

**LAMPETER TOWN COUNCIL
MINUTES OF THE MONTHLY MEETING HELD ON
THE 25.03.2010 AT 7.00PM AT THE CHURCH HALL**

1. CHAIRPERSON'S WELCOME & OPENING PRAYER

The Mayor Selwyn Walters extended a welcome to all present.
Cllr Greg Evans led members in prayer.

PRESENT

Cllr Mayor Selwyn Walters (Chairperson)
Cllr Rob Phillips (Deputy-Chairperson)
Cllrs Cecilia Barton; Andrew Carter;
Elsie Dafis (arrived 7.30pm); John Davies;
Margaret Davies-Evans; Greg Evans;
Robert (Hag) Harris (arrived 7.30pm);
Lynda Mason-George (arrived 7.25pm);
Dorothy Williams (arrived 7.30pm);
Derek Wilson.
PC Richard Marshall (7-8pm)
Mrs Cheryl Jones (7-7.35pm)
Hannah Smith – Cambrian News Reporter

2. APOLOGIES & PERSONAL MATTERS

2.1 Town Cllrs Kistiah Ramaya and Chris Thomas apologized for their inability to attend the meeting.

2.2 Members were sorry to hear of the death of the mother-in-law of Cllr Ramaya.

Resolved: to send a message of condolence to Cllr and Mrs Ramaya.

2.3 The mother and father-in-law of the Mayor will be celebrating 70 years of marriage, during the month of April 2010.

Resolved: to forward the Town Council's best wishes.

3. DISCLOSURE OF PERSONAL & PREJUDICIAL INTERESTS

Cllr Dorothy Williams declared an interest when the tenders for grass-cutting at Parc-yr-Orsedd and the maintenance of footpaths over the summer months, were discussed. She left the room before the discussion. Minute Ref: 10.3.1 & 10.3.2.

4. At the beginning of the meeting, members received a presentation from

Mrs Cheryl Jones, Chair of the newly-registered Mid-Wales Colo-Rectal Cancer Fund. This fund was established in memory of her late husband Melville, who sadly died of the disease in June 2008. The charity provides funds to assist patients with colo-rectal cancer, who can apply for financial assistance for themselves and their families, at any stage during the course of the illness. Grants and assistance will be provided according to demonstrated need.

To date £18,000 has been raised by this charity. All funds will be used exclusively for patients, healthcare equipment, and training for health professionals, in the area served by Bronglais Hospital, Aberystwyth.

At the conclusion members thanked Mrs Jones for her address and in raising awareness of this charity. They were of the opinion that her experience would help her to relate effectively with others, who are presently facing the same challenges.

It was resolved to make a donation of £200.

4. POLICE MATTERS

PC Richard Marsahll updated members on recent issues:

4.1 The Proposed Alcohol Exclusion Zone for Lampeter.

This issue will be presented to the County Council's Cabinet on the 13th April 2010. If approved, the matter will be considered by the full council at the end of April. Signs will need to be in place before the Order can be effective. PC Marshall asked the town council to advise on locations for the signs.

Resolved: members to bring their suggestions to the next meeting.

4.2 It was reported to the police that dog-fouling posed a problem at the Parc St. Germain-sur-Moine.

4.3 Street Lights: The Town Council had resolved in its meeting of the 8th January 2009 not to keep certain residential street-lights alight from 12 midnight to 5am. (please refer to the minutes, which are available on the Town Council's website). Had the Town Council favoured this option the annual cost would be in the region of £2,500. However, members, and in particular the *Street Lighting Committee*, agreed to monitor the situation and to work in collaboration with the police, to identify areas where street lighting could be required in the future. It had been resolved to review the situation after one year. Cllr Harris stated that he had been approached by certain residents of Lampeter who had expressed concern over the consequences of the introduction of the hours of darkness, which had resulted in certain safety issues. **It was resolved to offer these residents the opportunity to pay for the street-lights to be kept alight, during the hours under consideration and that Cllr Harris would co-ordinate the project on behalf of the Town Council.** The cost could vary from £14 to £45 per street-light per annum.

4.4 Dyfed Powys-Police Authority: letter received: Consultation on Employment Targets and Publication of Statement of Accounts: noted for information.

5. CONFIRMATION OF THE MINUTES OF THE MEETING OF THE 25TH FEBRUARY 2010

These were agreed to be correct.

6. MATTERS ARISING FROM PREVIOUS MINUTES

6.1 Consideration to the Money held in the Bequest Account £11,500:

The two initial plans viz converting the "dilapidated building" to a Youth Centre and helping to transform the Victoria Hall into a Community Centre, were rejected. Ceredigion County Council (CCC) is unable to fund the Youth Centre project and the amount of money available, will not allow the Town Council to undertake significant changes at the Victoria Hall. **Resolved: After much deliberation it was resolved to accept the third option and to donate the money towards the Lampeter Scout Hall.**

6.2 Nomination of a councillor to the Citizens' Advice Bureau (CAB) Trustee

Board: Cllr Elsie Dafis has not yet been contacted. CAB has been reminded. The new chair is Cllr Paul Hinge.

6.3 Recycling Bins: one bin has been installed at Parc-yr-Orsedd and the other at Market Place.

Resolved: To thank the County Council for its efforts.

6.4 Permission to display the Sign Clos Glyndŵr: No developments regarding this matter.

"Clos" should It was resolved in the last meeting that all future recording of the word as in "Clos Glyndŵr" in documents appertaining to the town council, appear as *Clôs Glyndŵr* ie to include the circumflex accent on

the "o" of the Clerk is now the Welsh meeting's resolution. *word Clos.* The original way of writing *Clos Glyndŵr* by the Town found to be correct and in accordance with the advice given by Language Board. It was resolved to amend the previous meeting's resolution. **Resolved: All future reference to Clos as in Clos Glyndŵr, by the town Council will not be recorded as Clôs, but "Clos".**

6.5 Traffic Problems Lampeter

Response received from CCC, in relation to the entrance of the Rookery car-park: The reconfiguration of the entrance, will not take place. According to CCC its layout is not suitable to accommodate the movements of either coaches or HGVs. An unsafe situation would arise if these vehicles were considered to use the car-park, due to pedestrian movements including a great number of parents picking up school children.

Resolved: The Mayor would contact the Ceredigion CC, to discuss the matter further. Other venues would be requested e.g. in front of the old Government Offices on the Pontfaen Road.

Regarding the pooling of the water outside the Ambulance Station, the county council reported that this area of land is not under their jurisdiction.

Some members expressed concern that no responses had been received concerning other traffic issues.

6.6 New Town-Entrance Sign to be displayed on the Carmarthenshire Border CCC: **Awaiting further information from CCC.**

6.7 Ombudsman: Code of conduct – Consultation Draft Guidance from the Public Services Ombudsman for Wales: Mr Peter Tyndall,

Ombudsman - statutory guidance, which he intends to issue under Section 68 of the Local Government Act 2000, in respect of the Model Code of Conduct. Document circulated amongst members.

Cllr Phillips; first recipient. Cllr Mason-George second recipient 25/02/2010.

6.8 Police Consultative Meeting- 25.02.2010, Penmorfa, Aberaeron. Cllr.

Ramaya had attended this meeting. **In the absence of Cllr Ramaya, the report on the evening's events was deferred until the next meeting.**

6.9 Ysgol Ffynnonbedr Disco:26.03.2010 at 12-2pm: *arrangements are in hand.*

6.10 The Town Council's New Website: Training has been undertaken by Cllr Phillips and the Clerk. The new bilingual website has received a positive reception from members of the public.

6.11 A site meeting took place between with Lowri Thomas Street Scene Manager, Ceredigion CC and a delegation of the town council and representatives of the Chamber of Trade on Monday 1 March at the Fountain, Harford Square, Lampeter. **The aim of the meeting had been to discuss the possibility of improving the condition of the fountain.**

6.12 Response from Mr Roger Clive-Powell regarding the request from the town council to replace the bollard under the archway connecting High Street to the Sainsbury's Car-park, under the Old Town Hall: **The bollard will be replaced imminently.**

6.13 Some members had mentioned that they had felt cold during meetings of the town council. Mrs Pat Davies, the Church Secretary had been contacted. **Every effort will be made to provide adequate heating at future meetings.**

- 6.14 **Bench which is in need of repair at Bryn-yr-Eglwys**, adjacent to the old primary school – *work in progress by Cllr Derek Wilson.*
- 6.15 **Payment for the Bugler** at the Remembrance Day Service of the 8th November 2009. *Resolved: to make a donation of £25.00.*
- 6.16 **Light at the Cenotaph:** *Resolved: to ask Mr. Dylan Dudley to repair the light.* (Cllr D. Williams)

7. CORRESPONDENCE

- 7.1 **Membership of One Voice Wales:** 2010-11: to renew membership.
- 7.2 **Wales Sustainability Week 17-23 May 2010:** WAG: for information.
- 7.3 **Local Authorities and Fairtrade:** information relating to *Fairtrade* as received from One Voice Wales. Cllr Phillips reported on the dissolution of the Lampeter Fair Trade Branch, due to a lack of volunteers. *It was resolved to resurrect the place the matter on next month’s agenda with a view to town’s Fair-trade organisation.*
- 7.4 **Review of Electoral Arrangements for the County of Ceredigion:** letter received from the Boundary Commission for Wales, thanking the town council for its initial comments.
- 7.5 **Two carbon copies (CCs)** from Mrs Dorothy Lloyd, President of the Lampeter WI to a letter sent to the Ceredigion CC, mentioning that the WI cannot continue with the arrangement of maintaining the Rookery flower beds. Also expressing concern in relation to the litter strewn on the footpath of St Peter’s Church. *To acknowledge the letter.* Previous information suggests that the maintenance of the footpath is the responsibility of the town council.
- 7.6 **Bunting for the town to celebrate the Urdd 2010 National Eisteddfod at Llanerchaeron:** further enquiries will be undertaken.
- 7.7 **Other correspondence:** for information only.

8. PLANNING

8.1 PLANNING REFUSAL BY CEREDIGION COUNTY COUNCIL

Date received by TC form CCC	Applicant	Location/Proposal
18.03.2010 Application No: A040850	Peterwell Cyf c/o 34 Ffordd y Môr Aberystwyth Ceredigion SY23 1EE	PT OS 4800 off Forest Road, Lampeter Grid ref (257453,249090) Residential development (approximately 9 dwellings)

The County Class 3 Road (C1038) serving the application site, and its junction with the adjoining Principal County Road (A482) do not comply with the standards set out in the “All Wales Estate Development Highways Design Guide” and Planning Policy Wales TAN 18 Transport, and the land in the applicant’s ownership or control is incapable of providing such standards. Consequently, the proposed dwellings would not have the benefit of adequate access arrangements and parking facilities, adequate public service provision and infrastructure, nor would there be adequate arrangements for people with disability and those with limited mobility. The proposal is therefore contrary to Policy H3 of the Development Plan and Policies GEN 4.1 and H1.2A of the Unitary Development Plan.

- 8.2 Minutes of the Development Control Committee** held at the Ceredigion CC's Offices at Penmorfa, Aberaeron on the 10/02/2010 and Agenda of the meeting of the 10/03/2010.
- 8.3 Nathaniel Lichfield and Partners** is currently working on behalf of Ceredigion County Council and is undertaking a review of potential sites to deliver employment uses. The Mayor has submitted a response on behalf of the Town Council.

9. FINANCE

9.1 INCOME March 2010: £15,000 Police Cash-Back Scheme 2009-10

9.2 A thank you letter was received from the Lampeter Music Club and from the Lampeter Scouts' Organisation, in recognition of recent donations.

9.3 Risk Assessment for the Town Council for the yr 2009-10: The Risk Assessment, as compiled by the Clerk, was adopted by the Town Council.

9.4 EXPENDITURE March 2010

ITEM	Payment
Lampeter Scouts	£11, 500.00
Mid-Wales Colo-Rectal Cancer Fund	£ 200.00
Master Joshua Yardley Bugler – Remembrance Sunday	£ 25.00
Hire of St Peter's Hall x 3.5hrs 25.03.2010	£ 26.25
Clerk's salary March 2010 net	£ 536.70
H M Revenue + NI Contributions March 2010	£ 97.40
Heat & Light & Storage Costs March 2010	£ 20.00
Cwmni Cydweithredol Troedrihw Cyf	£ 50.00
One Voice Wales Annual Membership	£ 279.00
Install 2 new Signs Parc St Germain-sur-Moine Ceredigion CCC £110 VAT £19.25	£ 129.25
Mr Frank Sisto – level an area of Maesyderi Field £3,882 VAT £679.35	£ 4,561.35
Mr Malcolm Miller 5 benches for the Maesyderi Field £120 each + Vat (£105)	£ 705.00
3 hrs Training CWN Design Mr Chris Saunders £150 Vat £26.25	£ 176.25
Mr Steve Edwardes – improvements at Parc-yr-Orsedd	£ 620.00
Mole-hills Maesyderi Field - Mr Evans Penrhiwllan	£ 280.00
SWALEC Christmas Lights £894.15; VAT £134.12	£ 1,028.27

10. SUB-COMMITTEES

10.1 STREET LIGHTS'

10.1.1 Cllr Davies-Evans reported that one street-light remained dysfunctional in the vicinity of the Cwmins.

Resolved: to report to the Ceredigion CC.

10.1.2 Cross ref to Minute 4.3 (Turning off certain street-lights from 12 midnight to 5am CCC)

10.2 PAVEMENTS'

10.2.1 Cllr D. Williams agreed to compile an inventory of all the problems associated with the pavements of the town, for submission at this next meeting. (o/s)

10.2.2 It was reported at the last meeting that water was leaking onto the pavement adjacent to the Cascade Florist's shop on the High Street. **Dŵr Cymru has resolved the issue.**

10.2.3 Problems exist on the pavement in close proximity to the Gwilym Price Store and the Dental Practice. **Resolved: to report to CCC.**

10.3 FOOTPATHS' INC PARC-YR-ORSEDD

10.3.1 Parc-yr-Orsedd 3 Quotes had been received in relation to the grass-cutting at Parc-yr-Orsedd over the summer months (April to September inclusive)

The Clerk is frequently the receptacle of queries and concerns from members of the public, as the town council's phone-number appears on both signs, which are presently displayed at the park. e.g. regarding the presence of broken glass and bottles in the play area, and also from prospective candidates, seeking further information concerning the work involved, under the remit of certain Quotes. These two signs also prohibit dogs from gaining entry. Parc-yr-orsedd was included within the list submitted to the Ceredigion CC in the Summer of 2009, seeking Dog-Free status for all play areas within the town. The assistance of a dog-warden could reinforce this message further. Some members of the public are of the opinion that the services of a care-taker should be enlisted throughout the year, in the interest of health, safety and for the maintenance of the grounds (weeding, collecting leaves, litter etc), as opposed to the present arrangement, whereby one cut per month is undertaken for 6 months of the year only, and other maintenance work carried out at random eg cutting of the hedge. This would dispense of the quest for the services of volunteers, which has not worked effectively in the past, e.g. in preparation for *In Bloom* Competitions and *The Exercise- Equipment Launch of April 2009*.

Tenders for Parc-yr-orsedd

1. **Mr. Mike Brown, Caerfoel, Cribyn**, Fully Licensed, Insured and Trained
Tender to include grass cutting 6 times between the months of April and September 2010. All cuttings to be removed from the park. **Tender price £300.**
2. **Mr. Eirwyn Williams, Blodfryn, Lampeter** Public Liability Insurance in place.
One cut during April to September inclusive. Grass cuttings removed. **Total Cost £510.**
3. **Mr. Lyn Jones, Lakefield Llanybydder** Public Liability Insurance £5,000,000
10 cuts to be undertaken between the months of April and September. Mulcher used. **Total Cost £500.**

Members considered the 3 quotes. The concept of mulching was explained. The grass-cuttings would not be removed under this method. The mulcher cuts the grass cuttings into small fragments, which are reabsorbed into the ground, thus restoring valuable nutrients to the soil. The Town Council rejected this environmentally-friendly offer, as some councillors were of the opinion that should dog-faeces be present on the grass, it would not be removed by the mulcher. This could prove to be a health issue, especially to children.

It was proposed, seconded and resolved to accept Mr Brown's quote of £300 (all members voted for the proposal, apart from one abstention)

10.3.2 Maintenance of Footpaths over the Summer 2010: 3 quotes were received.

The work undertaken on footpaths, has, in the past, been dictated by the grant awarded by the CCC under the Community Footpaths' Scheme e.g. last year £650 was awarded (75% funding from the CCC). There could be work required on footpaths, which is not covered by the grant. The TC would have to meet this extra cost. Some prospective candidates have stated that they would prefer to submit a quote for the entire job, as opposed to a daily rate.

Tenders for Footpath Maintenance

1. **Mr. Mike Brown, Caerfoel, Cribyn,**
Brush Cutting and Trimming Back overhanging trees and branches etc as requested by the town council **£230 for 2 persons per day.**
2. **Mr. Eirwyn Williams, Blodfryn, Lampeter**
Service of footpath maintenance on a **daily basis £90**
3. **Mr. Lyn Jones, Lakefield, Llanybydder**
£90 per day.

It was resolved unanimously to accept the quote submitted by Mr Eirwyn Williams.

Cllr Barton asked whether it would be possible to discuss, at a future meeting, the feasibility of employing a caretaker for Parc-yr-Orsedd. It was not ascertained whether the town council would change the Job description for the Footpaths' Maintenance Tender for future years. It was also not established whether the work undertaken on footpaths in 2010 would be restricted to the grant-funding.

- 10.3.2 Improvements at Parc-yr-Orsedd**, as suggested by recent reports referred to, in previous minutes, have by now, been undertaken, according to a letter received from Cllr Chris Thomas. O/s mesh for the gate on the North Rd entrance to prevent young children from leaving the park; repair of the Fit-Trail Equipment and the repair of the gate on the side-entrance to the park and opposite to the Victoria Hall.
It was resolved to replace the wooden horse, which was removed due to its state of decay.

10.4 THE 6 CCTV CAMERAS'

10.4.1 Monthly Report for February CCC: There had been 8 requests by the Police to view digital media and 4 requests for copy discs in relation to 2 criminal damages, 3 thefts, an assault, criminal damage, missing property and a disqualified driver.

10.5 The Welsh Language Annual Review: this has been completed. The Welsh Language Board and the local press will be notified.

10.6 Maesyderi Field Management Committee

A meeting will take place on the 7th April.

11. A.O.B.

11.1 The Town Council's notice board has been repaired recently. Cllr Williams enquired whether it would be possible to improve the condition of the wooden area at the top of the glass doors. ***Resolved: Cllr Wilson agreed to undertake the work.***

11.2 The Mayor announced that the Mayor's Leaving Do will be held during the month of April at the Black Lion, Lampeter. He would notify members of the date, time and the menu.

11.3 Cllr Phillips reported that the Lampeter Swimming Pool Committee will participate in the 3-19 School Pilot Project, which will involve the integration of Ysgol Ffynnonbedr, Lampeter Comprehensive School and the Swimming Pool into one campus, to share facilities and expertise. The trial period will last one year from Sept 2010 to August 2011. This will provide a new way of funding the pool.

As there was no other business, the meeting concluded at 10.15pm.

- 12. Date of next meeting – Thursday 29th April 2010 at 7pm at the St Peter's Church Hall.**

(signed/date)