

**LAMPETER TOWN COUNCIL
MINUTES OF THE MONTHLY MEETING
OF THE 28.10.2010 AT 7.30PM
AT THE CHURCH HALL, LAMPETER**

1. CHAIRPERSON'S WELCOME & OPENING PRAYER

The Chairperson, the Deputy-Mayor Hag Harris extended a welcome to all present. Cllr Greg Evans led members in prayer.

PRESENT

Deputy-Mayor Cllr. Robert (Hag) Harris (Chairperson)

John Davies; Margaret Davies-Evans;

Greg Evans; Dorothy Williams & Derek Wilson.

County Cllr Ivor Williams

Police Sergeant Walters

PCSO Ryan Jones

Elin Davies-Russell, Outreach Youth Worker – Mid Ceredigion (Aberaeron, Tregaron, Lampeter, Cardigan and Llandysul)

Mr Lawrence Fleming, Area Youth Worker – Mid Ceredigion

Sergeant Walters

PCSO Ryan Jones

2. PRESENTATION: CEREDIGION YOUTH SERVICES

A presentation was delivered by Elin Davies-Russell, Outreach Youth Worker, Mid Ceredigion, who was accompanied by Mr Lawrence Fleming, Area Youth Worker, Mid Ceredigion, in relation to the Ceredigion Youth Services.

The Youth Worker's programme endeavours to reach young people between the ages of 16-19. They are recruited through partnership work, referrals, practitioners and outreach work. The service encourages these teenagers to gain accreditation qualifications and to become actively involved in the current provisions provided by the Ceredigion Youth Service. Accreditation is awarded in areas such as Photography; DJ Skills; Film Making; Mountain Biking and Life Skills eg money management. Team building and listening skills are taught and also involvement in the WAG initiative the *Funky Dragon*, which promotes active citizenship. Youth Forums have been set up and trips, camps and youth exchanges eg to Portugal & Poland are organized.

The Youth Service meets every Monday evening from 4-6pm at the Lampeter Fire Station.

The Lampeter Youth Club caters for the 11-25 age range. It is held each Monday and Wednesday evening from 6.30-9.00pm at the Canolfan Steffan, Lampeter, during school term-time. Other activities are run during the holidays. Lampeter Youth Club employs one senior Youth Worker (3.5hrs/week) and 2 Youth Workers (3hrs /week). Young people learn about democracy, the role of emergency services, cooking skills, fund-raising; and participate in games and programmes run by the Youth Service as well as becoming involved in "fun" events eg the Blue Light Disco, which was organized in partnership with the Police. Cllrs asked if there was scope for growth for the Lampeter Youth Club. It was stated that the Youth Club was well attended but it was hoped that attendance figures would eventually increase. It was reported that the re-establishing of a Youth Club in Lampeter had proven to be a success, which would be built upon in the future.

APOLOGIES for absence were received from Cllr Mayor Robert Phillips; Cecilia Barton; Andrew Carter; Elsie Dafis; Lynda Mason-George; Chris Thomas; Kistiah Ramaya & Selwyn Walters. The Mayor Rob Phillips, Cllrs Barton, Ramaya and Walters were absent as they were visiting St. Germain-sur-Moine in France, Lampeter's twin town.

3. **POLICE MATTERS**

The Police updated members regarding recent events:

3.1 **Alcohol Exclusion Zone (AEZ)**

It was reported that the consumption of alcohol takes place at Parc-yr-Orsedd and on the bench adjacent to the Co-op Supermarket. PCSO Ryan Jones mentioned that the lack of lighting at Parc-yr-Orsedd was a disadvantage. (Cross-ref 11.2.1)

3.2 **The abandoned untaxed**, vehicle, referred to, in the August & September minutes has been removed from the Cwmins. The decriminalization of parking was mentioned.

3.3 **Investigations are ongoing** re the vandalized gravestones at St Peter's Church – 3 youths have been charged with the offence.

4 **DISCLOSURE OF PERSONAL & PREJUDICIAL INTERESTS**

4.1 **Cllr Harris had declared** a personal and prejudicial interest during the discussion appertaining to the *Local Government Boundary Commission for Wales: Review of Electoral Arrangements, Draft Proposals, County Of Ceredigion* during the September meeting of the Town Council. After seeking advice from Claire Jones, Legal Dept, Ceredigion County Council (CCC), Cllr Harris explained that it had not been necessary for him to declare a prejudicial interest. In this instance, declaring a personal interest would have been sufficient and it would have been possible for him to contribute to the discussion.

5. **CONFIRMATION OF THE MINUTES of the meeting of the 30th September 2010**

These were agreed to be a correct record and were signed by the Chairman.

6. **MATTERS ARISING**

6.1 **Improvements to the Harford Square**-contracts will be sought, after the Mayor has contacted the Lampeter Fire Station to ask if it will be possible for them to clean the slabs. The work has been divided into 4 sections. Cllr Wilson had spoken to Mr John Jones, Stone Mason and Mr Gwilym Price in relation to the cleaning of the fountain (one section of the work, which will be advertised separately due to its specialist nature, the remaining 3 sections to be advertised as one contract). The cobbles on 2 sides of the Harford Square are the property of the HSBC Bank. All invoices will have to be presented to the CCC by the 31 March 2011, to qualify for the 30% grant funding. The Town Council will have to apply for a street licence (£170) and all contractors will have to comply with the CCC's Procurement Policy ie adhere to health & safety regulations; have public liability insurance in place, undertake correct risk assessments etc. **Resolved: To contact the Mayor for further advice.**

6.2 **Consultative Meeting CCC-** 16.10.2011 at 7.00pm Victoria Hall: questions to submit in advance will include the following issues: the Children's Integrated Centre; Mountwalk, Rookery Car-park and Picton Lane projects; future plans for the Victoria Hall and Charter Working and the possibility of taking

responsibility for some functions from the CCC. *Members to submit further questions to the clerk, if they wish to do so, by the 7th November.*

6.3 **Gravestones' Appeal**, The Mayor had spoken to the Canon Aled Williams in relation to this Appeal. It was resolved to organize an evening at the Church Hall to allow members of the public the opportunity to make contributions. Light Refreshments will be provided. The Clerk to contact the Mayor to co-ordinate a suitable date. The Public will also be able to post contributions to the Town Council via the Clerk. *After ascertaining the date the Clerk to inform the Cambrian News, Carmarthen Journal/ place advert on notice-board and website.*

6.4 **Picton Lane Site Meeting 20.10.2010: feedback**; A delegation of the Town Council, Deputy-Mayor (Chair) Hag Harris, Selwyn Walters, Margaret Davies-Evans, the Clerk and County Cllr Ivor Williams had met with Mr Tom Delph-Januirek of the Highways Dept CCC on the 20.10.2010. Different options were considered. The CCC's recommendation had been to permanently block off the Bridge Street entrance. Presently 200 vehicles travel eastbound daily (from New Street to Bridge Street) and 30 vehicles westbound. The average speed undertaken by motorists is 13.4mph which was considered quite excessive for a narrow channel. The new method, proposed by CCC would prohibit through traffic from travelling eastbound along the lane, which has been a cause of great concern to local residents. Entrance would be permitted from the New Street entrance and appropriate signs put in place. A one-way system did not appear to be a feasible option as this would encourage motorists to increase their velocity, which would pose a danger to pedestrians and cyclists using the lane. The new method would also overcome the danger now encountered when vehicles attempt to turn into the lane from Bridge Street. Motorists have to wait for the Cwmann lane to be clear before entering the lane and frequently meet vehicles travelling eastbound. The problems are intensified when vehicles are then forced to reverse into Bridge Street.

It was stated that the lane was not sufficiently firm for traffic calming measures to be implemented. Different bollard arrangements would also not be considered for each end of the lane.

Members considered the feedback and it was proposed to accept the Order ie to permanently block off the Bridge Street entrance. 2 voted for the proposal 2 against but rather to experimentally block off the lane; 1 abstention and 1 casting vote from the Chair against the proposal, and for the experimental blocking off of the lane.

It was resolved to inform the CCC that the TC accepts their suggestions but would prefer to set up an experimental scheme to temporarily block off the Bridge Street entrance and to assess the results before reaching a decision regarding the permanent scheme.

Members were aware that this is a joint initiative between the TC and the CCC. The TC has agreed to pay approximately £1,000. It was highlighted in the meeting that should the temporary method be adopted initially, to be followed by the permanent arrangement, considerably more outlay would be required when compared to implementing the permanent arrangement in the first instance.

- 6.5 **AGM One Voice Wales 9.10.2010.** The Mayor and Cllr D. Williams had attended the meeting. Matters discussed, please refer to Appendix 1.
- 6.6 **Flood and Coastal Erosion Risk Management:** Development of a National Strategy for Wales: CCC asking whether it would be possible for the TC to provide information with regards to any significant flood risk areas that should be identified and if possible, to provide some dates of the flooding events, extent and the source or cause of the event: Cllrs Dafis & Carter had agreed to assign further attention to this matter. In the absence of both members, the discussion did not take place.
- 6.7 **Signs within the town:**
- **Carmarthenshire/Ceredigion border sign:** awaiting further developments from CCC.
 - **Bryn-yr-Eglwys/Penbryn & Maesyderi/Gwêl y Creuddyn Signs:** awaiting further information from CCC.
- 6.8 **Town Council's Notice Board:** Cllr Williams to paint the board shortly.
- 6.9 **Request for public seating at High Street.** The correspondent behind the enquiry, thought that it was incumbent on the town council, to provide seating particularly for the use of older people. **No developments. Resolved Cllr John Davies to make further enquiries.**
- 6.10 **TC's furniture:**In the absence of Cllr Walters, it was resolved to defer the discussion until the next meeting.
- 6.11 **Satellite Dish on display at the High Street:** it was reported that planning permission was necessary, when displaying a satellite dish within a conservation area.
- 6.12 **Remembrance Sunday Service 14.11.2010;** the clerk reminded members of the arrangements, which were in hand regarding the Remembrance Day Service at the War Memorial at 11.00pm on Sunday 14.11.2010, in order to remember the fallen in the Two Great Wars of the last century and in military conflicts, since that time. Also 2 minutes' silence will be observed on the Square at 11.00am on the 11.11.2010.

7. CORRESPONDENCE

- 7.1 **Ceredigion Young People's Partnership:**9.30am Old Hall, University of Wales, Trinity St David Lampeter; The Mayor, Cllrs Chris Thomas; Elsie Dafis and Lynda Mason-George were nominated to attend the meeting.
- 7.2 **Letter from a member of the public re Traffic congestion in Mill Street –** to forward the letter to the CCC to ascertain their views and to inform the sender.
- 7.3 **Ceredigion Area Meeting One Voice Wales 14.10.2010:** the Mayor and Cllr Williams had not been present at this meeting.
- 7.4 **Aberystwyth Town Council:** Charter Agreement between TC and CCC. Aberystwyth Town Council wishes in principle to take responsibility for services within its statutory powers from Ceredigion CC and hopes that any Charter Agreement developed by OVW will set out mechanisms for this, including financial principles. Aberystwyth TC resolved to write to mayors of Town Councils in Ceredigion asking whether their Councils agree with Aberystwyth's aspiration to take on functions with appropriate financing and whether they would like to co-operate in driving this initiative forward. It was resolved to nominate the Mayor to meet representatives from other Town Councils at a central location to discuss the matter further.
- 7.5 **Lampeter Chamber of Trade: List of forthcoming events:**

- **Friday 3 December-** switching on of Christmas Tree Lights followed by a concert at the University and buffet and refreshments. The Mayor will be asked to switch on the lights, and councillors will be invited to join the Chamber of Trade in their evening's celebrations.
 - **Thursday 9th December: Late Night Opening (cross-ref 7.6)** The Mayor will be asked to speak at the opening ceremony and to judge the Best Shop Window Competition.
- 7.6 **Temporary Road Closure due to Special event 9.12.2010 CCC from 3-9pm High Street Lampeter** : late Night Opening , Chamber of Trade
- 7.7 **Magistrates in the Community Project, Aberaeron Magistrates' Court Office:** asking if the TC would like a magistrate to speak about the role and function of the magistracy at one of the TC's meetings: it was resolved to decline the offer.
- 7.8 **Rural Wales magazine:** for information
- 7.9 **WAG: Community & Town Councils Survey 2010:** to be completed by the Clerk, in consultation with the Mayor.
- 7.10 **Nuclear Free Local Authorities Welsh Forum Autumn Seminar:** The Economics of New Nuclear Build in Wales – Can it be paid for, who pays and how should nuclear power be funded in the future? Thursday 25th November 2010: Council Offices, Boulevard St. Brieuc, Aberystwyth, Ceredigion. The Mayor was nominated to attend this meeting.
- 7.11 **Dyfed Powys-Police Questionnaire:** The Mayor to respond on behalf of the TC.
- 7.12 **Ceredigion Joint Community Police Consultative Meeting,** Penmorfa, Aberaeron: 11.11.2010 at 7pm: Cllr Ramaya was nominated to attend this meeting.
- 7.13 **Cambrian Mountains Meeting 9.11.2010:** Tregaron: Cllr Greg Evans agreed to attend this meeting.
- 7.14 **Age Concern AGM Memorial Hall,** Aberaeron: 18.11.2010 at 2pm: The Mayor was nominated to attend this meeting.
- 7.15 **Hanging Basket Post,** which has been damaged at the Common by a vehicle. Email from CCC asking the TC to investigate the matter as it is the property of the TC. **Resolved:** Cllr Harris to discuss further with the Police to find out more re the incident; Cllr Greg Evans to take photographs of the damaged hanging basket station as evidence and the Clerk to contact CCC to make arrangements re its repair or replacement. To ask CCC for the name of the suppliers as it was the CCC who installed the post in the first instance during an *In Bloom* competition. Ownership was then transferred to the TC.
- 7.16 **Other Correspondence** – noted for information

8. PLANNING

PLANNING APPLICATIONS (response submitted by Mayor and/or Deputy/Mayor; Immediate Past-Mayor)

- 8.1 **Building of an extension,** Bryn Lllys, Bryn Road, Lampeter (response required by 20.10.2010). TC's Comments: No Objections.
- 8.2 **All weather pitch complete** with floodlights at Lampeter Secondary School (response required by the 14.10.2010) TC's Comments: No Objections.
- 8.3 **Repairs & alterations** to entrance porch and repositioning of entrance door, Wern Driw, High Street, Lampeter (response required by 19.10.2010); TC's Comments: No Objections.

PLANNING PERMISSIONS

- 8.4 **The building of a dwelling:** Plot 5 Maeshyfyd, Lampeter: Applicant: Mr E Davies. Application No: A100342.

- 8.5 **The building of a dwelling:** Plot 6 Maeshyfryd, Lampeter. Applicant: Mr & Mrs Gregson. Application No: A100343.

REFUSAL OF PLANNING PERMISSION

- 8.6 **Display of Signage;** Service Garage, North Road, Lampeter. Applicant: Mr M Swindles. Application No: A100556AV.
- 8.7 **Development Control Committee:** CCC 13.10.2010. For information: it was asked whether the Town Council wished to continue to receive hard copies of the minutes and agenda of these meetings, or to discontinue altogether, or to opt for on-line copies only. It was resolved to continue with the present arrangement.
- 8.8 **Planning Seminar:** arranged by OVW £25 : noted for information

9. MENTER LLAMBED

Discussions are ongoing with CCC in relation to the subsidence at Victoria Hall.

10. FINANCE

10.1 Requests for financial Support

- 10.1.1 **Bobath** Children's Therapy Centre, Wales: No Donation
- 10.1.2 **Victim Support** Cymru; £50.00
- 10.1.3 **Lampeter Round** Table: £300.00
- 10.1.4 **National Eisteddfod** Wrexham and District 2011: £100.00
- 10.1.5 **Wales Air** Ambulance: £100.00
- 10.1.6 **Home Start** Ceredigion: £50.00

10.2 PAYMENTS

Cheque No:	Payment to:	Amount
001877	St Peter's Church, Lampeter: hire of hall: 30.9.2010 TC Meeting	£22.50
001878	Alec Page, Blacksmith Mesh for gate at Parc-yr- orsedd & welding "Hinge Stop" to gate at the main entrance	£55 VAT £9.63 TOTAL £64.63
001879	Mr Lyn Jones Grass-cutting x 6 at the Maesyderi Field	£600
001880	Ceredigion CC Young at Heart Teas	£46.00
001882	H M Revenue & Customs	£16.93
001883	Clerk's Salary Oct 2010	£621.70
001885	Chris Studman CWN Design Hosting and CMS licensing for the Lampeter Town Council website.	£200 VAT £35 TOTAL £235
001886	Mr Gwynne Davies: hire of loudspeakers Rem. Sunday 2009; 2010	£120
001891	Hire of St Peter's Hall TC Meeting 28.10.10	£18.75

- 10.3 **The BDO Stoy** Hayward External Auditors were of the opinion that the new fence at Parc-yr-orsedd and the 3 new town entrance signs should be included within on the TC's Fixed Assets' Register: **to find out more information.**
- 10.4 **Internal Audit by the Mayor:** it was resolved that this would be undertaken every 3 months as opposed to every month.

11. SUB-COMMITTEES

11.1 Street Lights'

11.1.1 Temporary Unmetered Connections for Festive Lighting Christmas 2010 Harford Square and College Street, Bridge Street: Western Power Distribution: the form has been redirected to Mr Sam Thomas, for completion.

11.2 Footpaths' + Parc-yr-Orsedd

11.2.1 Parc yr Orsedd: The Park Inspection was carried out by Digley Associates on the 12th October. A written report is expected in due course. The Inspector had contacted the Town Council after the inspection to state that he had collected many cans and bottles of lager, which were scattered on the park. He had also alerted the Clerk of the presence of glass on the ground, the graffiti on the Exercise Stations, benches and the timber castle as well as the damage inflicted to the pottery display. The Police have been informed, as Parc-yr-Orsedd is included within the town's Alcohol Exclusion Zone. The Exclusion Zone allows the Police to confiscate alcohol from being drunk in the affected areas. The TC will have to work with them to ensure that the scheme is as effective as possible. Cllr Dorothy Williams reported that alcohol was consumed in the afternoon at the park and that children playing in the park were exposed to the problems as well as being open to potential dangers of broken glass. It was deemed prudent that a person should inspect the park on a daily basis to ensure that it was a safe environment for everyone. As Cllr Chris Thomas was absent it was resolved to defer the discussion to a future meeting. In the meantime Cllr Dorothy Williams agreed to inspect the park on a regular basis.

Cllr Chris Thomas stated that a local person has been instructed to remove the graffiti in the next week; the mesh for the gate at North Road has been put in place by Mr Alec Page, and also repairs to the gate at the main entrance has been carried out. He is seeking quotes for trimming the low branches on the trees. Arrangements are in hand to replace the pottery plaque and to repair the display. The Clerk stated that it would be of benefit to enlist the services of a caretaker for Parc-yr-Orsedd who could maintain and inspect the park on a regular basis.

The present arrangement includes one cut per month form April to Sept (Inc) of the grass and other matters eg cutting of trees and repairing of benches are carried out on an ad-hoc basis. Tasks such as weeding and clearing of leaves are hardly ever undertaken and have only been carried out during the 5.5 years, in preparation for *In Bloom* Competitions or the *Fit Trail Launch* of April 2009. During those times it is representatives of the Town Council who have had to execute the work. Cllr Chris Thomas and Dorothy Williams have taken a pro-active approach in the past in the maintenance of the park but a permanent

arrangement could help in ensuring that problems are kept to a minimum. The CCC services the litter bins and Mr Ian Thunderball empties the recycling bin on a regular basis.

11.2.2 Securing a bin to the ground and the provision of bin lids:

In the absence of Cllr Thomas, it was not ascertained whether this matter had received attention.

11.2.3 O/s Replacement of wooden donkey.

11.2.4 Operational Playground Inspection Training Course CCC: 25/26/27 October 2010. Cllr Chris Thomas had attended the course.

11.2.5 CCC's Community Path's Scheme 2011: form received offering 50% grant: forwarded to Cllr Andrew Carter for consideration.

11.3 CCTV Cameras'

11.3.1 Monthly Report September 2010: There had been 4 requests from the Police to view digital media and 2 requests for copy discs regarding anti-social behaviour, an affray, an assault and criminal damage.

11.3.2 CCTV Forum meeting at Penmorfa Aberaeron: 22 Nov 2010: information has been forwarded to the Mayor.

11.4 Maesyderi Field Management

Meeting of 20.10.2010: minutes attached.

12. A.O.B.

12.1 Trawscambria Consultation: The Mayor had compiled a response to this consultation, which was accepted by the Town Council. It will be forwarded to the WAG. (Enclosed)

12.2 Message from the Manager of the Principality B/S asking the Mayor to contact her.

The meeting concluded at 9.20pm.

13. DATE OF NEXT MEETINGS

13.1 Maesyderi Field Management Committee 17 November 2010 at 6.30pm at the Menter Llambod Office;

13.2 Monthly Meeting: Thursday 25th November 2010 at 7.30pm St Peter's Church Hall, Lampeter.

----- (signed/date)