

**LAMPETER TOWN COUNCIL**  
**MINUTES OF THE MONTHLY MEETING HELD ON**  
**THE 29.07.2010 AT 7.00PM AT THE CHURCH HALL**

**1. CHAIRPERSON'S WELCOME & OPENING PRAYER**

The Mayor Rob Phillips, extended a welcome to all present.  
Cllr Kistiah Ramaya led members in prayer.

**PRESENT**

Cllr Mayor Rob Phillips (Chairperson)  
Town & County Cllr Robert (Hag) Harris (Deputy-Chairperson)  
Cllrs Cecilia Barton; Elsie Dafis; Greg Evans;  
Lynda Mason-George; Cllrs Kistiah Ramaya;  
Chris Thomas; Selwyn Walters;  
Dorothy Williams & Derek Wilson.  
Cambrian News Reporter – Hannah Smith;  
Freelance Reporter – Mr Carl Stringer;  
Mr John Morgan, Cambrian Mountains Society.

**APOLOGIES & PERSONAL MATTERS**

Town Cllrs Andrew Carter, John Davies, Margaret Davies-Evans apologized for their inability to attend the meeting.

**2. PRESENTATION**

An address was delivered by Mr John Morgan, of the *Cambrian Mountains Society*, which was established in 2005. Its main aim is to raise public awareness of the part of Wales which extends from Pumlumon in the north, to Mynydd Mallaen in the south, for which, the Society strives for the status of an *Area of Outstanding Natural Beauty* (AONB). An AONB is defined as a precious landscape, whose distinctive character and natural beauty are so outstanding, that it is in the nation's interest to preserve. According to Mr Morgan, in addition to protecting the landscape's heritage, and AONB award would attract visitors, and bring great economic and social benefits to the area. The Society's previous bid to the Welsh Assembly Government (WAG) for this status, failed, but they will present another request in the near future. It was reported that wind turbine projects were incompatible with the ethos of the group. Members appreciated the views of Mr Morgan and agreed to write a letter of support, at the appropriate time.

*Mr Morgan left the meeting.*

**3. DISCLOSURE OF PERSONAL & PREJUDICIAL INTERESTS**

**3.1 Cllr D.Williams** declared a personal interest when the planning application "Residential Development – possibility of a 28 home development to include 12 affordable homes, land opposite Brongest, Llanfair Road, Lampeter," was discussed.

**3.2 Cllr S.Walters** declared a personal interest when the request for financial support was received from the Brownies Association.

**4. POLICE MATTERS**

**The Alcohol Exclusion Zone** has been introduced in the town. The Mayor welcomed this positive development and thanked everyone for their contribution.

**5. CONFIRMATION OF THE MINUTES of the meeting of the 24<sup>th</sup> June 2010**

It was proposed (Cllr Greg Evans) seconded (Cllr Cecilia Barton) and resolved that the minutes of the meeting of the 24th June were a correct record, apart from the reading of *Market Place*- it should read *Market Street*.

## 6. MATTERS ARISING

- 6.1 Meeting with representatives of the Ceredigion County Council to discuss concerns of the 7.06.2010:** The CCC's written record of this meeting had been circulated to members prior to the meeting. (Appendix 1). Members noted the content. It was resolved to establish a Traffic Management Consultative Committee.
- 6.2 Improvements to the Harford Square:** a breakdown of the costs was received – total cost £10,250 of which the CCC will meet £3,000 of the total (approx 30%). It was resolved to ask the CCC whether it would be possible for the Town Council to seek its own tenders, in a bid to reduce the costs and whether the 30% grant funding would apply if this was allowed. Cllrs agreed to meet at the Square to assess the work they deemed necessary.  
The Town Council considered the possibility of taking on more responsibility for certain areas in Lampeter, from the County Council. Cllr G. Evans suggested that the TC should employ an "odd-job man", whose services would be enlisted as and when necessary. Presently, the Town Council's responsibility includes Parc-yr-Orsedd Play-Area, Maesyderi Field and various items eg the Town's Notice-Board.
- 6.3 Sign Clos Glyndŵr:** The sign should be displayed shortly.
- 6.4 Ombudsman: The Code of Conduct** for members of local authorities in Wales: Guidance from the Public Services Ombudsman for Wales: Cllr Barton had read this document and asked for clarification in relation to personal and prejudicial interest. It was conveyed that the Ombudsman Wales is not an advisory body, when advice had been sought. *Awaiting a reply from One Voice Wales, who was later contacted.*
- 6.5 Town Council's Notice Board:** will be painted shortly. It was resolved that the general contact details' posters of Ceredigion's current MP & AM would not remain a permanent feature of the notice board. Posters advising on surgery dates and times, would be allowed in the future. It was also resolved that only posters appertaining to the ward of Lampeter would be permitted.
- 6.6 Repair of Bench outside 12 Bryn-yr-Eglwys:** this bench has been removed by Tai Ceredigion Cyf. CCC has been asked to relocate one of the benches at the rear entrance of the old primary school, to the empty spot, adjacent to 12 Bryn-yr-Eglwys. *Awaiting a reply.*
- 6.7 Start Time of Meetings;** it was resolved that *all* future meetings will start at 7.30pm. Some members were of the opinion that the Agenda was too long and that sub-headings to eg *Matters Arising*, should not be detailed.
- 6.8 Bus Shelters:** it was resolved to set up a Bus-Shelter Contract. The bus shelters will be cleaned every two months. *To contact Mr Mark Jenkins, Llanllwni, to ask if it is possible for him to undertake the work.*
- 6.9 Request for an explanation re an old photograph** appertaining to Lampeter Town Council, entitled "Deputation of Lampeter Town Council meets General Brigadier Fryer". *Enquiries ongoing by Cllr Walters and Mr Noel Davies. It was resolved not to include this matter on future agendas.*
- 6.10 National Training Programme for Community & Town Councils** OV Wales: no cllrs expressed an interest in attending the training sessions.
- 6.11 Link for the website** – history of the town- work in progress – Cllr Walters.
- 6.12 Satellite Dish on display at the High Street** – no developments regarding this matter. Cllr Dafis had questioned whether this practice was permitted, within a Conservation Area.
- 6.13 Gate: Maesyfelin Play-Area:** this matter has been resolved by Tai Ceredigion.
- 6.14 Members were reminded that the TC** will co-ordinate the St Peter's Church Third World Lunch on Friday the 6<sup>th</sup> August.

## 7. CORRESPONDENCE

- 7.1 **Review of Licensing Policy for Public Consultation CCC:** noted for information.
- 7.2 **Ceredigion Area Meeting One Voice Wales 14.07.2010:** for information.
- 7.3 **Ceredigion Care & Repair:** request to deliver a presentation to the Town Council: to invite a representative to a future meeting.
- 7.4 **Ceredigion 2010 Events:** letter from Cllr Keith Evans, Leader of the Ceredigion County Council, thanking the efforts made by the Town Council to decorate the area in preparation for this year's Eisteddfod yr Urdd and the Royal Welsh Show and to welcome visitors to the County. *To forward a copy of the letter to the Lampeter Chamber of Trade.*
- 7.5 **Letter from the Clerk of Trawscoed Community Council** expressing concern re communication issues between the local Unitary Authority and Town and Community Councils. It would be expressed that Lampeter Town Council has already met with representatives of the County Council, to share concerns. The Town Council learnt a great deal from the meeting, and hopefully, the CCC also benefited from the discussions. A line has now been drawn under the matter. Cllr G. Evans was not happy with this decision. The Town Council has moved on, to focus on serving the community.
- 7.6 **Communication via the Town Council's website:** requests for information are frequently received via the new TC's website, which are dealt with, in the main by the Clerk eg
- 7.6.1 **Request by the Town Library for Town Guides:** enquiries ongoing.
- 7.6.2 **Email from the Manager of the HSBC Bank** relaying the concern of a customer re presence of intoxicated persons in close proximity to the Bank.
- 7.6.3 **Request to know the population of the town.**  
The Mayor stated that the TC could consider designing its own Town/Visitors' Guide and to place this matter on the next month's agenda.
- 7.7 **Request from Elin Davies-Russell, Outreach Youth Worker,** to attend a future meeting of the Town Council to discuss the youth service in Ceredigion – to invite her to the August meeting.
- 7.8 **Letter from CCC regarding the Cambrian Rd Bryn/ Road Junction:** parking restrictions are already in force to alleviate traffic flow. The Police have increased their enforcement of the restrictions presently in place.
- 7.9 **Other correspondence:** noted for information.

## 8. PLANNING

- 8.1 **Planning Application from CCC: Change of use of Ground Floor from the last known use as a retail unit, Use Class A1 to a restaurant, use Class A3.**  
Planning Application No: A100491; Location: Ground Floor, 18 High Street, Lampeter. Date received by TC 20.07.2010. Town Council's observations: *No objections – the Town Council adopts a flexible approach and if necessary will support any changes of uses in the future, in this way.*
- 8.2 **Planning Application from CCC: Change of use from B1/B2 (Business and General industrial) to D2 (Assembly and Leisure)** Planning Application No: A100468; Location: 22 Lampeter Business Park, Lampeter. Date received by TC 19.7.2010. Town Council's observations: *No objections.*
- 8.3 **Planning Application from CCC: Residential Development – possibility of a 28 home development to include 12 affordable homes, land opposite Brongest, Llanfair Road, Lampeter.** The land has been outlined in the council's unitary development plans as suitable for development. TC's Comments: *No objections but some*

*councillors questioned the need for 28 houses in the town and stated that the site may not be large enough to accommodate the development.*

- 8.4 Planning Permission by CCC:** Proposal: Variation of condition A070834 to extend time for submission of reserved matters. Plot adjacent Pennant, Falcondale Drive, Lampeter. Applicant: Mr P Evans.
- 8.5 Development Control Committee CCC:** Minutes of the meeting of the 9.06.2010 and the Agenda of the meeting of the 14.07.2010: for information.

## 9. MENTER LLAMBED

**Cllr Evans** reported that Transition Llambled is renegotiating a lease for Lampeter's Victoria Hall after it was discovered that the building had suffered from subsidence.

## 10. FINANCE

- 10.1 Request for financial Support** from the Shelter Cymru Organisation  
It was resolved to donate £25.
- 10.2 Request for financial Support** from a member of the Lampeter Brownies to lead a pack of girl guides at a special Centenary Camp. It was resolved to donate £50
- 10.3 A thank you letter** was received from the NSPCC for the recent donation of £25.00
- 10.4 Dyfed-Powys Police Authority:** Audit of Accounts for the year ended 31 March 2010: for information.
- 10.5 Mr Dave Smith** will audit the town council's accounts for the financial year 2009-10 during the month of August.
- 10.6 Amount Donated to Charity under Sect. 137 (3) of the Local Government Act 1972:** £6.15 per elector (maximum for the financial year 2009-10) In the Town Council's minutes of the 25 April 2002 it is written, "It was agreed that the following formula be adopted as a guide- National organizations with no local office or workload £25.00; Organisations with either local offices or a proven workload in the town £50; Events which had town and rural communities support £100; High Profile events within the town £350; Lampeter Eisteddfod £1,000." It was resolved to adhere to these guidelines.
- 10.7 Clerk's Pay** July 2010 Gross - £547.77 (net) Tax & NI £84.50
- 10.8 Heat/Elect/Storage** Costs June 2010 £20.00
- 10.9 Hire St Peter's Church Hall** 29.07.2010 (3.5hrs) £26.25

## 11. SUB-COMMITTEES

- 11.1 Street Lights' One street light** on the hill, which extends from the Victoria Hall to the Bryn-yr-Eglwys estate, is alight all day – *Cllr Williams has reported the matter to the CCC.*
- 11.2 Pavements'**
- 11.2.1 Area of land in close proximity to the Black Lion:** it has been established that this parcel of land is not the property of Mr Gareth Jones. The Manager of the Black Lion was of the opinion that it was also not the property of the Black Lion – he stated that he would check the deeds and inform the town council. No reply has been received, to date. *The Town Council resolved not to pursue this matter further.*
- 11.2.2. Letter from Mrs Rita West re dropped kerb at Bridge Street:** members were sorry to hear that Mrs West had suffered a fall when walking on a pavement adjacent to the Medical Practice, Lampeter. Her letter had been forwarded to the CCC. Statutory requirements regarding the height of dropped kerbs are continuously changing and the CCC are endeavoring to

fulfill these obligations, throughout the county, as soon as practicable. A preliminary survey of dropped kerb crossings in the vicinity of where Mrs West tripped, has been undertaken.

**11.3 Footpaths' + Parc-yr-Orsedd**

**11.3.1 Work is ongoing on the footpaths**, by Mr E. Williams. Receipts for completed work will be required by the 3<sup>rd</sup> September by the CCC, to qualify for 75% grant funding.

**11.3.2 Parc-yr-Orsedd**

**11.3.2.1 Fit-Trail Equipment:** has been repaired by the Suppliers.

**11.3.2.2 Mesh for the gate:** North Rd entrance: *to remind Mr Alec Page of this request.*

**11.3.2.3 Repair of gate** (Bryn-yr-Eglwys entrance) & replacement for the wooden donkey- *enquiries ongoing.*

**11.3.2.4 Annual Playground Inspection CCC:** - on offer by the CCC – it was resolved to accept this offer.

**11.3.2.5 Operational Playground Inspection Training Course CCC:** Cllr Chris Thomas was nominated to attend this course.

**11.3.2.6 A bin needs to be secured to the ground** and lids are required for each bin.

**11.4 CCTV Cameras'**

**11.4.1 Monthly Report: June 2010**

There had been two requests to view digital media by the Police in relation to an assault (15.06.2010) and a Public Order (14.06.2010)

**11.5 Maesyderi Field Management**

Minutes attached, of the meeting of the 21<sup>st</sup> July.

*Cllr Barton left the meeting before its conclusion.*

**12. A.O.B.**

**12.1 The Mayor** to write to Mr & Mrs Huw Jenkins, who have both retired recently from their respective roles of Headmaster and Head of Infants, at Ffynnonbedr School after many years of service. They would be wished a happy retirement.

**12.2 Cllr S. Walters stated** that many chairs, which were the property of the TC were stored at the Registrar's Office, Lampeter and asked whether it would be possible to find another home for the chairs.

**12.3 It was resolved to invite Mr Freeman**, Ceredigion Curator, to a future meeting of the TC to discuss historical matters.

**12.4 It was reported** that traffic problems were encountered at Drovers Rd.

**12.5 Cllr Harris enquired about the Town Council's** IT resources. It was resolved to compile an IT Policy, for consideration, at the next meeting.

The meeting concluded at 10.30 pm.

**13. DATE OF NEXT MEETING:** Thursday 26<sup>th</sup> August at 7.30pm at the Church Hall, Lampeter

----- (signed, Chairman)

----- (Date)