



**LAMPETER TOWN COUNCIL
MINUTES OF THE MONTHLY MEETING
29.06.2017 SAINT PETER'S CHURCH HALL, LAMPETER.**

**Before the onset of the meeting members were invited to participate in prayer.
Cllr Kistiah Ramaya led members in prayer.**

- 1. CHAIRPERSON'S WELCOME AND PERSONAL MATTERS**
The Mayor Cllr Hag Harris extended a warm welcome to all present.
- 2. PRESENT**
Mayor Cllr Hag Harris; Cllr Rhys Bebb Jones; Cllr David Smith; Cllr Elin Jones; Cllr Dinah Mulholland; Cllr Kistiah Ramaya, Cllr Christopher Thomas.
Mr Derek Marshall.
Mr Mike Lewis.
- 3. APOLOGIES FOR ABSENCE**
Deputy-Mayor Cllr Ann Morgan; Cllr Rob Phillips; Cllr Selwyn Walters apologized for their inability to attend the meeting.
- 3. POLICE MATTERS**
 - 3.1 Dyfed-Powys Police:** Chief Inspector Stephen Davies asked whether he could attend a future meeting of the Town Council. It was **RESOLVED** to do so.
- 4. DISCLOSURE OF PERSONAL & PREJUDICIAL INTEREST**
 - 4.1 Minute 8.4: Planning Application A170451 & A170452:** Mayor Cllr Hag Harris and Cllr David Smith.
 - 4.2 Minute 9.3.3:** Request for Financial Support from the Lampeter Food Festival: Cllr Elin Jones.
- 5. CONFIRMATION OF THE MINUTES OF THE MEETINGS OF THE 17th MAY 2017.**
These were agreed and signed as a correct record by the Chairman.
- 6. MATTERS ARISING FROM PREVIOUS MEETING**
 - 6.1 Maes-y-Felin Play Area:** A communication from Mr Llyr Edwards, Director of Property Services, Tai Ceredigion, said that the multi-play slide would be removed from the park and the area underneath, covered with grass. Arrangements are in hand to ensure that the remaining apparatus will reach the required standard. The Annual Inspection will take place and work higher than Risk-Score 6 within the

Play-Inspection Report will be undertaken by Tai Ceredigion before transferring the Park to the Town Council.

The communication had been sent to the Town Council, solely in the Welsh Language and it was enquired whether communication of this nature could be translated to the English language, in the future before forwarding to Councillors between meetings. It was **RESOLVED** not to forward Welsh only communication between meetings but rather to read out at the following meeting (unless the matter was urgent).

6.2 Floral Displays within the town over the summer months to include Planters at the town entrances;

A communication was received from Mr John Hadlow CCC.

The cost break for the work is the same as the original document, there is however an increase in the supply cost, this is partly due to additional planters at the entrances to Lampeter and also the late order for plants meaning some changes had to be made due to availability issues. The overall cost has therefore increased by £258 + vat bring the total cost of the supply to £3,400 + vat, this cost is for supplying 45 70cm planted tubs, 20 hanging baskets, 7 tiered planters, 4 new town planters and 2,242 bedding plants.

Ceredigion CC started to plant the beds in Lampeter during the week starting May 29, the plants were collected from the grower and brought to Lampeter for planting. It was resolved to inform CCC that Mr Robert Jones will be doing the watering so that CCC could liaise with him to carry out the initial watering on completion on the planting works. The tubs, planters, hanging baskets will be delivered and installed in situ by the grower, he will then plant all the planter bases (including the new planters)

Once planting has been completed, CCC will visit site every 2 weeks to weed and dead head the displays.

Maintenance of the planters has always been part of the watering contract. A Method Statement and risk assessment for the watering element were enclosed, the Town Council will need to adapt this for its own use. It will act as a template for any future task/s the TC may require a third party to undertake on its behalf.

At the end of the season CCC will strip the beds and leave clean and tidy for the winter period.

The planters and tubs etc. will be collected and delivered to a designated storage site as advised by the Town Council.

It was reported that weeds grew within the planter based on the Llanwnnen entrance to the town. It was resolved to inform CC.

6.3 Roll of Honour: transferred from the Lampeter Sorting Office and currently stored at the home of the Cllr David Smith. Mr Derek Wilson has agreed to trim the board. It was resolved to contact J & E.

6.4 Town Council's Notice Board: (cleaning and improving its general condition): most improvements have been undertaken.

- 6.5 Mayor's Chain and the Purchase of a Safe:** Cllr David Smith reported that arrangements are in hand for the purchase of a safe to store the chain and also to revalue the civic regalia.
- 6.6 One Voice Wales: Motions for Debate 2017 Annual General Meeting:** Member Councils were invited to propose a maximum of two motions for debate at the AGM on Saturday 30th September 2017, which must arrive at the OVW Office no later than noon on Friday 30th June 2017. It was **RESOLVED** not to forward motions for debate.
- 6.7 Tai Wales & West Housing (WWH):** The Board of Wales & West Housing consists of 12 elected people, 8 of whom are shareholders elected at the Annual General Meeting. The only meetings that WWH arrange are Board meetings, which people can only attend, if elected on the Board. All share-holders can attend the AGM. It is hoped to arrange local stake-holders' events, later in the year and an invitation will be extended to the Town Council. Cllr Dinah Mulholland will represent the Town Council.
- 6.8 Social Media Policy of the Town Council:**
To delegate responsibility to the Administration Sub-Committee to execute this task. *No Developments.*
- 6.9 ICT Training:** It is hoped to arrange ICT Training for certain members of the Town Council and the Clerk during the Autumn.
- 6.10 Pavements, College Street:** Communication from Mr Gary Griffiths, Ceredigion CC on the 9 June 2017 confirmed that the loose and damaged slabs along the footway at College Street have been rectified. The other areas of footway, which have been re-instated with bitmac material will receive attention following completion of bollard installation; this work has been started along College Street. The problem at the end of Market Street has been addressed.
- 6.11 New Councillor Induction Training:** Wednesday 24th May 2017 at Morlan, Morfa Fawr, Aberystwyth. Cllr Rhys Bebb-Jones had attended the training session. He agreed to forward a summary of the matters discussed to the Clerk to circulate to members.
- 6.12 Bollards on College Street,** which Ceredigion CC had introduced to deter illegal parking and to protect pedestrians. A discussion with Ceredigion County Council officers could lead to a resolution of College Street's problems. Moving the wall of the College could help.
Traffic problems on Drovers' Road and outside Lloyds' Chips and Mulberry Bush were considered.
It was felt that a complete overview of all parking problems should be undertaken. Illegal parking caused problems for many to include wheelchairs and parents with push-chairs.
- 6.13 Town Twinning Committee:** Cllr Dinah Mulholland was nominated to represent the Town Council within this Committee.

7. MATTERS ARISING NOT STEMMING FROM THE PREVIOUS MEETING

- 7.1 Lampeter Food Festival: Town Council's Stand:** Cllr David Smith agreed to take responsibility for organising the Town Council's stand.

7.2 Environmental Hazard at rear of 20 Bridge Street, Lampeter-has been reported to Ceredigion CC who is assigning attention to the matter.

8. CORRESPONDENCE

8.1 Local Government Elections 4 May 2017 – Town/ Community Council

Information from Ceredigion CC stating that following the uncontested election of the 4th May 2017 there remains 5 vacancies. If there are not enough candidates to fill all the vacancies after an election, Section 21 of the Representation of the People Act 1985, allows the elected members, provided there is a quorum to co-opt members to fill the remaining vacancies.

It was **RESOLVED** not to co-opt at present but to reconsider the situation in the future.

8.2 Request via the Town Council's Website: A person trying to trace the origins of an old engine, which was purchased by L W Davis a company in Lampeter in 1929 and asked in relation to the history of the company. It was **RESOLVED** to refer the matter to the attention of Cllr Selwyn Walters.

8.3 Communication expressing concern in relation to the situation at the Lampeter Surgery where services such as chiropody and others will be moved to Tregaron and Llandysul. It was stated that the Hywel Dda Health Board will not renew the lease at the Lampeter surgery. It was **RESOLVED** to invite members of the Hywel Dda Health Board to a future meeting of the Town Council.

The poor condition of pavements due to litter, was considered; it was **RESOLVED** to report the matter to Mr Gerwyn Jones, Ceredigion CC.

8.4 Fountain, Harford Square: communication from Mr Neil Hinchliffe Ceredigion CC, asked whether the Town Council had reached a decision in relation to the transfer of ownership of the fountain from the County Council to the Town Council. It was **RESOLVED** to ask whether the County Council could repair the recent damage imposed on the Fountain and that efforts made to ensure that the Pump was working efficiently. It was **RESOLVED** to assign further attention to the matter at the next meeting.

8.5 Communication from Mr Gary Thorogood: Chair Transition Llambled Development Trust: asking for support to launch the Totally Locally Llambled Initiative. It was **RESOLVED** to do so.

8.6 One Voice Wales: Ceredigion Area Meeting: Annual General Meeting was held on Wednesday 21st June 2017. The Town Council was not represented at this meeting.

8.7 13th Conference and Annual General Meeting of One Voice Wales will be held on Saturday 30th September 2017 at the Royal Welsh Showground: The Mayor and Cllr David Smith will represent the Town Council.

8.8 Walkers are Welcome: Communication from Mr James Williams, Chair, Lampeter and District Ramblers regarding benefits to the town from subscribing to the "Walkers are Welcome" scheme. A Steering

Group could be established to oversee the project, which would involve representation from the Town Council, Chamber of Trade, local hotels; Trinity Saint David; the Longwood Trust and other interested groups. It was resolved to invite Mr Williams to a future meeting of the Town Council, to discuss further.

8.9 Other Correspondence: Noted for information.

9. PLANNING MATTERS

9.1 Development Control Committee Ceredigion County Council:

Minutes of last meeting and Agenda of the next meeting.

9.2 Ceredigion CC: Planning Application: A170429: Delville, New Street, Lampeter: Town Council's Comments: No Objection.

9.3 Ceredigion CC: Planning Application A170424: Principality Building, Yr Hen Arad, High Street, Lampeter. Town Council's Comments: No Objections.

9.4 Ceredigion CC: Planning Application: A170451 & A170452, Royal Oak, Lampeter. Town Council's Comments: No Objections.

10. FINANCE

10.1 PAYMENTS

10.1.1 Clerk's Salary; £726.75; HMRC Tax & NI £51.98

10.1.2 Hire St Peter's Church Hall Monthly Meeting 29.06.17: £28.50

10.1.3 Grass-cutting Maesyderi Field: G Williams: £120

10.1.4 UWTSO's Mayor's Installation Buffet: £1,329.75 (double-entry); VAT £250.95

10.1.5 Invitations: Mayor's Installation £10.12; (double-entry); VAT £2.03

10.1.6 Ceredigion CC Plates £522.88; VAT £627.46

10.1.7 CWN Design: Provision of 10 mail accounts £132; VAT £26.40

10.1.8 Mr D Marshall Internal Auditor £150

10.1.9 Dyfed Garden Services; Parc-yr-Orsedd £191.66.

10.2 RECEIPTS

10.2.1 UWTSO's Mayor's Installation Buffet: £1,254.75; Invitations £10.12

10.3 FINANCIAL REQUESTS

10.3.1 RAY Ceredigion: awaiting the Balance Sheet.

10.3.2 Lampeter Carnival: £500

10.3.3 Lampeter Food Festival: £1,000, pending further information concerning the Accounts

10.3.4 Campaign For The Protection of Rural Wales: £20.00

10.4 OTHER FINANCIAL MATTERS

10.4.1 Grant Thornton External Audit 2016-17: The Town Council's Internal Audit for the Fiscal Year

2016-17 was undertaken by Mr Derek Marshall during the month of June. His comments were noted.

The Annual Return was signed by the Chair and Responsible Financial Officer and will be forwarded to the External Auditors BDO Stoy Hayward.

10.4.2 Candidate Returns: local government and parish and community council elections: not applicable to the Town Council as the Election was uncontested.

11. SUB-COMMITTEES

- 11.1 **Parks:** A meeting had taken place before this meeting.
- 11.2 **Footpaths:** No report
- 11.3 **Welsh Language:** no report
- 11.4 **Administration:** no report.

12. AOB

- 12.1 **It was resolved to congratulate** Louise Jenkins of Henllan on reaching the final for the Inspirational Guide Dog Owner of the Year award. Louise was nominated for the award by colleagues at Camfan mental health drop-in centre in Lampeter, where she is manager.
- 12.2 **Cllr Dinah Mulholland** reported that improvements had been within Victoria Hall.
- 12.3 **Cllr Mulholland was** congratulated on leading a successful; campaign during the recent General Election.
- 12.4 **It was resolved to** congratulate Ben Lake on his recent success as MP for Ceredigion.
- 12.5 **It was resolved to thank Mr Mark Williams** for his work as MP for Ceredigion during the last 12 years.
- 12.6 **Cllr Bebb Jones thanked the Mayor for** supporting the Rotary Concert on the 24th June and the Rotary's President's Installation Dinner.
- 12.7 **Hafan Deg Annual Fair:** Saturday 1st July : for information.

The Meeting was adjourned at 9.50pm.

Date of next meeting: Thursday 27th July 2017 at 7.30pm.

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