



**LAMPETER TOWN COUNCIL
MINUTES OF THE MONTHLY MEETING
22.02.2018 SHILOH VESTRY, LAMPETER AT 7.30pm.**

*Before the onset of the meeting members were invited to participate in prayer.
Mayor Cllr Hag Harris led members in prayer.*

1. CHAIRPERSON'S WELCOME AND PERSONAL MATTERS

The Mayor Cllr Hag Harris welcomed all present, to the meeting.

2. PRESENT

Mayor Cllr R. G. (Hag Harris); Deputy-Mayor Cllr Ann Morgan;
Cllr Rhys Bebb Jones; Cllr Elin T Jones; Cllr Dinah Mulholland;
Cllr Robert Phillips; Cllr Kistiah Ramaya; Cllr David Smith;
Cllr Selwyn Walters & Cllr Christopher Thomas.
PC Richard Marshall.
Mr Alan Hairn, Ceredigion County Council.

3. POLICE MATTERS

3.1 Recent Vandalism to Vehicles within the Town

Communication from Margaret Louise Cooper, Drovers' Road, received during the previous meeting, reported damage to her car whilst parked at New Street. She enquired whether it would be possible to park her car on the Cwmins: *the request had been referred to Ceredigion County Council.* Also, whether it would be possible to reinstate street lights at problem areas within New Street, in a bid to reduce crime and the fear of crime: *this matter was referred to the Police at this Meeting.* She also enquired in relation to CCTV Cameras – *the Police Commissioner will decide whether they will return to Lampeter- the Town Council has informed the Police that they fully support the move.* Mayor Cllr Hag Harris had discussed the above matter with Margaret Louise Cooper.
It was reported at this meeting that the perpetrator had been caught.

3.2 Other Police matters included an assault on a person and a drugs' arrest.

4. PRESENTATION: Mr Alan Haird, Ceredigion County Council

Welsh Government (WG) has ambitions for a new approach to community planning in Wales as there is recognition amongst politicians, practitioners and communities that the planning system in Wales needs to regain and enhance its community focus. Local Authorities are now encouraged to support local communities to prepare Place/Action Plans. The intention is to

adopt a collaborative approach when preparing these plans with Community and Town Councils working alongside Local Authorities.

Place/Action Plans are not intended to increase a burden on limited resources. Instead WG has suggested that the local authorities take a mentoring role to assist community and town councils undertake the preparation of the Plans.

This could alleviate strains on local authority resources and allow greater ownership by communities in shaping their localities.

Appendix 1: Power Point Presentation & Resource List giving details of Place Plan Guidance documents available.

It was agreed that the Town Council could form a Sub-Committee; a Town Team could be set-up and the Town Council could take ownership.

Two questions were asked: (responses received after the Meeting)

Q1. Are Place Plans statutory?

A. They are not statutory; however, they provide an exciting opportunity for creative collaboration with your local communities and are a mechanism for establishing a finer grain of planning policy for local areas. They also help to ensure that future development and environmental change reflects local circumstances and needs.

Q2. How easy is it to revise Supplementary Planning Guidance (SPG)

A. Once adopted, an SPG can only be revised if the council follows a formal process.

The revised document will first need to be approved by Cabinet and then by Council. A 6-week public consultation process will then be carried out, and any amendments needed, as a result of the consultation will be made. The amended document will then again need to be approved by Cabinet and Council. Therefore, it is not a difficult process, but rather an onerous one, which takes time. It is for this reason suggested that Place Plans run for a five-year period. Of course, if you decide not to adopt your Plan then it will be easier to change, but it won't then become formal policy and therefore won't need to be considered by the Planners when processing applications.

5. CONFIRMATION OF ACCEPTANCE OF OFFICE -MAYOR & DEPUTY-MAYOR FOR THE MUNICIPAL YEAR 2018-19

Cllr Ann Bowen Morgan confirmed Acceptance of Office for the role of Mayor for the Municipal Year 2018-19.

Cllr Robert Phillips confirmed Acceptance of Office for the role of Deputy-Mayor for the Municipal Year 2018-19.

6. **DISCLOSURE OF PERSONAL & PREJUDICIAL INTEREST**

6.1 **Minute Ref: 11.3.2-** Cllr Mulholland when the request for financial support from the Transition Llambod Development Trust was considered and vacated the premises.

7. **CONFIRMATION OF THE MINUTES OF THE MEETINGS OF THE 25TH JANUARY 2018**

These were agreed and signed as a correct record by the Chairman, apart from the fact that Cllr Rhys Bebb Jones; Cllr Rob Phillips and Cllr Selwyn Walters had declared an interest when The Denmark Street (Concert) Big Band, West End, London had been discussed – Minute Ref: 9.1.

8. **MATTERS ARISING FROM PREVIOUS MEETING**

8.1 **Maes-y-Felin Play Area:** The draft Lease has been forwarded to the ADVE Solicitors for legal advice. The area of land has been ascertained and a fee of £159.60 paid to undertake the initial searches. No further developments. *It was agreed to ask for an update from the Solicitors.*

8.2 **Mayor's Chain and the Purchase of a Safe:** Cllr Smith reported that a Safe had been ordered c/o Compass Office Supplies. It will be necessary to enlist the services of a qualified person to fit the Safe within the Reception Area of the Lampeter UWTSD – Mr Aled Williams, Estate's Manager and Mr Steve Edwardes were considered.

RESOLVED: Safe's Key: to be kept by the ongoing Mayor and Clerk. The civic regalia, to include the Mayor's Chain, Mayoress' Chain, Deputy-Mayor's Chain; Clerk's Pendant and the 2 Chinese Medals, have now been valued. Cllr David Smith was thanked for his work. Zurich Insurance Providers, have been notified.

8.3 **Facebook Page/ Twitter Feed,** for the Town Council- Administrators Cllr Rob Phillips and Cllr Dinah Mulholland: now in place. **Individual e-mail accounts for Councillors:** awaiting information from certain Councillors.

8.4 **Fountain, Harford Square:** *No developments to report during this meeting.*

8.5 **Christian Prayers before the onset of Town Council Meetings:** An Act covering England, states that council meetings, "may include time for prayers or other religious observance, or observance connected with a religious or philosophical belief".

There is no equivalent Act in Wales and the Welsh Local Government Association (WLGA) has said that individual councils have not been issued guidance on the matter and can use their own discretion.

Christian Prayers have been separated from official business of Lampeter Town Council, since February 2012. They have been optional, not an Agenda item and take place before the onset of the Meeting.

All present, to include elected and non-elected individuals, have been invited to participate in Prayer, by the Chairperson and those who have not wished to do so, have remained seated, whilst others, have been

upstanding during the 2-3 minutes' duration of the Prayer. It had been asked during the previous meeting of the Town Council, whether the Christian Prayer could be replaced by a Humanist alternative.

After careful deliberation *for* and *against*, the continuation of the Christian narrative and consideration assigned to information received from Canon Andy Herrick, the Mayor's Chaplain, it was **PROPOSED** (Deputy-Mayor Cllr Ann Bowen Morgan); **SECONDED** (Mayor Cllr Hag Harris) and **RESOLVED** (9 FOR; 1 ABSTENTION) to continue with the Christian Prayer, before the start of the Meeting. All present, would remain seated, allowing those who did not wish to participate, the opportunity to focus on their own faith or on a time of reflection/ mental preparation for the Meeting ahead. **RESOLVED** -Deputy-Mayor Cllr Ann Bowen Morgan to update the present Christian Prayer.

- 8.6 Town Council's Meeting Room:** to meet at Shiloh Vestry, Lampeter during the months of January, February and March 2018. It was agreed to seek another venue after the month of March; wi-fi access was deemed essential. Three venues had been investigated viz UWTSD Old Boardroom £15/hour; Ysgol Bro Pedr Standard Meeting Room £10/hour; Victoria Hall- Small Hall £10/hour. It was **RESOLVED** to meet at the Victoria Hall during the months of April, May and June 2018. Kitchen facilities will be on offer and tables/chairs put in place by the Providers.
- 8.7 Christian Aid Lunch:** The Town Council played host to the Lunch on Friday 2nd February. £245 had been raised. The cost of the food (£75) had been met from the Mayor's Allowance. It was agreed to contact One Voice Wales to establish whether the Town Council would be permitted to meet this cost directly. Mayoress Eiry Morgan was thanked for co-ordinating this Event and for taking responsibility for the catering arrangements. Sainsbury's Supermarket had made a contribution.
- 8.8 Minutes of the Consultative Meeting** Ceredigion County Council, 9th January 2018 @ 6.30pm at Ysgol Bro Pedr, Lampeter: noted for information. **Appendix 2.**
- 8.9 Plastic-Free Movement:** It was reported that a favourable response had been received from the Lampeter Chamber of Trade; members had expressed a desire to be involved, without taking a lead role. A Steering Group will be set up under the direction of Cllr Mulholland. A response from Ceredigion CC stated that it fully supported initiatives, projects and efforts, which had a positive environmental impact. The County Council is exploring the possibility of acquiring a Plastic-Free status.
- 8.10 Five Town Cllr Vacancies within Lampeter Town Council:** it was **RESOLVED** to seek guidance on filling these vacancies and to initiate the Process, in May 2018.

9. CORRESPONDENCE

- 9.1 Merry Makers Women's Group:** response: The Group was pleased to hear that the Town Council was concerned with the problems associated with the closure of shops and banks in Lampeter and for the offer of a visit by the Mayor, which could not be scheduled at present,

but appreciated, all the same. It was hoped that Town and County Cllr Hag Harris would continue to promote the needs of Lampeter, within Ceredigion CC.

- 9.2 Response received to the letter sent** by the Town Council and compiled by Cllr Robert Phillips regarding the expected closure of Nat West Bank, Lampeter in June 2018. **Appendix 3.**
- 9.3 Rails Direct Ltd and United Mobility** currently working together to develop a project, which they hope to pilot in Ceredigion. The project will endeavour to refurbish and upcycle old ambulatory aids in order to reduce waste and provide choice for people, who need these items. The initial idea is for the project to provide employment and training opportunities for people with mental health issues, particularly ex service men and women suffering from post-traumatic stress disorders. The Project proposal will take place on Wednesday March 14th 2018 at the Falcondale Hotel, Lampeter. *Cllr Elin T Jones to represent the Town Council at this Meeting.*
- 9.4 Cadwyn Teifi:** A Trust established to fund a Christian Youth Worker for pupils within the Ysgol Bro Pedr, Lampeter and Ysgol Henri Richard, Tregaron area. Prize evening: Winners of Designing the Organisation's Logo. Wednesday 7th March 2018 at 6.30pm at St Thomas' Church, Lampeter.
- 9.5 Cytun (Churches in Wales together)** working with some Churches/ Chapels in Lampeter – meeting 13.03.2018; 7-9pm, Ysgol Bro Pedr, to discuss aspirations for the area, post-Brexit.
- 9.6 Lampeter Rotary:** prepared to donate a tree/trees to the Town Council to be planted within Parc-yr-Orsedd to replace those felled and enquired the type of tree, which was favoured. Beech/ Horse-Chestnut / Fruit Trees were considered.
- 9.7 Rotary Club,** Lampeter is supporting the initiative spearheaded by Ru Hartwell to raise funds to provide clean water for the residents of Bore, Kenya, in partnership with the Malindi Rotary Club, Kenya. Unwanted furniture, clothes and electrical equipment are collected by the Lampeter Rotary Club and sold on-line to raise funds. Collection Bags provided by Cllr Rhys Bebb Jones.
- 9.8 Elin Jones AM: Poster - Contact Details** – enclosed. Regular advice surgeries are held across Ceredigion. To book an appointment, phone 01974 624516. elin.jones@cynulliad.cymru.
- 9.9 A482 College Street, Lampeter**
Communication from Mr Phill Jones, Ceredigion CC. The aim is to minimise the loss of the current on-street parking, provide a loading bay and above all, a safe area for pedestrians. Additional parking has been identified on the northern end of College Street by amending the traffic orders to reduce the length of the prohibition (yellow lines) whilst extending the limited parking length.
A scheme, should transpire, to provide the essential pedestrian safety and the loading bay provision, whilst minimising the loss of parking along the wall.
This will involve the realignment of the existing footway kerb-line heading northwards from the loading bay, to achieve a minimum 5.5m carriageway width, whilst retaining on street parking, opposite. This

may not be achievable in totality but CCC will aim to balance all requirements. Tenders to be sought by April 2018.

Cllr Harris had requested that no bollards be installed until the work was completed and an assessment undertaken regarding whether vehicles continued to park on the paved area. If problems remained it will be likely that bollards will be introduced.

- 9.10 Third Annual Harmony Conference:** UWTSD Lampeter- 14.03.2018. 10.00am-5.30pm. This year's theme, "Action and Activism"- for information.
- 9.11 RAY Ceredigion** has initiated a petition calling on the WG to provide designated funding for play provision across Wales, in line with the duty imposed on local authorities to provide a sufficiency of play for all children, and in particular to help play providers such as RAY Ceredigion to survive and avoid closure. 50 signatures required to ensure this matter is considered by the Petitions Committee and WG members. <https://www.assembly.wales/cy/gethome/e-petitions/Pages/petitiondetail.aspx?PetitionID=1312>
- 9.12 Other Correspondence: Noted for information.**

10. PLANNING MATTERS

- 10.1 Development Control Committee Ceredigion County Council:** Minutes of last meeting and Agenda of the next meeting: for information.
- 10.2 Planning Aid Wales:** Free Planning Training: Wednesday 28th February 2018, Ceredigion County Council Offices, Aberaeron, Ceredigion.
- 10.3 Planning Consultation; A180157:** Proposal: Extension to Dwelling. Location: Llys Penparc, Llanwnnen Road, Lampeter. Applicant: Morgan Richards. Town Council's Comments: No Objections.
- 10.4 Planning Application A171092:** Ffynnonber Primary School: Proposal: Demolition of School buildings and erection of 20 affordable residential dwellings with associated parking, landscaping and ancillary works. **Applicant:** C. Davies. The Town Council's previous comments regarding this Application, remain unchanged.

11. FINANCE

11.1 PAYMENTS

- 11.1.1 Clerk's Salary January 2018 £792.44;** HMRC Tax & NI £96.07.
- 11.1.2 Transition Llambled Development Trust:** Young at Heart: Hire of Victoria Hall £57.25.
- 11.1.3 L & G Forestry Ltd: Supply of Christmas Tree for the Town Christmas 2017 £390; VAT £78.00.** It has been established that the Lampeter Chamber of Trade will meet this cost.
- 11.1.4 One Voice Wales: Renewal** of Annual Subscription £360
- 11.1.5 Transition Llambled Development Trust:** Hire of Victoria Hall 16.10.2017 – Walkers are Welcome £10.
- 11.1.6 Road Closure Licence:** St David's Procession 2.03.2018 Ceredigion CC £160
- 11.1.7 Hire of Shiloh Vestry** 22.02.2018 £8.50x 3hours = £25.50.
- 11.1.8 Compass Stationery;** Drum for Printer/ ink / paper £140.00

11.1.9 Dyfed Gardening Services – Litter Collection – Parc-yr-Orsedd
£97.32

11.1.10 Zurich Municipal additional premium – adjustments in value
of civic regalia £160.

11.2 RECEIPTS: £702 Interest – Lloyds Bank Bond of £78,000 had
matured 26.01.2018. £70,000 has been reinvested for 12 Months in a
Lloyds Bank Bond. £8,000 + £702 (interest) has been transferred to
the Lloyds Bank Current Account.

11.3 FINANCIAL REQUESTS

11.3.1 Cruse Bereavement Care: £50.

11.3.2 Transition Llambed Development Trust (TLIDT): has
previously presented the Town Council with its plans for the
Victoria Hall (October 2017). The Trust has secured £160,000
(Rural Development Programme) RDP Funding on the condition
that 20% match-funding is provided, that is £32,000. Ceredigion
Community Funding is now sought, to meet the £32,000, in part.
£22,500 could be obtained should 10% of £25,000, that is
£2,500 be forthcoming from the Trust. It was asked whether the
Town Council would make this contribution of £2,500 which
would enable TLIDT to access the £25,000 Ceredigion
Community Fund and together with the £7,000 provided by the
Trust, would qualify for the RDP Grant Funding. (£160,000 =
£128,000 grant funding + £25,000 (Ceredigion Community Fund
of which 10% contributed by the Town Council) + £7,000
(TLIDT).

It was **RESOLVED** to make a donation of £2,500 in aid of the
Ceredigion Community Fund, with the clause that should the
Project *not* materialise, the money would be returned to the
Town Council. No further donations will be made concerning
this Application. Also, to clarify, Lampeter Town Council did not
state that it would meet any shortfall in relation to this
Application, as suggested in the Applicant's present
communication to the Town Council.

11.3.3 Campaign For the Protection of Rural Wales: £20.00

11.3.4 Teenage Cancer Trust: £25.00.

12. SUB-COMMITTEES

12.1 Parks: RESOLVED: To seek tenders for the cutting of the grass at
Parc-yr-Orsedd & Maesyderi Field over the summer months. Also, for
the cutting of the hedge at Parc-yr-Orsedd (one cut). Closing Date:
Thursday 29th March 2018, 12 Noon.

12.2 Footpaths: RESOLVED: To seek tenders for the maintenance of the
Footpaths over the summer months. Closing Date: Thursday 29th
March 2018, 12 Noon.

- 12.3 Flowers: RESOLVED:** To seek tenders for the Floral Displays over the summer months. Closing Date: Monday 26th March 2018. 12 Noon.
- 12.4 Welsh Language**
St David's Day March (2.03.2018) and Gig to be organised within the town. Procession to start by Ysgol Bro Pedr at 12.45pm; Members of the Town Council to wear robes. Cllr Chris Thomas to design and donate a Shield for the winner of the Best Window Display Competition. Mr Gareth Harries, Chair, Lampeter Chamber of Trade to organise the Flag.
- 12.5 Walkers are Welcome: RESOLVED:** to contact Kay Davies for an update.
- 12.6 Administration:** no report. **General Data Protection Regulation:** latest legal guidance received from One Voice Wales in relation to the General Data Protection Regulation, which should be in place by the 25th May 2018. **Resolved- during the previous meeting -** Administration Sub-Committee to assign further attention to the matter. *Work in Progress. Cllr Selwyn Walters was appointed a member of the Administration Sub-Committee.*

13. ANY OTHER BUSINESS

- 13.1 Lampeter Round Table:** Beer and Cider Festival at Lampeter on Saturday 17th February 2018. It was **RESOLVED** to congratulate the Round Table on the success of this event. £2,500 had been raised for the charity, Tenovus.
- 13.2 Problems exist –** pavement adjacent to the Gwilym Price Store; & manhole within the Sainsbury's car-park – to report to Ceredigion CC.
- 13.3 Glass –** hole on glass – Stiwdio Brint- to inform Iori Davies.
- 13.4 It was AGREED** to congratulate Mr Alun and Eifion Williams J H Williams & Sons-Crown Stores, Lampeter, which has recently closed its doors, after serving the community for 60 years. They will be wished a long and happy retirement.
- 13.5 It was AGREED to congratulate the Mayor's Chaplain, Canon Andy Herrick** on his promotion to the role of Archdeacon of Anglesey and Ministry Area Leader of Bro Cybi.

The Meeting was adjourned at 10.30pm. '

Date of next meeting: Thursday 29th March 2018 at 7.30pm, Shiloh Chapel Vestry.

------(signed/date)