



**LAMPETER TOWN COUNCIL  
MINUTES OF THE MONTHLY MEETING  
OF THE 31.03.2011 AT 7.30PM  
AT THE CHURCH HALL, LAMPETER  
THE CHURCH HALL, LAMPETER**

1. **CHAIRPERSON'S WELCOME** - The Mayor Rob Phillips extended a welcome to all present. Cllr Chris Thomas led members in prayer. Members expressed their sympathy to Cllr Cecilia Barton on the recent, sad loss of her husband. Members observed a minute's silence, as a mark of respect to the late Mr Ian Barton.  
**PRESENT:** Mayor Cllr. Rob Phillips (Chairperson);  
Deputy-Mayor Cllr. Robert (Hag) Harris;  
Cecilia Barton; Andrew Carter; John Davies;  
Margaret Davies-Evans; Greg Evans; K. Ramaya;  
Chris Thomas; Selwyn Walters; Dorothy Williams & Derek Wilson.  
PC Richard Marshall;  
PCSO Ryan Jones;  
One student: University of Wales, Trinity Saint David;  
Members of the Press: Hannah Smith; Carl Stringer;  
Lizzie James (up until the end of the RAY Ceredigion) address;  
Cathryn Morgan (up until the end of the RAY Ceredigion address);  
Iris Newman (up until the end of the discussion appertaining to the Lampeter Scouts' Organisation).  
*There were no apologies for absence.*
2. **POLICE MATTERS**  
**Recent incidents had included:**
  - 2.1 **Domestic and Commercial** burglaries and threatened use of weapons;
  - 2.2 **Drugs related crime** including the recovery of cannabis; &
  - 2.3 **Damaged windows** at the school; individuals have been charged.PC Marshall mentioned that
  - 2.4 **The next PACT** (Police and Community Together) meeting will take place on the 19<sup>th</sup> April at 5.30pm at the Hedyn Mwstard Café.
  - 2.5 **Students from the Lampeter Campus** of the University of Wales, Trinity Saint David had staged a peaceful demonstration at the Harford Square, in response to ongoing cuts.
3. **It was RESOLVED** to invite Pro-Vice Chancellor Meri Hughes, University of Wales Trinity Saint David, to the next meeting of the Town Council to discuss potential job losses and funding cuts. Trinity Saint David was handed the largest cut of all Welsh Universities, 8.87%, in its latest budget settlement from the Higher Education Funding Council for Wales (HEFCW).  
*It was RESOLVED to start the April monthly meeting at 7.00pm to accommodate the Environment Agency's Address.*
4. **PRESENTATION - RAY CEREDIGION-RE The Children's Play Project**  
Cathryn Morgan (Appendix 1).  
**OTHER INFORMATION RECEIVED FROM RAY CEREDIGION**  
An event had taken place on the 29.03.2011(Round 2): Ray Ceredigion Child's Play Project Launch, Tyglyn Aeron Hotel, Ciliau Aeron. The day's itinerary had included information re the Ceredigion Child's Play Project within the National Context; Looking at Good Practice; Play in Action – A Local Project- monthly open access play sessions in Cardigan have reduced residents' complaints about anti-social behaviour by 90%; Enhancing Play Areas – A Local Authority perspective (Plymouth); & a short

film by Ponterwyd children and young people, about the loss of a much loved play area and the consequences.

**A Questionnaire:** Ray Ceredigion; asking if it was possible for members to read the report on Ceredigion Community Play Areas and to complete the questionnaire re the availability of play-areas in Lampeter. Deputy Mayor Cllr H Harris completed the questionnaire on behalf of the Town Council.

**The RAY Ceredigion 4 year Child's Play project,** mobile play service and funding for enhancing existing play areas. Ray Ceredigion will host 2 x 2hr play sessions at Lampeter, on the third Sunday of each month, for 6 months, to commence on the 17<sup>th</sup> April. It was **RESOLVED** to send a letter to this organisation granting permission, to hold these events at the Maesyderi Field and Parc-yr-Orsedd. The Memorial Field/ Parc-y-Felin Play-area, was also suggested as a possible venue.

5. **Discussion– Mrs Iris Newman – Lampeter Scouts' Organisation** – re request for financial support to undertake renovation work in relation to the Scouts' Hall. Estimate of cost: £36,000; the present total £24,000. Members commended the work of the Lampeter Scouts' Organisation but could not justify another contribution at the present time, in light of recent generous donations (£11,500 Bequest, £500 donated in early 2010). It was **RESOLVED** to send a letter of support re their request for grant funding, under the auspices of the Ceredigion County Council Community Grant Scheme. (Cllr Hag Harris)

6. **DISCLOSURE OF PERSONAL & PREJUDICIAL INTERESTS**

6.1 **Cllr Dorothy Williams declared a personal and prejudicial** interest under Minute items 13.2.1 & 13.3.2 and vacated the premises. Her husband, Mr. Eirwyn Williams had submitted quotes for *Grass-Cutting at Parc-yr-Orsedd* and for *Footpaths' Maintenance*.

7. **CONFIRMATION OF THE MINUTES of the meeting of the 24 Feb 2011**

These were agreed to be a correct record and were signed by the Chairman.

8. **MATTERS ARISING**

8.1 **Harford Square further developments,**

8.1.1 **Contracts- Restoration Work** – (Closing date - 22.03.2011); there had been no expressions of interest. The Town Council's involvement in this project (initiated by the CCC), had attempted to find contractors, to undertake improvements on the Square, at a lower cost to the rate-payer and to that, which had been required by the CCC. (£10,250: £3,000 grant met by CCC; £7,250 met by the Town Council). Some members were of the opinion that local tradesmen were discouraged from submitting quotes, due to the stringent demands, imposed by the CCC, for those, who intended to work on their property. Cllr Greg Evans felt that it was a futile exercise for the Town Council, to pursue the matter further; there had been two failed attempts to find contractors and the price quoted by the CCC, was not a feasible option for the Town Council to consider, in light of the current economic climate. Routine maintenance of the Square is already carried out by the Ceredigion County Council (CCC).

Deputy-Mayor Hag Harris urged members not to give up and said that, as the Harford Square is the responsibility of the CCC, it would be in order for this Authority to carry out restorative work. (but not to the extent of previous recommendations). It was **RESOLVED** to contact Ceredigion County Council to discuss the matter further and to ask for prices for tasks, before establishing the way forward. (Mayor Rob Phillips)

8.1.2 **HSBC Bank Involvement:** will donate £1,000 of volunteer time to clean the cobbles on land, which is their responsibility.

- 8.1.3 The Fountain-** cleaning of the sandstone part (top section of the fountain); response received from *Cadw*: cleaning should not be undertaken for aesthetic reasons and should only be carried out by an experienced operative as the use of inappropriate techniques can cause severe damage. It was **RESOLVED** to abandon plans to clean the fountain. (Lower part of the stonework, below the inscription – a request had been made to HSBC Bank volunteers to carry out this work, but this is unlikely to proceed as the fountain is the property of the CCC)
- 8.2 Gravestones' Appeal, update-** a sum of £151 had been collected. It was **RESOLVED** to forward the money to Canon Aled Williams, Vicar of St Peter's Church, Lampeter. (Appendix 2 – itemised list of donations)
- 8.3 Ysgol Ffynnonbedr Disco 14.04.2011 1-3pm;** Arrangements are in hand re refreshments (Cllr D.Williams assuming responsibility) & the hiring of a DJ, namely Mr Harold Williams.
- 8.4 Fundraising Walk (Romford to Lampeter): Help the Heroes;** 4.05.2011: the 3 young men, participating in this event do not belong to a Regiment. **RESOLVED** in a previous meeting - a few councillors will greet them, at their destination at Harford Square on the 4<sup>th</sup> May (approximately 1.00pm)
- 8.5 Presentations to the TC:** Environment Agency (arranged for the next meeting of the 28<sup>th</sup> April): Help4Carers (arranged for the May meeting of the 26<sup>th</sup> May)
- 8.6 Damaged Post on the Common:** *no further developments were reported.*
- 8.7 Town Guide-** *No developments*, in the absence of Cllr E.Dafis.
- 8.8 The Great Poppy Party Weekend 10/11/12 June 2011:** Royal British Legion: Cllr Dorothy Williams had spoken to representatives of The Lampeter Branch of the Royal British Legion. An event may be held in the town.

## 9. CORRESPONDENCE

- 9.1 Letter of Resignation-** Cllr.Lynda Mason-George: due to work and family commitments and to allow another individual the opportunity to serve on the Town Council. In the letter she thanked the Town Council for the kindness and support shown to her during the past 4 years. Members noted Cllr Mason-George's valuable contribution during her tenure, and wished her well in the future. Her resignation results in two vacancies. One seat has remained unoccupied since the Election of 2008, following the resignation of Cllr Hazel Davies. The Clerk advised members on best practice," Where there is a vacancy, the council must fill it as soon as reasonably practicable, unless the vacancy occurs within six months prior to an ordinary election – Rule 5(5) of the Local Elections (Parishes and Communities)(England and Wales) Rules 2006 (SI 2006/3305). An effort should be made to call a by-election to fill both vacancies". Cllr Barton proposed not to fill the seats at the present time, and it was **RESOLVED** to accept this proposal. It was felt that it would be too costly to pay by-election costs (should more than 2 candidates apply), in light of the fact, that scheduled local council elections were only 12 months away. The Town Council has a non co-option policy and has said that the process of co-option is undemocratic; new members should be voted in by the electorate. Cllr Greg Evans highlighted the apathy shown towards town council elections. All 14 councillors were elected unopposed in May 2008 after no interest was registered to force a poll. **RESOLVED:** to find another representative for the Board of Governors- Ysgol Ffynnonbedr. To delete information re Cllr Mason-George from the Town Council's website. Also Pavements' Sub-committee – one less member.

- 9.2 **Membership of One Voice Wales OVW 2011-12:** it was **RESOLVED** to renew membership
  - 9.3 **National Training Programme for Community and Town Councils in Wales OVW:** noted for information.
  - 9.4 **Energy Saving Trust: WAG: for information.**
  - 9.5 **Long Wood Community Woodland:** asking for a letter of support in order to access grant funding. The Mayor Rob Phillips, had forwarded a letter.
  - 9.6 **Newsletter for Businesses CCC:** for information.
  - 9.7 **Correspondence received via the TC's Website;** for information. (Cllr Selwyn Walters to reply to a query appertaining to a bridge built by Morgan Morgan); another request re "Tramp" signs.
  - 9.8 **Ceredigion Area Committee meeting:** 31.03.2011: OVW: for information.
  - 9.9 **WAG is consulting on a Draft Welsh Fire and Rescue Authority Equality and Diversity Strategy 2011-16** and are asking for comments and observations: for information.
  - 9.10 **OVW 2011 Conference and AGM Sat 8 October at the Bont Pavilion:** Cllr Dorothy Williams and the Mayor Elect, will attend this meeting. Motions for debate must be presented by 27.05.2011. **It was RESOLVED** to consider possible motions, at the next meeting of the Town Council.
  - 9.11 **Posters re the WAG Elections of the 5 May: RESOLVED;** to be displayed on the TC's notice-board and the Victoria Hall notice board.
  - 9.12 **Other Correspondence** – for information only.
10. **PLANNING PERMISSION BY CCC**
- 10.1 **Change of use of dwelling** basement to a hairdressing salon; St Hilary, 72 Bridge St, Lampeter. Application No A110053
  - 10.2 **HSBC Bank:** Replace existing signage with new window advertising: Application No/ A101008AV
  - 10.3 **Internal Refurbishment to HSBC** current concept and removal of night safe internally; Application No A101007.
- PLANNING APPLICATIONS**
- 10.4 **Proposed extension to** existing Lampeter Leisure Centre, Peterwell Terrace, Lampeter. Application No A100996CD. **Response of members: No Objection.**
  - 10.5 **Proposal: Extension to existing steel framed building.** Location: Lampeter Industrial Estate, Tregaron Road, Lampeter. Application No: A110233. **Response of Members: No Objection.**
  - 10.6 **Accessing Planning Applications online-** Paper copies of the planning applications will shortly be unavailable to consultees. The Town Council will receive an email, setting out the application number and a web address where the file can be viewed. The web link will be accessible to multiple members. It was **RESOLVED** to consider the feasibility of purchasing a lap-top computer, to enable members, who do not have email access, to view planning applications electronically.
  - 10.7 **Representation on the Ceredigion Local Development Plan (LDP) CCC:** Deposit Version Consultation: acknowledgement of the TC's representation on the Ceredigion Deposit LDP (December 2010) Consultation and information re a Sustainability Appraisal.
11. **MENTER LLAMBED & TRANSITION LLAMBED**
- Victoria Hall:** Cllr G. Evans reported that the draft lease had been received and the signing of the Lease will take place during the next week. It is hoped that the hall will play host to many functions and become a valuable community asset. A Risk

Assessment has been arranged. Members were pleased to hear of these developments and hoped that the project would “bear fruit”.

## 12. FINANCE

### 12.1 PAYMENTS

Cheque Number	Payment To:	Amount £
001920	Mr Steve Edwardes – Repair of equipment at Parc-yr-Orsedd and the bolting of benches/tables to the ground at the Maesyderi Field	£175.00
001921	New Town Entrance Sign Carmarthenshire/Ceredigion border at Cwmann entrance CCC	£947.00 VAT £165.74 TOTAL £1,112.84
001922	Hire of St Peter’s Church Hall – meeting 24.02.2011	£18.75
001923	Ceredigion Plumbing Supplies – Maesyderi Field	£8.51 VAT £1.70 TOTAL £10.21
001924	Clerk’s salary March 2011 to include 2hrs additional payment in recognition of extra translating workload associated with the Maesyderi Field.	£597.02
001925	H M Revenue & Customs March 2011	£68.10
001926	Heat, electricity and storage costs – Clerk	£20.00
001927	Eryl Jones – Young at Heart Insurance	£243.25
001928	Mr Harold Williams DJ Ffynonbedr School Disco 14.04.2011	£60.00
001929	Transfer to Barclays Bank from Lloyds TSB (2% interest = £700/annum)	£35,000.00
001930	Compass Stationery Lampeter: brother- Drum for printer; Ink for photocopier	£145.30 VAT £29.06 TOTAL £174.36
001931	Renewal of One Voice Wales Annual Membership	£289.00
001932	Cheque void- error	£0
001933	Citizen’s Advice Bureau	£500.00
001934	Cheque void - error	£0
001935	YFC Y Dderi	£50.00
001936	Beacon of Hope Hospice Care	£200.00
001937	Eisteddfod Gŵyl y Banc Pantyfedwen, Llambod	£1,000.00
001938	Mencap Cymru	£25.00
001939	OVW Conference 2011	£130.00
001940	Young at Heart Teas – Victoria Hall	£75.00
001941	Hire of St Peter’s Hall, Meeting 31.03.2011	£22.50
001942	Gravestones Appeal (remaining £41.00 paid directly to the Church)	£110.00
001943	Stamps Claim - Clerk	£48.41
001944	Introduction of the Alcohol Exclusion Zone	£1,619.39

**12.2** £2,854.82 transferred from the Swansea B/s to the Lloyds TSB.

### 12.3 Thank you Letter

YFC Ceredigion; thanking the TC for its generosity and support.

**12.4** Income: £110 – Gravestones Appeal (double entry)

## 13. SUB-COMMITTEES

### 13.1 PAVEMENTS’

**13.1.1** To ask the CCC to inspect the pavements outside the previous Stewart Seconds Shop (adjacent to Lloyd Jewellers), at College Street, the pot-holes at Station Terrace and a pavement at Forest Road.

**13.1.2** Request for CCC to assess all the pavements of the town in light of recent frost damage: letter from Mr John Edwards, Highways Dept,

CCC, stating that the footways are inspected at the same time as the carriageways on the following basis:

- Main routes ie High Street and Bridge Street etc are inspected on a four weekly cycle;
- Other routes ie Bryn-yr-Eglwys, Greenfield Terrace etc are inspected on a 12 weekly cycle.

The CCC does not see any reason why this pattern needs to be modified or that any extra inspections need to be carried out.

## **13.2 FOOTPATHS'**

**13.2.1 Quotes Footpaths' Maintenance:** in respect of the clearing and maintenance of footpaths over the summer months. Footpaths: Ref: **61-14,15,16,17,18,20** and **62-6,7,8,9,10,11,14**. Contractors to quote a daily rate. Closing date 31 March 2011. Notices had been displayed on the TC's notice board and website.

**Two quotes were received**

- **Mr Stuart Legg: Superior Landscapes, Rhydygwin, Parc-y-Rhos, Cwmann: £78 per day.**
- **Mr Eirwyn Williams, Blodfryn, Bryn Road, Lampeter: £90/day**

Historically, the amount of work, which has been awarded to contractors, has been dictated by the CCC's Community Path Scheme Brush-Cutting Grant. This year's allocation £1,020 (CCC 50% grant £510; Town Council £510)

Cllr Selwyn Walters proposed, Cllr Kistiah Ramaya seconded, and it was **RESOLVED** to accept Mr Legg's quotation at £78 per day. He will be asked to work for 13.5 days. It was **RESOLVED** to monitor the condition of the paths over the summer months. Members wished to note the high standard of Mr Eirwyn Williams' work, on the footpaths, in past years.

**13.2.2 Ceredigion Local Access Forum Annual Report 2009:** The Ceredigion Local Access Forum is a statutory body set up by the County Council under the Countryside and Rights of Way Act 2000. The role of the forum is to improve public access to land for the purposes of open-air recreation and enjoyment: circulated to members of the Footpaths' sub-committee.

## **13.3 PARC-YR-ORSEDD**

**13.3.1 Recommendations – Parc-yr-Orsedd Inspection Report-** (Appendix 3) work ongoing: Cllr Chris Thomas to contact the suppliers re the repair of the Fit Trail Apparatus.

**13.3.2 Quotes: Grass cutting at Parc-yr-Orsedd;**

Job Description: Tenders for grass cutting at Parc-yr-Orsedd from April to Sept (inc) – 2 cuts per month; grass cuttings to be removed from site; and to collect the litter. Closing date 31 March 2011. Notices had been placed on the TC's notice board and website.

Two quotes were received:

- **Mr Stuart Legg: Superior Landscapes, Rhydygwin, Parc-y-Rhos, Cwmann: £498 to include two cuts per month from April to Sept (inc), with all litter collected prior to cutting, strimming around all obstacles and grass cuttings to be removed from site. Public Liability Insurance in place.**
- **Mr Eirwyn Williams, Blodfryn, Bryn Road, Lampeter: £1,086: two cuts a month from April to Sept (inc); grass-cuttings to**

**be removed; litter cleared at least 4 times per week; check for vandalism and damage and report as necessary.**

Cllr Carter proposed, Cllr Barton seconded and it was **RESOLVED** unanimously (one abstention) to accept Mr Eirwyn Williams' offer, in light of concerns raised by residents regarding the anti-social behaviour at the park. This has been an ongoing problem throughout the year. The TC had **RESOLVED** in a previous meeting to enlist the services of a caretaker; this role would now be included in the price of £1,086.

**13.3.3 Queen Elizabeth 11 Fields' Challenge:** Fields in Trust new legacy project, which is being led by Prince William to mark Her Majesty The Queen's Diamond Jubilee and the London 2012 Olympics. The aim of the programme is to protect 2012 outdoor recreational sites – the Queen Elizabeth 11 Fields, for communities all across the UK by 2012. Any council, large or small can participate in the Challenge by nominating a recreational site to be included in the programme and all kinds of outdoor spaces are eligible including small/informal space; parks; children's play areas; wildlife areas, woodland/nature trails, bike trails; playing fields and open spaces within new developments. The Queen Elizabeth 11 Fields will also have access to improvement funds. **RESOLVED:** to nominate Parc-yr-Orsedd as a potential site for inclusion within the 2012 sites.

- 13.4 CCTV CAMERAS' February 2011 Report:** there had been 4 requests from the Police to view digital media, one request for stills and 3 requests for copy discs associated with criminal damage (date of incident 23.01.11), public order (12.02.2011) and an aggravated burglary (12.02.2011).
- 13.5 THE WELSH LANGUAGE:** Members of the public have been offered the opportunity to comment on the Town Council's Welsh Language Policy; no comments received to date.
- 13.6 MAESYDERI FIELD: Meeting of 23.03.2011** minutes attached
- 14. A.O.B.**
- 14.1 Mayor's End of Term Dinner:** Date set, Monday 18<sup>th</sup> April at 7.30pm at the Black Lion, Lampeter.
- 14.2 Cllr. Margaret Davies-Evans drew attention,** to the traffic obstruction issue, on the Common.
- 14.3 Cllr John Davies raised concerns** re parked cars in Kingsmead and New Street and the "serious threat to road safety". Cars are parked as far as the junction on both roads and "it's an accident waiting to happen". The two roads, Kingsmead and New Street, are linked by Teifi Terrace. **RESOLVED:** Cllr Harris to report the matter and the 14.2 Issue, to the Police. Members were reminded to draw Police-matters to their attention, during the allocated slot, within the Agenda.
- 14.4 It was reported that the Canon Aled Williams** will be retiring shortly after 10 years as Vicar of St Peter's Church, Lampeter. He has assumed the role of Mayor's Chaplain on many occasions. Donations may be given.
- 14.5 The Mayor's Civic Service** will take place on Sunday 15<sup>th</sup> May at 10.30am at the St Peter's Church, Lampeter.
- 14.6 The Lampeter Twinning Association** will hold a *Cheese and Wine Evening* on Friday 29<sup>th</sup> April at the Black Lion Hotel, Lampeter.
- 14.7 Date of the Lampeter Food Festival:** Saturday 23 July 2011.
- 14.8 The Mayor Rob Phillips** announced his engagement to Miss Delyth Morgans. Deputy-Mayor Hag Harris extended the Town Council's best wishes to the couple. **The meeting ended at 10.05pm.**

15. **DATE OF NEXT MEETINGS MAESYDERI FIELD MEETING 20 April 2011 at 6.30pm at the Menter Llambod Office. MONTHLY MEETING 28 April 2011 AT 7.00PM. (this has now been amended to 7.30pm-----(signed & date)**