

**LAMPETER TOWN COUNCIL
MINUTES OF THE MONTHLY MEETING
OF THE 25.11.2010 AT 7.30PM
AT THE CHURCH HALL, LAMPETER**

1. WELCOME & OPENING PRAYER

A welcome was extended to all present.
Cllr Selwyn Walters led members in prayer.

PRESENT:

Mayor Cllr. Rob Phillips;
Deputy-Mayor Cllr. Robert (Hag) Harris;
Cecilia Barton; Andrew Carter; Elsie Dafis; Margaret Davies-Evans;
Greg Evans; Lynda Mason-George; Selwyn Walters; Dorothy Williams.
PCSO Ryan Jones;
Mr Michael Freeman, Ceredigion Curator;
Members of the Press: Hannah Smith; Carl Stringer.

2. PRESENTATION RE EXHIBITIONS AT THE TOWN LIBRARY

A presentation was delivered by Mr Michael Freeman, Ceredigion Curator, who is responsible for the exhibition area, within the Town Library. Members enquired whether it would be possible for the history-themed displays, to be replaced on a more frequent basis. Mr Freeman stated that this would be dependant on community participation and appealed to local people to become involved in arranging displays, by providing artifacts' and photographs, which would be of interest to townsfolk and visitors. Cllr Selwyn Walters, Chair of the *Hanes Llambod*, enlisted the services of this voluntary organization, to create, "frequent, exciting displays for the whole town". The Curator will now liaise with this Society, in a bid to move the matter forward.

3. APOLOGIES for absence were received from Cllr John Davies; Kistiah Ramaya; Chris Thomas, Derek Wilson and County Cllr Ivor Williams.

4. POLICE MATTERS

PCSO Ryan Jones updated members regarding recent events:

4.1 Parc-yr-Orsedd: the Police are being vigilant in their inspection of the park, especially after receiving reports of the presence of glass in the play-area.

4.2 Damaged Post at the Common: The post, which is the property of the Town Council (TC) is presently undergoing repair by Mr Alec Page. **Resolved: To find out the cost of the repair. Enquiries ongoing by the Police regarding the incident.**

4.3 Street Lights: The TC in its Budget meeting of January 2009, had considered the choices offered by CCC. It was resolved at that time, not to keep certain street-lights alight, from 12 midnight to 5am, and the subsequent cost-implications for the Town Council. It had been agreed to assess the situation after one year. On the 25th November 2010, the situation was reviewed. During the past year, certain lights have been relit during these 5 hours, at the request of the Police eg at the Penbryn Estate, following certain incidents. Costs met by the Police.

Resolved: to maintain the status quo. It was also felt unnecessary to undertake an annual assessment, in the future. Should certain incidents arise, they would be dealt with, on an individual basis, by the TC. Cllr Elsie Dafis enquired whether some street-lights could be lit on a Saturday and Sunday

between 12midnight and 5am. **Resolved; To Contact the CCC to establish the feasibility of this suggestion and the cost implications.**

- 4.4 **Request for public seating at High Street:** Cllr John Davies had made further enquiries regarding the siting of a bench at High Street. He drew attention to the anti-social behaviour, which is a common occurrence on the street and questioned who would use the bench once in place. Shop/Inn owners are reluctant to position a bench outside their properties for this reason. **Resolved: The Police were asked to address the anti-social behaviour, before assigning further consideration to the matter.** To notify the correspondent behind the enquiry of the TC's plan of action.
- 4.5 **It was resolved to thank the Police for their assistance,** during the observance of the 11th hour on the Harford Square on the 11th November 2010 – Armistice Day.

5. DISCLOSURE OF PERSONAL & PREJUDICIAL INTERESTS

- 5.1 **Cllr Harris declared a personal interest** when the matter of increasing the TC's contribution towards the Picton Lane project, came under discussion. (Minute-ref 7.4)

6. CONFIRMATION OF THE MINUTES of the meeting of the 28th October 2010

These were agreed to be a correct record and were signed by the Chairman.

7. MATTERS ARISING

- 7.1 **Improvements to the Harford Square-**contracts have been sought (Closing date 6th December 2010). Restorative work on the Fountain and the cobbled area, on half of the perimeter of the Square, has not been included within the Job Specification. This cobbled area is the responsibility of the HSBC Bank. **Resolved: To contact the Manager of HSBC Bank, to arrange a meeting with the Mayor, to discuss possible improvements.**
Work on the Fountain: specialist work for the Fountain is also in hand. (Cllr Derek Wilson has contacted Mr John Jones, Stone Mason)
- 7.2 **Consultative Meeting with the Leader and Chief Executive of CCC-** 16.10.2010 at 7.00pm, Victoria Hall: Cllrs Barton; Dafis; Harris; Ramaya, Mayor and the Clerk had attended this meeting. The Leader of the CCC, Cllr Keith Evans, drew attention to the current challenges facing the CCC, in light of significant cuts from the WAG. The CCC priorities are in the following order: 1. Education; 2. Social Services; 3. Highways 4. Chief Executive Dept, Dept of Environmental Services and Housing (DESH), Finance etc. He mentioned the responsibility of the CCC, to maintain statutory obligations eg provision of care for people at Old People's Homes, and the need to deliver services in a more cost effective way. There could be inevitable cuts to other services. Improvement objectives were mentioned, as well as working in partnership with other organizations. The possibility of the TC taking responsibility for some functions from the CCC, was also discussed eg flowers for the town; public conveniences, with the aim of providing these services in a more economical manner.
Dialogues had also continued in relation to the Lampeter Integrated Centre; Improving Safety Measures at Mountwalk & Picton Lane; Traffic Problem at Harford Row; The reconfiguration of the Rookery car-park entrance; Future plans for the Victoria Hall; The introduction of Charter Working between Local Authorities and Town and Community Councils & The Review of Electoral Arrangements within Ceredigion. On the 28th September 2010, CCC decided

to proceed with a review of existing traffic orders in place throughout the County.

7.2.1 Mountwalk: In January 2011 CCC will introduce 3 sets of traffic calming humps at Mountwalk and the existing lighting system will also be upgraded. It was felt that the safety of pedestrians, and in particular children, walking to and from school, during peak times, was severely compromised, when motorists also used the narrow road. Cllr D. Williams expressed grave concern over the issue, which could not, in her opinion, be resolved by reducing the speed of vehicles alone; pedestrians should not be exposed to the risk of an accident, due to restrictions in space. She felt that it was paramount that the lane should be completely blocked off during peak times. It was highlighted that the TC had been given the opportunity to voice its concerns during the Consultation of October 2009, when it had agreed with the CCC's proposals to introduce the traffic calming humps, without submitting additional comments. The Mayor stated that the situation could be assessed, after its implementation and problems reported to the CCC. An alternative route exists for pedestrians.

- 7.3 Traffic Congestion at Mill Street:** an acknowledgement was received from CCC re the request submitted by a member of the public, asking if it is possible to introduce a Traffic Order, at Mill Street, prohibiting parking. It has been placed on a list to be considered as resources permit. It is feasible to introduce a Traffic Order, however parked vehicles may have a traffic calming effect and removing these vehicles may then lead to an increase in vehicle speeds along the residential street. Changing a traffic order does require considerable consultation, and whether objections are received; these may be upheld, which in turn may result in no Order being introduced. It is also necessary to have funding available to cover the cost of the consultation process, as well as the installation of supporting signing and carriageway markings.
- 7.4 Request for the Experimental "stopping up" of Picton Lane**
Letter received from CCC stating that they can proceed with the Experimental Traffic Order to block off Picton Lane at its Bridge Street end. The Order will cover an 18month period in total, with an initial 6 month period during which objections can be received. At any stage over the 18month period, the Order could be modified, removed or made permanent, as appropriate. In total the scheme will cost in the region of £3,500. It was enquired whether the TC could increase its contribution of £1,000. ***It was resolved to make an adjustment to £1,250.***
- 7.5 Signs within the town:**
- **Carmarthenshire/Ceredigion border sign:** this sign has recently been put in place.
 - **Bryn-yr-Eglwys/Penbryn & Maesyderi/Gwêl y Creuddyn Signs:** awaiting further information from CCC.
- 7.6 Town Council's Notice Board:** Cllr Derek Wilson to paint the board shortly.
- 7.7 TC's furniture:** Cllr Walters reported that the chairs could remain in storage at the Registrar's Office for the present time.
- 7.8 Ceredigion Young People's Partnership:19 November** 9.30am Old Hall, University of Wales, Trinity St David's Lampeter; The Mayor reported that this had been a productive meeting.

- 7.9 Cambrian Mountains' Meeting** 9.11.2010: at Tregaron. Cllr Greg Evans had attended this meeting. The Cambrian Mountains Initiative is a wide ranging project that aims to help promote rural enterprise, protect the environment and add value to products and services in Mid Wales. The initiative is funded by a mix of royalties from use of the Cambrian Mounts brand, grants from public sector and trusts, sales of lithographs of HRH watercolour and private sector donations.
- 7.10 Gravestones' Appeal**, The Mayor, Delyth Morgans-Mayoress, Town Cllrs M. Davies-Evans; C. Barton; K.Ramaya; D.Williams, E.Dafis and the Clerk had attended the Fundraising Event of the 19th November. A sum of £145 had been raised during the evening. The Appeal will remain open for a short time and the money presented to Canon Aled Williams.
- 7.11 Remembrance Sunday Services 14.11.2010**; at the War Memorial at 11.00am at the College Chapel, to remember the fallen in the Two Great Wars of the last century, and in military conflicts, since that time. The Mayor praised the Royal British Legion for their efforts, in what, he described as, "once again, a very respectful day". Cross-ref Minute 4.5.
- 7.12 New Integrated 3-19 School at Lampeter**: The Pilot Scheme is presently ongoing. The Chairman reported that members of the local community would be invited, in the New Year, to participate in discussions appertaining to the new school.
- 7.13 The Town's Christmas Lights**: The Health & Safety Executive (HSE) had made enquiries in relation to working practices, adopted by the Lampeter Chamber of Trade, when putting the Christmas lights in place. All questions have now been answered and a good relationship exists between the Chamber of Trade and the HSE. Members wished to note their gratitude to members of the Chamber of Trade, who freely give of their time and energy to create a splendid annual Christmas Display.

8. CORRESPONDENCE

- 8.1 Community Resilience**: Welsh Local Government Association: for information.
- 8.2 Ceredigion Crime & Disorder Strategic Assessment 2011**: to be completed by the Chairman.
- 8.3 CCC Dept of Highways, Property & Works**: End of Year Report 2009-10; CSC: for perusal of members.
- 8.4 Annual Action Plan 2011-12**: Mid and West Wales Fire and Rescue Authority: for information.
- 8.5 Ceredigion Mobile Shopmobility AGM 2010**: Penmorfa, Aberaeron 1.12.2010 at 7.00pm: noted for information.
- 8.6 Re-Launch of Mid-Wales Housing Association-** 9.12.2010 at 10.00am re affordable housing; Canolfan Rheidol, Aberystwyth: for information.
- 8.7 Request for grit bin**: To ask CCC if it is possible to position a grit-bin at the Rookery Car-Park, by the School Site. Members reported that their request for a grit bin at the Penbryn Estate, had been executed.
- 8.8 Flowers for the Town over the Summer Months**; Email from Mr Paul Arnold CCC, stating that at a time of financial stringency, the CCC, may in future, have to ask Town & Community Councils if they wish to contribute towards a proportion of the cost of floral displays in their particular areas.
- 8.9 Query from Cllr Greg Evans**, asking if Lampeter holds a "Market Charter" and the regulations for holding markets within the town. **Resolved: Cllr S. Walters agreed to assign further attention to the matter.**

- 8.10 Services in the Area:** Questionnaire: *To be completed by the Mayor.*
- 8.11 It was resolved to comply** with County Cllr Ivor Williams' request, for the Mayor to send a letter of congratulations to Mr Elgan Iorwerth Thomas, who has devoted 40 years' service to the WD Lewis & Son Company, Lampeter.
- 8.12 Other Correspondence** – noted for information

9. PLANNING

- 9.1 PLANNING APPLICATIONS** (response submitted by Mayor and/or Deputy/Mayor; Immediate Past-Mayor)
- 9.1.1 Retention of works to** enclose the existing porch area behind the building line with matching aluminium shop front around the perimeter 10 Harford Square, Lampeter Application No: A100594. TC's Comments: **No Observations.**
- 9.1.2 Display of signage: 17 Bridge Street, Lampeter:** Application No: A100870AV. TC's Comments: **No Objection.**
- 9.2 Site Meeting:** Site Inspection Panel Residential development Land opposite Brongest, Llanfair Rd, Lampeter, 26.11.2010 at 9.30am: Cllr Harris was nominated to attend this meeting, on behalf of the TC.
- 9.3 PLANNING PERMISSIONS BY CCC**
- 9.3.1 Repairs and alterations** to entrance porch and repositioning of entrance door: Wern Driw, High Street, Lampeter. Applicant: Mrs J Waymong. Application No: A100743.
- 9.3.2 Building an extension** to design technology block: Lampeter Secondary School; Applicant: Mr D Billingsley. Application No: A100770CD.
- 9.3.3 Building of an extension,** Bryn Lllys, Bryn Road, Lampeter. Applicant Mr A Hatcher; Application No: A100762.
- 9.3.4 All weather pitch complete** with floodlights at Lampeter Secondary School. Applicant: Mr Huw Morgan. Application No: A100762.
- 9.3.5 First floor extension,** amendment to existing building to include extension of access ramp and alteration to window opening to form additional access door. Applicant Mr J Thomas. Application No: A100589.
- 9.4 Carmarthenshire County Council LDP: Delivery Agreement Revision:** The revision has been formally agreed by the WAG and is available for inspection on the Carmarthenshire CC's website www.carmarthenshire.gov.uk. Copies can also be viewed at the Council's Customer Service Centres, Planning Offices and Public Libraries during normal opening hours. Also notification of Topic Papers and Background Evidence.

10. MENTER LLAMBED

- 10.1 Discussions are ongoing** with CCC in relation to the subsidence at Victoria Hall.
- 10.2 Communities, Councils and Carbon** –Presentation titled, *What we can do if Governments won't*, will be delivered by Alexis Rowell, in relation to a low carbon future. Thursday 2 December at the Black Lion, Lampeter at 7.30pm.

11. FINANCE

- 11.1 Request from the Lampeter Chamber of Trade** asking if it is possible to increase the insurance cover for the Christmas Lights (adjustment in value from £20,000 to £30,000). There will be an additional annual premium of £260.18 + 5% Tax (which is not recoverable), making the new total £883.87

per annum as compared to the previous cost. £589.68. **Resolved: To increase the insurance cover of the Christmas Lights to £30,000.**

11.2 PAYMENTS

Payment to:	Amount
St Peter's Church, Lampeter: hire of hall: 25.11.2010 TC Meeting	£22.50
Leaflets – Remembrance Sunday	£25.00
Poppy Wreath	£20.00
Bugler- Remembrance Sunday	£25.00
Storage/Heat/Light Costs - Clerk	£20.00
H M Revenue & Customs	£62.99
Clerk's Salary Nov 2010	£589.28
Cleaning of Bus Shelters – Standing Order	£20.00
Grass cutting at Maesyderi Field – July 2010 – Mr Emyr Jenkins Cheque 001852	£250.00
Stationery July 2010 Compass Stationery Cheque 001860 £96.32 VAT £18.86	Total £113.18

11.3 **The BDO Stoy Hayward** External Auditors were of the opinion that the 3 new town entrance signs should be included within on the TC's Fixed Assets' Register: *awaiting a reply from CCC.*

12. SUB-COMMITTEES

12.1 Street Lights'

12.1.1 **Cllr D.Williams** drew attention to the light at the War Memorial.

12.1.2 **It is possible to report** defective street-lights directly to the CCC's Call Centre, by phoning 01545 572 572.

12.2 Footpaths'

12.2.1 **CCC's Community Path's Scheme 2011:** form received offering 50% grant: forwarded to Cllr Carter for consideration. Response required by the 1.02.2011.

12.2.2 **Cllr Carter** mentioned the stile at Maestir and work undertaken by the Ramblers in the vicinity of Creuddyn Bridge.

12.3 CCTV Cameras'

12.3.1 **Monthly Report October 2010:** There had been 4 requests from the Police to view digital media in relation to a Police assault, criminal damage, public order and an assault.

12.3.2 **CCTV meeting at Penmorfa Aberaeron:** 22 Nov 2010 at 2pm: Cllr Ramaya had attended this meeting and he had provided feedback. It was reported that the 6 cameras at Lampeter were fully functional. The CCTV Protocol between the Police and CCC had been completed and signed and all Town & Community Councils will have a copy of this document. It is not necessary to produce CCTV Performance Reports, only Incident Reports. From Jan 2011, the Forum requested a monthly Incidents and Outcome of Prosecutions Report – successful or not. Footage of incidents was shown and the quick response by the Police was evident. The use of volunteers and special constables to monitor CCTV Cameras, was mentioned, which was agreed in principle by the CCTV Forum.

12.4 Maesyderi Field Management

Meeting of 18.11.2010: minutes attached.

12.5 Pavements' – it was resolved to report to the CCC, the following faults:

12.5.1 **Pavement** uneven outside Bank House;

12.5.2 **Faults** evident at Cambrian Street;

- 12.5.3 **Problems on the Pavement** between *Lloyd's Jewellers* and *Tiggis*;
- 12.5.4 **Trip hazard on the pavement** between *Gwilym Price. Spar Store* and the *Dental Surgery*; &
- 12.5.5 **Defects visible - Edge of Pavement** encroaching on the road by the *Old Town Hall*.

12.6 **Parc-yr-Orsedd**

- 12.6.1 **Email from a member of the public** re the “unwanted” drinking at the park. The person in question stated that the new wooden fence, although aesthetically pleasing, detracts from the play-area, as no transparent areas feature within the structure. It has the effect of isolating the park from the road and town and potential visitors are deterred from entering the park as they cannot assess the atmosphere prior to entering. Also, the blocking off of the park, due to the fence, encourages people to congregate at Parc-yr-Orsedd, in ways, “which were not intended”.
- 12.6.2 **In light of recent incidents** at the park, the possibility of establishing a Parc-yr-orsedd sub-committee, was considered. *To discuss further at the next meeting*, as Cllr Chris Thomas, who has undertaken a Playground Inspection Course and who carries out an inspection of the park, on a regular basis, was absent from the meeting. Risk Assessment completed on the 12/19 & 22 Nov 2010.
- 12.6.3 **Cllr Thomas conveyed (prior to the meeting)** that the removal of the graffiti at the park and the repair of the bench, adjacent to the main entrance, would be undertaken imminently, by Mr Steve Edwardes. The branches of the tree, mentioned in previous minutes, would be cut the following week and the vandalized pottery display would be restored shortly, to its former glory.
- 12.6.4 **Securing a bin to the ground and the provision of bin lids:**
Cllr Thomas reported that these could not be provided by the CCC.
- 12.6.5 **Replacement of wooden donkey:** members have made enquiries but have encountered difficulties in finding a supplier of carved out-door toy-animals,

12.7 **Welsh Language**

The Mayor stated that the Annual Review would be undertaken shortly.

13. **A.O.B.**

- 13.1 **Cllr G. Evans questioned** why glass was no longer collected within the transparent recycling bags. Glass recycle can presently be deposited at bottle banks. ***Resolved: To contact the CCC to find out if they have plans to collect glass from the doorstep or other arrangements in hand.***
- 13.2 **Cllr Margaret Davies Evans** reported that water collected on the road at St Thomas' Street, outside the Public Conveniences, on wet days.
Resolved: To inform the CCC.

The meeting concluded at 10.10pm.

14. **DATE OF NEXT MEETINGS**

- 14.1 **Young at Heart Tea: 8.12.2010**
- 14.2 **Traffic Consultative Meeting Monday 10th January 2011 at 2pm** the *Victoria Hall, Lampeter (Cllr Selwyn Walters)* ;
- 14.3 **Budget Meeting Thursday 13th Jan 2011 at 7.30pm** at the *Shiloh Chapel, Main Hall, Lampeter*;
- 14.4 **Maesyderi Field Management Committee, Wednesday 19th January** at **6.30pm** at the *Menter Llambod Office*;
- 14.5 **Monthly Meeting, Thursday 27th January at 7.30pm** at *St Peter's Church Hall, Lampeter*.

-----(signed/date)