (HEFCW) on the 8<sup>th</sup> May 2009.

A letter had been sent by the Town Council (TC) to the HEFCW to urge the Body to agree to the funding application. No reply had been received apart from the acknowledgement of the letter. A copy had been sent to Elin Jones AM. She is fully supportive of the new plans.

The Mayor was in receipt of a letter from a resident of Merseyside stating that he was saddened that the name of the new university did not include the word *Lampeter*.

It was noted that Dr Medwin Hughes had been appointed the Vice-Chancellor of the *UW Trinity St. David*.

- 6.2 Town Council's Notice Board:** In the March meeting the residing Mayor Derek Wilson reported that he would improve the condition of the framework in the near future. O/S. It had been decided in a previous meeting that the glass doors would not be replaced. The Clerk reported that many posters, which had been displayed by the TC, had been removed by members of the public, before the allocated time e.g. Notice of the forthcoming European Elections of the 4<sup>th</sup> June; Request for quotes for Footpath Maintenance over the summer months in Lampeter (Welsh Version); Contact details of Elin Jones AM. It was resolved to assess the situation further over the coming month.
- 6.2 A Shared Community – Welsh Assembly Government (WAG) & Ceredigion Community Safety Plan 2008-11** these documents have been perused. Most councillors have, by now, read the booklets.
- 6.3 Recycling Bins: proposed locations:** The exact locations of the bins need to be established and conveyed to the County Council before the Tidy Towns' Co-ordinator, Rachel Mills can order the bins and move the matter forward. The details of the bins have already been forwarded to the CCC. Parc-yr-Orsedd and an area between the Spar Store and Gwilym Price Store (a Licence would be required from CCC to position the bin on their property) had been considered in detail in the past. It was resolved to try to find other suitable locations, in central positions, which were not the property of CCC and to consider the matter further at the next meeting. LAS Recycling has offered to service the bins, without incurring a charge, for the first 6 weeks.
- 6.4 The removal of graffiti from the Railway Bridge:** The owners of the railway bridge have granted verbal permission for the TC to remove the graffiti. Health and safety implications were considered and it was surmised that it would not be feasible for the TC to undertake the work. The owners had mentioned that in addition to the removal of the present graffiti, it could be replaced by "organised" graffiti for the enjoyment of those who will see it. Art ideas from councillors could be considered in the future.
- 6.5 Maesyderi Field:** the 3 year lease has, by now, been finalised between the Ceredigion CC and the Town Council (started on the 13<sup>th</sup> April 2009). It was resolved to set up a sub-committee comprising members of the TC and CCC, residents who live in close proximity to the field and representatives from various Sports' organisations within the town. A meeting was arranged for Wednesday the 3<sup>rd</sup> June. (Minutes attached). Cllr Evans stated that he and Mr Dalton had cut the grass the previous Saturday. It was resolved to send a thank you letter to Mr Dalton.
- 6.6 Parc-yr-Orsedd:** 5 new benches were ordered for the park, via the Tidy Towns' Scheme – awaiting their arrival.
- 6.7 Provisions of seats at the Post-Office, Lampeter:** it was resolved to remind the Manager of the Co-op Lampeter of this request.
- 6.8 Changing the name of King George V Green to Parc St.Germain-sur-Moine:** Agreement has been made in principle by the CCC to change the

name of the place and to erect a sign. Dimensions/Colour of the sign would have to be decided upon before proceeding. The Mayor had attempted to contact Katy Spain CCC to discuss the matter further, but she was away on holiday.

- 6.9 Letter from Mr. Jamie McCormack Turner 2 Glyndwr, Station Terrace, Lampeter SA48 7HB (3/12/2008)** stating that he encountered difficulties in getting deliveries to this address and asked if a sign could be fixed on this terrace of 5 houses. He suggested 1-5 Glyndwr. Kay Hughes CCC stated that the matter was under investigation on the 26/03/2009. The Clerk had reminded Mr. Lyndon Griffiths of this request on the 30<sup>th</sup> April and had contacted him once again on the 28<sup>th</sup> May. He stated that the CCC usually only erect signs on streets or on terraces that have been identified as a section of the highway. He agreed to assign further attention to the matter and report back to the TC.
- 6.10 Citizens Advice Bureau:** re the TC's request for a representative to attend a meeting of the TC: awaiting a reply from the CAB.
- 6.11 Response to the Request to CCC for the one-way stretch of road known as Mountwalk** to be pedestrianised in the interest of safety.  
A site meeting had taken place between a delegation of the TC and Rachel Thomas CCC on Friday the 3<sup>rd</sup> April at 9.00am. It was resolved to ask for the outcome of this meeting. Other "dangerous" locations were considered e.g. Drovers' Road, St Thomas' Street, College Street and Picton Lane. It was resolved to remind CCC that the TC remain very concerned about the movement of traffic in Picton Lane.
- 6.12 Dog Fouling:** CCC:100 leaflets have been ordered from CCC. The leaflets are presently being reprinted.
- 6.13 Come Explore the Senedd:** an invitation from the WAG to visit the Welsh Assembly – free guided tours seven days a week for groups of up to 50 – to discuss further at a future meeting.

## 7. CORRESPONDENCE

### 7.1 WAG Proposed Playing Fields (Community Involvement in Disposal Decisions) (Wales) Measure Stage 1 Committee report April 2009.

The Legislation Committee No.1 recently completed its Stage 1 consideration of the proposed Playing Fields (Community Involvement in Disposal Decisions) (Wales) Measure. Rosemary Butler AM Chair, thanked the Town Council for contributing to the Committee's work and enclosed a copy of the Committee's report, which was laid before the Assembly on the 29<sup>th</sup> April 2009: for information.

**7.2 Consultation on an Airspace Change to establish segregated airspace for the Wales Unmanned Aircraft Systems (UAS) Environment at Aberporth WAG:** they will carry out the functions which are usually done by the pilot, with computers on board and used for intelligence gathering exercises. Reasons for change: to support and improve testing for aircraft at Aberporth and is needed for the development of pilotless aircraft. Cllr Carter was the first recipient of the document and was asked to pass the booklet on to another Cllr as soon as practicable. A meeting will be held at the Lampeter University at the end of June.

**7.3 Have your say about Welsh Language Service: WAG/ Welsh Language Board:** circulated amongst members.

**7.4 Notice of OVW 2009 Conference and AGM:** 10<sup>th</sup> October at the Bont Pavilion: The Mayor and Cllr D.Williams were nominated to attend this meeting.

**7.5 Ceredigion Young People's Partnership:meeting: 19/07/2009 – 2 representatives of TC to attend and an invitation to offer an**

**agenda item.** Cllrs Ramaya/Dafis & Mason-George were nominated and a question would be forwarded in due course.

**7.6 Contact the Elderly Charity:** Liz Morgan, Mid Wales Development Officer, Welshpool, is hoping to start a set-up group in Lampeter and asked if she could bring her information stand, to certain events which are held in Lampeter. It was resolved to notify her of the events, which take place in Lampeter over the summer months. It was reported that the Town Council was already a key player in the *Young at Heart* functions, organized by the Cllr D.Williams. *Contact the Elderly* is a charity, which helps elderly people who live alone, to feel less lonely and isolated by setting up local groups, which take them out to monthly Sunday afternoon parties, held at a volunteer host's home.

**7.7 Managing the Safety of Burial Ground Memorials** – Practical advice for dealing with unstable memorials – WAG; for information.

**7.8 Other Correspondence: for information only.**

## 8. MENTER LLAMBED

**Cllr Greg Evans reported that:**

**8.1 A Transition Llambed Film** regarding Climate Change will be shown on the 30/05/2009 – *The Age of Stupid* at Lampeter University, starring Pete Postlethwaite.

Elin Jones AM and Cllr Rob Phillips, under the direction of Cllr Greg Evans will answer questions appertaining to environmental issues, after the film.

**8.2 Wind Week** will take place between 13-21 June. Further information can be accessed from the website [www.embracewind.com](http://www.embracewind.com).

## 9. PLANNING

**9.1 This application has been approved by Ceredigion CC**

| Date in which the TC was notified by CCC | Applicant/s & Proposal                             | Location:                               |
|--|--|---|
| 29/04/2009                               | J & E Woodworks<br>Erection of workshop<br>A070847 | J & E Woodworks<br>Barley Mow, Lampeter |

**9.2 Planning Application: Erection of rear and side extension, to create new consulting and treatment rooms; Steffan Vets 5 High Street, Lampeter:** : 6 St Thomas' Street, Lampeter. Application Number: A090338. Date on planning application from CCC: 14/05/2009.

**Town Council's Observation:** supportive of this application.

**9.3 Planning Application: Erection of an extension and new shopfront: Sainsbury's Supermarket, Market Street, Lampeter:** Application Number: A090322: Date on planning application from CCC 11/05/2009.

**Town Council's Observation:** no objection to this application.

**9.4 Minutes of the Development Control Committee** held at the Ceredigion CCC's Offices at Penmorfa, Aberaeron on the 8/04/2009 and Agenda of the meeting of the 13/05/2009: noted for information.

**9.5 Carmarthenshire Local Development Plan:** Publication of Background Topic papers: can be downloaded from the Authority's website; [www.carmarthenshire.gov.uk](http://www.carmarthenshire.gov.uk). Paper copies can be obtained from the Forward Planning Section, upon request.

**9.6 Town and Country Planning Act 1990:** The Town and Country Planning (General Development procedure) order 1995 Article 13 Notification to Community Councils: Further to the letter of the 9<sup>th</sup> February 2009 advising

Community and Town Councils of the intention to introduce a 14 day rule in the response to notification of applications. CCC stated that the authority will commence implementation of the rule as from the 1<sup>st</sup> June 2009. If a response has not been received within the 14 day period of the date of notification on the consultation letter the authority will exercise its right to determine the application.

It had been resolved to delegate powers to the Chair/Deputy-Chair and Clerk for ordinary applications, which were received between meetings. For those applications, which required more attention, a special meeting of the town council would be arranged to discuss the matter.

## 10. FINANCE

- 10.1 Thank you letters were received from the *Lampeter Eisteddfod yr Urdd 2010 Appeal* for the recent donation of £500 & from the *Lampeter Urdd Branch* for the donation of £250.**
- 10.2 It was resolved not** to make a financial contribution to the *Red Cross Carers Fieldworkers' Project*.
- 10.3 Tidy Town's Grant – Fence at Parc-yr-orsedd:** Income of £1,950.
- 10.4 Clerk's Pay May 2009** £498.90
- 10.5 Heat/Light/Storage** £20.00
- 10.6 H M Revenue + NI Contributions;** £73.00
- 10.7 AAA Decorating Centre** £86.75: Paint for the Side Entrance Gate at Parc-yr-Orsedd
- 10.8 OVW Conference 2009:** Mayor and Cllr D.Williams £ 140.00
- 10.9 H M Revenue** £100 Refund - Income for TC – as the Clerk's Tax and NI Contributions for the year 2008-09 had been submitted online.
- 10.10 Playworld Systems:** Supplier of the Fit Trail Equipment at Parc-yr-orsedd: £50 contribution towards the Launch of the 28<sup>th</sup> April 2009.
- 10.11 £40,000 has been deposited in a Barclays Bank A/c for 6 months.** 1.35% fixed rate interest. Cllrs Walters & Ramaya are the authorized signatories.
- 10.12 Swansea Premier A/c:** the interest rate has been reduced from 1.75% to 1.15% due to the reduction in the Base Rate to 0.5% in March 2009.
- 10.13 Mayor's Allowance:** Clarification in relation to the Policy was requested by the Mayor. It was decided in the Budget meeting of January 2009 that an increase of 3% would be built into the budget on all costs (e.g. Hire of Halls, Insurance, Annual Subscriptions), incurred by the Town Council for the year 2009-10. The Policy meant that the Mayor's Allowance formed a part of the increases of all costs. The Allowance has increased marginally for many years in succession viz:

| <b>Municipal Year</b> | <b>Residing Mayor received:</b>  |
|-----------------------|--|
| 2002-03               | <b>£2,400</b>  |
| 2003-04               | <b>£2,400</b>  |
| 2004-05               | <b>£2,200</b> – 11 months due to an Election + <b>£200</b> extra payment to the previous Mayor for an additional month's service.  |
| 2005-06               | <b>£2,400</b>  |
| 2006-07               | £2,400 + 2.9% increase as stipulated in the Budget Meeting of Jan 2006 (2.9% increase on all costs to cover inflation) <b>£2,470</b> and as recommended by the residing Chair. |

|         |  |
|---------|--|
| 2007-08 | <b>£2,532</b> (inc 2.5% increase as recommended in the Budget report of Jan 2007)  |
| 2008-09 | <b>£2,587.70</b> (inc 2.2% increase as recommended in the Budget report of Jan 2008). It was resolved by the Town Council that the full 12 months' service would be paid to the residing Mayor, although his term of office would be 11 months. It was stated, at the time, that the start-up costs were the main costs e.g. Mayor's Installation Dinner ) + £215.64 extra payment to the previous Mayor for an additional month's service, due to an Election |
| 2009-10 | <b>£2,587 + 3% increase</b> as was implied in the discussion of the Budget meeting of Jan 2009 <b>£2,665</b>   |

It was resolved to allocate the 3% increase to the residing Mayor. It was decided that in future a potential increase in the Allowance would be discussed as a separate item, during the Budget Meeting and not included automatically, with other costs, in order to decide if an increase is necessary.

## 11. SUB-COMMITTEES

### 11.1 FOOTPATHS' INCLUDING PARC-YR-ORSEDD

**11.1.1 Cllr Carter informed members of the proposed improvements to the footpaths under the auspices of the Community Paths' Scheme** CCC on Footpaths 61/20; 61/15; 62/11; 62/10; 62/17; 62/6; 62/7; 62/8. £650 has been awarded by the CCC for this work (£487.50 by the CCC and £162.50 from the Town Council - 75% grant) . Work will also be undertaken by the Lampeter Ramblers. A gateway will be made to the Falcondale lake.

**11.1.2 Ceredigion Rights of Way Improvements Plan in Nov 2008:** (work to be undertaken on the Old Station Yard to Longwood footpath; Upgrade Forest Walk/Forest Road Footpath and also upgrade Gwêl y Creuddyn to Aberaeron Footpath 61/16)– according to CCC these are not official footpaths and they need to be registered as footpaths before they can be considered for improvements by CCC.

**11.1.3 Parc-yr-Orsedd:** o/s new lids required for the bins. Excess daffodil bulbs will be deposited shortly at the park by CCC.

### 11.2 CCTV CAMERAS

**11.2.1 Monthly Report for April 2009 CCC:** There had been 6 requests from the Police to view digital media regarding excess speed, outraging public decency, public order, 2 assaults and criminal damage. No equipment faults were reported.

### 11.3 PAVEMENTS'

**11.3.1 Faults were reported on the pavement near Burgess Hall and** problems remain on the pavement between Gwilym Price Store and Spar: to report to CCC.

**11.3.2 Bridge Street Footway:** letter from CCC thanking the TC for its positive comments regarding the recently completed footway in Bridge

Street. With regard to the concern about drainage, the standard of the drainage system has not been reduced by the scheme and in most cases upgraded. One of the overriding factors during design of the scheme was to keep water away from the properties. The design arrangement chosen has allowed the footpath to be widened with no net reduction in footway fall towards the road; thus maintaining status quo in terms of water flow away from properties.

#### **11.4 WELSH LANGUAGE**

A template, to be used by prospective TC grant applicants has been designed by Cllr Phillips. This will be forwarded to the relevant parties.

#### **12. AOB**

**12.1 Greenfield Terrace:** surface water is running from the school and causing drainage problems at Greenfield Terrace: to report to CCC.

**12.2 It was resolved to send a letter to the Lampeter Rugby Club** to congratulate them on reaching the SWALEC final at the Millennium Stadium.

**12.3 Also to congratulate Lampeter Football Club** for winning the Cardiganshire League.

**12.4 It was resolved to present Mrs. Janet Evans** with a plaque at the next meeting of the Town Council in recognition of her services to the Cambrian News and to the Urdd Organisation. It was reported that Mrs. Evans had secured the CAVO Award 2009 for her extensive voluntary work. The TC nominated Mrs. Evans for this award. The Ceremony will take place at the beginning of June.

**12.5 It was resolved to ask CCC** if it was possible for them to clear/tidy outside Llys Idwal and Llys Pedr.

As there was no other business, the meeting concluded at 10.05pm.

#### **13. DATE OF NEXT MEETING**

**Thursday the 25<sup>th</sup> June 2009 at 7.30pm at the Church Hall, Lampeter.**

----- (Chairperson & Date)