

**LAMPETER TOWN COUNCIL - CYNGOR TREF LLANBEDR P.S.**  
**MINUTES OF THE MONTHLY MEETING**  
**29<sup>th</sup> OCTOBER 2009 AT 7.00PM**  
**Lampeter Church Hall**

**PRESENTATION: Citizens' Advice Bureau:** Apologies for absence were received from the CAB Organisation. The Manager of the CAB, namely Sue Hurds, was unable to deliver her presentation as planned, due to a bereavement in her family. It is hoped to re-schedule the address to next month's meeting.

**PRESENT**

Cllr Mayor Selwyn Walters (Chairperson);  
Cllr Rob Phillips (Deputy-Chairperson)  
Cllrs Cecilia Barton; Andrew Carter  
Elsie Dafis; John Davies  
Margaret Davies-Evans  
Lynda Mason-George  
Kistiah Ramaya; & Derek Wilson;  
Town & County Cllr Robert (Hag) Harris  
Police Inspector Paul Bonning  
PC Richard Marshall  
Mr Carl Stringer – Freelance Reporter  
Mr Nathan Yates – Cambrian News Reporter

**1. CHAIRPERSON'S WELCOME & PRAYER**

The Mayor Selwyn Walters extended a welcome to all present.  
Cllr Margaret Davies-Evans led members in prayer.

**2. APOLOGIES & PERSONAL MATTERS**

Town Cllrs Greg Evans, Chris Thomas, Dorothy Williams and County  
Cllr Ivor Williams apologized for their inability to attend the meeting.

Members were sorry to hear of the recent death of Elwyna, the daughter of Mr & Mrs Noel and Hazel Davies, former Mayors of Lampeter. Also, of the passing-away of Mr Stephen Eatough. It was resolved to send a message of condolence to each family.

**3. DISCLOSURE OF PERSONAL INTERESTS**

**3.1 Cllr Rob Phillips** in the request for financial support for the Annual Fireworks' Display of the Round Table.

**3.2 Cllr Hag Harris** when discussing the request for financial support from the Lampeter Chamber of Trade.

**4. POLICE MATTERS**

**4.1 The Quarry, Public House**, Lampeter, has applied for a licence to extend its opening hours until 4am. The Police have expressed concern about the lateness of the hours and the ensuing night-time economy, with drunkenness posing a problem to the residents of North Road. It was reported that the request would be considered by the Licensing Dept CCC during the following week. Presently, public houses in Lampeter can apply for a special licence if they wish to extend their hours, on certain occasions.

- 4.2 The Proposed Alcohol Exclusion Zone (AEZ) for Lampeter.** Ceredigion County Council (CCC) has received a joint application from Lampeter Town Council and the Dyfed-Powys Police for the introduction of an *Alcohol Consumption in Designated Public Places Order*, under the Criminal Justice and Police Act 2001, in Lampeter. The Public Consultation ended on the 30<sup>th</sup> September 2009. The CCC will now review the responses and compile a report, for consideration.
- 4.3 Sign Maesyderi Field:** The Mayor reported to the Police that the sign declaring *No Dogs/No Litter/No Unauthorised Access*, had been removed by members of the public, on two occasions. It is hoped to secure the sign for the third time, this time onto the fence, as opposed to the previous stand-alone position. The Police will be informed of this action, after which, it is hoped that they will survey the field on a regular basis. It had been agreed that dogs would not be tolerated on the field, in any capacity. It was reported to the Police that this had been breached many times, as people were walking their dogs on the field, on a regular basis. The problem should be alleviated once the sign will be in place. Cllr Chris Thomas stated that he had received signs from the police prohibiting dogs, which should also be displayed shortly.
- 4.4 Mountwalk: A Traffic Calming Consultation for Mountwalk is underway by CCC.** Two plans were received by the town council, both of which incorporated three round topped humps as traffic calming features. Option 1 was the town council's preferred option. The Police stated that they will request that posts be placed on either side of each round topped hump.

## 5. CONFIRMATION OF THE MINUTES OF THE 24<sup>th</sup> SEPTEMBER MEETING

These were agreed to be correct.

## 6. MATTERS ARISING FROM PREVIOUS MINUTES

- 6.1 Town Council's Vandalized Notice Board:** Arrangements are in hand for Mr Kevin Jones, Teify Forge Ltd, Cwmann to repair the notice board. £549 (Ex VAT)
- 6.2 Recycling Bins:** Two bins have been ordered by Rachel Mills *Tidy Towns' Co-ordinator*, CCC – one to be installed at Parc-yr-Orsedd and the other at Market Place. The town council will meet the cost of one of the bins whilst the Tidy Towns' scheme will pay for the other.
- 6.3 Parc-yr-Orsedd:** 5 new benches have been positioned at Parc-yr-Orsedd (metal/wood). These were funded under the auspices of the *Tidy Towns' Scheme*. Three of the redundant Parc-yr-Orsedd benches will be relocated to the Maesyderi Field (c/o Cllr Chris Thomas).
- 6.4 Parc St.Germain-sur-Moine:** The two new signs have been received. It was resolved to ask the Ceredigion CC if it was possible for them to display the signs, on behalf of the town council, at the park.
- 6.5 Clos Glyndŵr:** the County Council will pay for the sign bearing the inscription *Clos Glyndŵr*, which will be displayed on the property of Mr Simon Anderson. Permission is requested from at least three of the five householders to name this vicinity *Clos Glyndŵr* before being able to proceed with the application. The Clerk reported that she had sent a letter to each of the 4 householders (Mr Simon Anderson has granted permission) and a SAE, at the beginning of October. No replies had been received to date. Cllr Phillips agreed to remind the householders of this request.
- 6.6 Shelter Cymru:** Feedback is required to Michelle Rosser's presentation in relation to the work of *Shelter Cymru* and to the utility of the *Information Matters to Rural Communities Pack*. Members can submit their

responses on-clerk.

line or request a hard-copy of the questionnaire, from the

## 6.7 Traffic Problems Lampeter

### 6.7.1 Rookery Car-park

improve  
This  
the CCC.

Cllr Harris stated that attempts will be made by the CCC to the configuration of the entry for large coaches/HGVs. arrangement has not been confirmed in writing by

### 6.7.2 Cwmins Car-Park

efforts to  
obstacles can be  
incurring a fee.

The Town Council has expressed its support to the CCC in its introduce a parking-system at the Cwmins, if legal overcome i.e. limited stay for all vehicles, without *Awaiting a reply from CCC.*

CCC.

A request for a yellow line at Harford Row - *Awaiting a reply from*

### 6.7.3 Full Traffic Survey of the Town

present.” was  
2009. A second  
*a reply from the*

“A full traffic survey would require significant resources and it is not possible for the Authority to support the project, at the response received from CCC in the summer of request was submitted to the CCC. *Awaiting CCC in relation to the second request.*

the 27<sup>th</sup>

### 6.7.4 Letter from a resident of North Road received by the TC on August,

crossing at  
action are  
involving personal  
Dyfed-Powys Police.  
the location, highway  
behaviour and the presence of more

enquired if it was possible to install a pedestrian North Road, in the interest of safety. All locations for prioritized with respect to their history of collisions injury, based on formal information supplied by Also taken into account are the geography of geometry, traffic flows, road user vulnerable pedestrians and certain forms of traffic management interventions can be a complex and lengthy process. It involves assessing the level of significance of any problem associated with a location, identifying appropriate remedial

cyclists. The assessment of requests for management interventions can be a complex and lengthy process. It involves assessing the level of significance of any problem associated with a location, identifying appropriate remedial

action and securing the necessary funding and authorization to carry out the work. What may initially seem to be sensible and deserving proposals can sometimes fall short of these assessment criteria. result, response times can be lengthy.

As a

Notwithstanding the reply given by the CCC in September 2009, members of the TC remained concerned about the safety

of  
request an

pedestrians at North Road and it was resolved to assessment of the area with a view to

installing a pedestrian crossing or at least to the introduction of some form of traffic control intervention at North Road. *Awaiting a reply from the CCC in relation to the second*

assessment of the area with a view to at least to the introduction of North Road. *Awaiting a request.*

### 6.7.5 Parking at Bryn Road

the  
whether  
allow space for vehicles

is a problem and in particular opposite Cambrian Road/Bryn Road junction. It would be enquired whether yellow lines could be positioned in this area, to allow space for vehicles to manoeuvre when turning.

*It was resolved to raise the traffic problems at the Consultative Meeting with the CCC on the 16<sup>th</sup> November.*

- 6.8 New Town-Entrance Sign** to be installed on the Carmarthenshire Border  
CCC: *Awaiting further developments*. An invoice had been received  
from CCC requesting payment for the 4 signs. It was resolved to  
defer payment until the work had been completed.
- 6.9 Two years ago the WAG issued a consultation document** “*A Shared  
Community: Relationship building and charters for unitary authorities  
and community and town councils*”. It recommended that charter  
agreements should be set up between Town and Community Councils  
and the local unitary authority. Aberystwyth Town Council has resolved  
to pursue such a charter. WAG is now preparing a Legislative Competence  
Order for consideration at Westminster, which, if passed, will introduce  
measures to enforce charter working in all counties. The aim is  
not to add another bureaucratic tier to government but to achieve a  
document which will underpin and facilitate the partnership between unitary  
authorities and community and town councils. The Clerk of Aberystwyth  
Town Council, Mr Jim Griffiths sought the town council’s initial feelings  
regarding the matter. It was resolved to inform Mr Griffiths that the  
town council is supportive of charter working.
- 6.10 Arrangements are in hand for the Ceredigion CC** to host a consultative  
meeting with Lampeter Town Council on the 16<sup>th</sup> November 2009 at the  
Victoria Hall, Lampeter. Questions are requested beforehand.  
Members agreed to forward questions via the Clerk by the 5<sup>th</sup>  
November.
- 6.11 Hunger Lunch St Peter’s Church Hall Friday 2<sup>nd</sup> October:** the event had  
been a success. £200 had been raised, which will be used to assist the  
Church in meeting its annual target of £1,000 in aid of global  
poverty. It was resolved to thank Cllr Dorothy Williams for  
assuming responsibility for the catering arrangements and to  
volunteer the town council’s services bi-annually for this event.
- 6.12 Visit to Lampeter Secondary School:** Mr Wynne, Headteacher of Lampeter  
Secondary School had conducted a guided tour of the school, to include  
the new block, to a party of the town council on the 28<sup>th</sup> September.
- 6.13 Overflowing Wood-Chip** from the flower beds, Sainsbury’s Car-park: to  
inform Ceredigion CC.
- 6.14 AGM One Voice Wales:** Bont Pavilion, Pontrhydfendigiad. 10/10/2009  
Cllr Phillips and D.Williams represented the town council at this  
conference. The theme of the Conference titled, *Developing Your  
Community*, endeavoured to seek ways to improve the  
communities, which are served by councillors.
- 6.15 British Legion: Remembrance Sunday Service 8.11.2009:** members were  
reminded of this service and also to the observing of a minute’s silence  
on the Square on the 11<sup>th</sup> hour of the 11.11.2009. 200 leaflets of the  
Order of Service have been ordered. The Mayor Selwyn Walters  
and Mayoress will lay the wreath on behalf of the town council, to  
remember the fallen in the two Great Wars of the last century and in military  
conflicts since that time.
- 6.16 Civic greetings: The Mayor had delivered** a plaque and covering  
letter, declaring civic greetings from Lampeter, to Mrs Morfudd  
Slaymaker. She will present these items on behalf of Lampeter TC, to her  
relative, the Mayor of Gaiman, Patagonia, on her imminent visit to  
Patagonia.
- 6.17 Town Council’s request to meet free of charge at one of the schools in  
Lampeter-**awaiting a reply from CCC. In the Charles Arnold-Baker

Local Council Administration Book 8<sup>th</sup> Edition it states in Chapter 7 B7.2, “ If the council owns a suitable room in the locality, which it can use free of charge, meetings must be held there; if not, then at all reasonable times and after reasonable notice, the council may use, free of charge, a room in any school maintained by the local authority or any room maintainable out of any rate, but a room in a dwelling-house cannot be required for the purpose nor can a meeting be held so as to interfere with the hours in which a room is needed for education, justice or police.” LGA 1972 s134 (1)-(3).

## 7. CORRESPONDENCE

- 7.1 Temporary Closure of High Street Lampeter:** 10/12/2009 3-9pm-  
**Christmas Fair CCC:** for information.
- 7.2 Ceredigion Area Meeting: One Voice Wales 8/10/2009: Agenda items had**  
included a presentation by the Hywel Dda NHS Trust on Bronglais  
“Front of House”; the Local Development Plan – Key Stakeholder Group  
and the National Transport Plan. The minutes will be sent to the  
town council in due course.
- 7.3 Community Toilet Grant Scheme:** CCC is currently preparing, in  
conjunction with the WAG a Community Toilet Grant Scheme. Ceredigion  
will receive an annual grant from the WAG to pay businesses up to £500 for  
taking part in the scheme. To be eligible for the grant any business must  
have as a minimum, a fully wheelchair accessible unisex toilet with baby  
changing facilities so that it can be used by the disabled, by ladies, by  
gentlemen and by parent and child. Separate facilities are acceptable but  
there must be a wheelchair accessible and parent and child facility on site.  
Any business that would like to be considered for the Community Toilet  
Grant Scheme should contact CCC’s Property Helpdesk on 01970 633900 or  
[hpw@ceredigion.gov.uk](mailto:hpw@ceredigion.gov.uk): noted for information.
- 7.4 Lampeter Youth Club: Members were invited to a film-night**  
at the Canolfan Steffan on 4/11/2009 to celebrate Youth Week.
- 7.5 Animal Aid’s Compassionate Charter-8 Achievable Steps to Help**  
**Animals, People and the Planet:** Animal Aid exposes and campaigns  
peacefully against all animal abuse, and promotes a cruelty-free  
lifestyle. Members resolved to read the document, before deciding  
whether to subscribe to the Charter.
- 7.6 Letter from the IT Dept CCC** stating that it will cease the provision of email  
service to Lampeter Town Council as from 31 October 2009. External,  
unsecured organizations are no longer allowed on the Authority’s  
corporate network. It was reported that Cllr Phillips had installed a new  
email address for the town council namely [clerc@lampeter-tc.gov.uk](mailto:clerc@lampeter-tc.gov.uk).  
This will replace the previous email address.
- 7.7 Cantref: Annual Report 2008-09:** noted for information
- 7.8 The Jen Jones Welsh Quilt Centre:** Triple Launch – Friday 30<sup>th</sup> October  
6.30pm. –all invited
- 7.9 Other correspondence: for information only.**

## 8. MENTER LLAMBED

- 8.1 The Town Council’s New Website-** the tender has been awarded to  
**CWNDESIGN**, Pant-y-Nos, Llanfair Clydogau, Lampeter, SA48 8LU £770 (Ex

VAT). The new website should be in place, in approximately 3 weeks. The present website [www.lampeter.org](http://www.lampeter.org) will then become obsolete. Cllr Phillips was thanked for co-ordinating this task.

- 8.2 A letter of support has been sent to the Longwood Community Woodland in its quest for grant-funding from Environment Wales. If successful, the grant will enable the Trust to employ a caretaker for 20hours per week.**

**9. PLANNING**

**9.1 These applications have been approved by Ceredigion CC**

<b>Date in which the TC was notified by CCC</b>	<b>Applicant/s &amp; Proposal</b>	<b>Location:</b>
1/10/2009 Applic. No. A090586av	Food Programme Delivery Orchid Co-operative Ltd <i>Display of signage</i>	Bridge Street Lampeter
26/09/2009 Application No; A090566	Mr & Mrs C Jones Coed y Glyn Falcondale Drive Lampeter  Variation of condition no 4 (planning Permission AO80295) Highways' Revision	Land adjacent Coed y Glyn Falcondale Drive Lampeter
2/10/2009 Application No: A090400LB	Mr & Mrs D Sables Y Felin Mill Street Lampeter  Alterations to convert lean-to building to bedroom	Y Felin Mill Street Lampeter Listed Building Consent subject to conditions.

**9.2 PLANING APPLICATIONS**

<b>Date received by TC form CCC</b>	<b>Applicant/Location/ Proposal</b>	<b>TC's comments</b>
24/10/2009 Application No: A090727	Western Power Distribution  Overhead line Lampeter- Tregaron	No objection.
TC's 14 day rule- delegation of town council 10/10/2009	Occupiers of Genau'r Glyn  Extension to Building Genau'r Glyn Lampeter	No objection

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- 9.3 Minutes of the Development Control Committee** held at the Ceredigion CC's Offices at Penmorfa, Aberaeron on the 9/09/2009 and Agenda of the meeting of the 14/10/2009: noted for information.
- 9.4 It was resolved to respond to the** CCC's invitation to view and to reply to planning applications electronically. Guidance notes have been sent. No applications have been received to date.
- 9.5 The Application A080680**, erection of extension and partial demolition of dwelling at Eryl, 61 Bridge Street, Lampeter is to be the subject of a site visit by the Site Inspection Panel CCC on the 2.11.2009 at 2pm. An invitation was extended to the TC to appoint a representative to attend the inspection as an observer. The Mayor will represent the town council at this meeting.

## 10. FINANCE

- 10.1 A message of thanks was conveyed to the TC** from Mr Philip Lodwick, Chair of the Lampeter Ramblers' Association for the donation of £350. Also from the Wales Air Ambulance for the donation of £50.00. (£10 of raffle tickets were purchased by members, at this meeting in aid of the Wales Air Ambulance Charity)
- 10.2 It was resolved not to make a financial contribution** to the British Heart Foundation Cymru; the nation's heart charity is saving lives every day by investing in pioneering research, supporting and caring for heart patients and their families, campaigning for change and providing vital information to help each individual to care for his/her heart.
- 10.3 Lampeter Round Table:** Request for financial report for their Annual Fireworks' Display on the 5<sup>th</sup> November. It had been reported inadvertently, at the last meeting, that £400 had been donated last year and it was resolved to donate the same amount this year. The amount actually donated had been £200. In light of the new facts it was deemed prudent by the chair, to revisit this request once again. It was resolved not to make an adjustment to the previous allocation of £400.
- 10.4 Donation of £50:**Victim Support Cymru: £50 provides emotional support to two victims of crime in their homes.
- 10.5 Lampeter Chamber of Trade:** asking for a donation for the running costs of the Christmas Fair of the 10 December: it would be conveyed that the TC normally pays for the running costs of the Christmas Lights and would be prepared to continue with this arrangement despite the withdrawal of funding from CCC this year. To seek further clarification concerning this request.
- 10.6 Clerk's Pay Oct 2009:** £536.70
- 10.7 Heat/Light/Storage** £20.00
- 10.8 H M Revenue + NI Contributions** £64.20
- 10.9 Printing of Leaflets:** Maesyderi Field c/o Elizabeth James £36.00
- 10.10 Poppy Wreath** c/o Cllr John Davies £16.50
- 10.11 £20,000 of the TC's funds** have been invested in a Barclays' Bank 9months' a/c.
- 10.12 £487.50 was received** from CCC – Community Paths' Scheme (75% funding)
- 10.13 £650 – paid to Mr E Williams** – footpath maintenance over the summer months.
- 10.14 Broadband Connection for TC** – 3 months – 13 Sept £120.58 (in VAT)

- 10.15 Hire of St Peter's Hall:** 24.09.2009 £22.50
- 10.16 Cllr D.Williams:** Food for Hunger Lunch 2 Oct £55.00
- 10.17 Register** Lampeter-tc.gov.uk for two years: HCI Data Ltd £100; VAT £15.00
- 10.18 CWN Design:** part-payment £387.50; VAT £58.13
- 10.19 Two Signs** Parc St.Germain-sur.Moine £220 VAT £35.40
- 10.20 Grass Cutting:** Maesyderi Field £800: Mr Mike Brown, Caerfoel, Cribyn.
- 10.21 Sign: Parc-yr-orsedd:** £80.00 VAT £12
- 10.22 Lloyds Jewellers-Plaque:** Mayor of Gaiman: £17.50
- 10.23 It was decided to defer the discussion in relation to the options available** to the Town Council appertaining to the Bequest, for the third time, until the next meeting. Members wished time to consider suggestions before discussion at a meeting. Councillors were therefore requested to submit their ideas in writing to the clerk before the next meeting. These will be circulated to members prior to the meeting. Its present value is approximately £11,500.
- 10.24 Risk Assessment** for the Town Council for the yr 2009-10: should be completed shortly.
- 10.25 Alliance & Leicester:** Gross Interest received 9April-8Oct £5.15

## 11. SUB-COMMITTEES

### 11.1 FOOTPATHS' INCLUDING PARC-YR-ORSEDD

- 11.1.1 Parc-yr-Orsedd:** A letter from Cally Mason-George contained a petition of 100 names, from members of the public seeking improvements to Parc-yr-orsedd in the interest of the safety of young children in the park (Sept 2009) . Also a request for an increase in the provision of play facilities at Parc-yr-Orsedd. A response was received from Cllr Chris Thomas (attached). In the absence of Cllr Thomas, it was resolved to defer the discussion, until the next meeting.
- 11.1.2 A sign similar to** the one presently on display on the main entrance to Parc-yr-orsedd, to be installed on the North Road entrance to the park, has been ordered.

### 11.2 CCTV CAMERAS

- 11.2.1 Monthly Report for September 2009 CCC:** There had been two requests by the Police to view digital media, in relation to a missing person and a road traffic collision. A loss of picture was experienced on three of the six Lampeter cameras from the 3.09.2009 to the 19.09.2009.
- 11.2.2 Cllr Ian Soker, an Aberystwyth councillor,** expressed concern over the length of time taken to repair these cameras at Lampeter and other similar problems encountered at Aberystwyth. He enquired whether the CCC had a contract in place with installers, to rectify the cameras and what was the standard length of time to repair the equipment. In the response from CCC, it was conveyed that there was a maintenance contract in place by the Authority. Both locations had received attention, very quickly and well within the time limits stipulated. In Lampeter engineers had identified a problem with the radio link, which is used within the town and dealt with it accordingly.

### 11.3 STREET LIGHTS

**Problems remain on the** 9 street lights extending from the ATS Garage to the Bryn Steffan Estate. This matter had been reported by the TC to Western Power Station and Ceredigion CC, at the beginning of October. The problem had been rectified at that time, but had returned within a day or two. *The Clerk to follow-up.*

#### **11.4 MAESYDERI FIELD MANAGEMENT COMMITTEE**

**A Meeting had taken place** on the 27<sup>th</sup> October. (Minutes attached).

#### **11.5 PAVEMENTS**

**11.5.1 It was reported that problems** existed on the walking area to the rear of 12 Peterwell Terrace – 2 potholes which prove a hazard to pedestrians – to report to CCC.

**11.5.2 Cllr Margaret Davies-Evans** had reported in the last meeting that weeding was necessary at the Cwmins and in the surrounding area – this matter was reported to CCC. No improvement has been witnessed to date. *To report, once again to the CCC and also to mention other areas within the town, which are in need of attention.*

### **12. AOB**

**12.1 The TC does not have a permanent abode**, since leaving the Town Hall in January 2009. Cllr Barton enquired whether it would be possible for the TC to make arrangements to view the Old Post-Office Listed Building, at College Street. The aim of the exercise would be to consider leasing the ground floor as a potential meeting-place/home for members, “as the town council needs a Town Hall”. Cllr Harris was of the opinion that the present meeting-place at the Church Hall was adequate for the needs of the town council.

It was resolved to contact the Estate Agent to discuss the matter further.

**12.2 Cllr Carter reported that signs on the pavements**, which had been displayed by the Ceredigion CC in Sept/Oct, when undertaking work on the road at Bridge Street, adjacent to the Co-op Stores, had proved to be an obstruction to pedestrians and in particular push-chairs’ and wheelchairs’ users. A similar problem had been encountered during the summer, at North Road. It was resolved to report the matter to CCC, to ask them to exercise due care and consideration to pedestrians, when future work is undertaken. Members were pleased to note that this practice had been adhered to, during recent work at Bryn Road.

**12.3 The Mayor announced the Mayoress’ Dinner**, which will be held on the 12<sup>th</sup> November at Lynwood, Lampeter, at 7.30pm. During the evening arrangements will be made for the forthcoming Young at Heart Annual Tea-Party, which will be hosted by the town council on the afternoon of Wednesday 2<sup>nd</sup> December at the Victoria Hall, Lampeter.

**As there was no other business, the meeting concluded at 10.00pm.**

### **13. DATE OF NEXT MEETING:**

**Thursday the 26th November 2009 at 7.00pm at the St Peter's Church Hall,  
Lampeter.**

\_\_\_\_\_ (signed/date)