



Before the onset of the meeting all present were invited to participate in prayer. Deputy-Mayor Cllr Ann Morgan led members in prayer. The Christian prayer had been adapted and will be considered further in the imminent future.

**LAMPETER TOWN COUNCIL
MINUTES OF THE MONTHLY MEETING
29.03.2018 SHILOH VESTRY FACH, LAMPETER AT 7.30pm.**

1. CHAIRPERSON'S WELCOME AND PERSONAL MATTERS

The Mayor Cllr Hag Harris welcomed all present, to the meeting.

2. PRESENT

Mayor Cllr R. G. (Hag Harris); Deputy-Mayor Cllr Ann Morgan;
Cllr Elin T Jones; Cllr Robert Phillips;
Cllr Selwyn Walters & Cllr Christopher Thomas.
Police Inspector Gareth Jones.

APOLOGIES FOR ABSENCE

Cllrs Rhys Bebb-Jones; Dinah Mulholland; Kistiah Ramaya & David Smith apologized for their inability to attend the Meeting.

3. POLICE MATTERS

Police Inspector Gareth Jones, who has been stationed at Lampeter for the past month, said that he felt "honoured" to be based in the town, where he began his Dyfed-Powys Police career, 24 years ago. He had also worked at Lampeter between 1998-2002 as part of Traffic Development.

His address included the following:

- 3.1 An Antisocial Behaviour (ASB)** co-ordinator will be appointed for Ceredigion, from this month, as part of a scheme that would see ASB co-ordinators take up roles in all Welsh counties. "Any issues such as noise nuisance and neighbourhood disputes will be taken up with problem-solving groups," he said.
Bryn Road, Lampeter: Police Officers were working closely with the Wales and West Housing Association.

3.2 Crime Figures For Lampeter

In January, February and March 2018, crime figures for Lampeter were very much the same as last year. 25 to 35 incidents had been reported during the previous month, which could be equated to, as approximately one per day. Lampeter appeared to be a safe area when compared to other places. Some crimes had increased, whilst others had decreased.

3.3 Insp. Jones confirmed that in the run-up to night-time events at places such as the Victoria Hall, it was his responsibility to ensure there was adequate police cover in the town.

3.4 Cllr Phillips thanked members of the Police for their help during the St David's Day Procession of Friday 2nd March 2018.

3.5 Recent damage to Vehicles within the town: it was reported that the perpetrator had been apprehended.

3.6 CCTV Provision with the town: Attention is assigned to certain data.

3.7 Community Protection Notices (CPNs) apply at previous Alcohol-Free zones within the town.

3.8 Drugs: A Neighbourhood Team & Drug Service assign attention to drug issues. Should members of the public wish to report a concern they could contact the Police via 101. Crime Stoppers provide an anonymous service.

3.9 Should the Town Council wish to contact the Lampeter Police, Inspector Jones said that this could be done by contacting himself or PC Richard Marshall.

4. DISCLOSURE OF PERSONAL & PREJUDICIAL INTEREST

None declared.

5. CONFIRMATION OF THE MINUTES OF THE MEETING OF THE 22nd February 2018

These were agreed and signed as a correct record by the Chairman, apart from the following amendments:

5.1 Minute Ref: 8.5 Christian Prayers before the onset of Town Council Meetings:..... it was **PROPOSED** (Deputy-Mayor Cllr Ann Bowen Morgan); **SECONDED** (Mayor Cllr Hag Harris) and **RESOLVED** (9 FOR; 1 ABSTENTION) to continue with the Christian Prayer, before the start of the Meeting.....

Should read, (9 FOR; 1 AGAINST)

5.2 Cllr E.T. Jones believed that all Proposals appertaining to Minute Ref: 8.5, which had been seconded, should have been recorded in the Minutes. It was agreed to do so; it was not ascertained whether this arrangement would be adopted for all future discussions/debates.

Proposals, which had been seconded,

5.2.1 To observe a minute's silence to encompass private prayer/meditation. Proposed by Cllr R. Phillips; Seconded by Cllr D. Smith. (3 Votes FOR).

5.2.2 To observe the prayers of different faiths in rotation eg. Christianity; Judaism; Islam; Hinduism; Buddhism etc.

Proposed by Cllr Rh. B. Jones; Seconded by Cllr D. Mulholland.
(2 votes FOR).

RESOLVED - draft Minutes will continue to be available on the website, three days before the Town Council meeting. They are confirmed at the Town Council meeting and amendments recorded in the following minutes.

6. MATTERS ARISING FROM PREVIOUS MEETING

- 6.1 **Disco: Ysgol Bro Pedr:** had taken place earlier in the day under the direction of the Mayor, Mayoress and Mrs Dorothy Williams. It was reported that the annual Event had been a success.
- 6.2 **Maes-y-Felin Play Area:** The draft Lease has been forwarded to the ADVE Solicitors for legal advice. The area of land has been ascertained and a fee of £159.60 paid to undertake the initial searches. Communication from Mr Aled Lewis, Solicitor stated that he had received an email from Mrs Yvonne Davies, Hugh James Solicitors, confirming that she has been instructed in the matter but awaiting developments. He had written to her again, asking her to confirm that ADVE Solicitors should continue to correspond with her or directly with Tai Ceredigion Cyf. **RESOLVED** to inform ADVE Solicitors that the Town Council was keen to move the matter forward.
- 6.3 **Purchase of a Safe:** A safe has been purchased via Compass Stationery. Anne Milcoy, UWTSO has been contacted and arrangements will be made to position the Safe within the Reception area of the University.
- 6.4 **Fountain Harford Square: Lampeter:** *no developments.*
- 6.5 **Individual e-mail accounts for Councillors** are now in place.
- 6.6 **Town Council's Website:** Cllr Phillips asked all members to view the Town Council's website and to inform him of changes, which were necessary.
- 6.7 **Rotary:** gift of trees – to find out further information.
- 6.8 **Five Town Councillor Vacancies: Lampeter Town Council:** it was resolved to attempt to fill these vacancies in the imminent future.
- 6.9 **Plastic-Free Movement:** Ceredigion CC in its meeting of the 22.02.2018 unanimously supported a motion to reduce the use of plastic and to support plastic reduction initiatives in Ceredigion. A Steering Group could be set up to oversee this initiative.
- 6.10 **End of Term Mayor's Dinner:** Y Pantri 19.04.2018 , 7-7.30pm.
- 6.11 **Mayor's Installation Ceremony 4.05.2018:** Old Hall, UWTSO
Lampeter: Arrangements ongoing.
- 6.12 **Prayers Before Town Council Meetings:** Cllr Ann Morgan had updated the Prayers, to be approved in the near future. Cllr E T Jones reported that she was seeking legal advice to establish whether the Town Council was in breach of the *Equality and Diversity Act*.

Cllr Jones also said that she felt that the Clerk, Eleri Thomas should not have participated in the discussion of the previous meeting, appertaining to this matter. In the Clerk's response it was explained that as "Prayers" was not an Agenda item, she believed that all

present to include elected and non-elected members, were entitled to a voice. The role of a Clerk of the Town Council is to offer guidance, with the acceptance of the Chair.

7. CORRESPONDENCE

- 7.1 **Letter of Resignation** received from Eleri Thomas, notifying the Town Council that she wished to terminate her employment as part-time Clerk of Lampeter Town Council, after 13 years of service, with two months' notice. **RESOLVED:** Administration Sub-Committee to meet Tuesday 17th April @ 5pm to discuss arrangements for the appointment of a new Clerk.
- 7.2 **Hywel Dda University Health Board:** "Our big NHS Change"- Consultation on healthcare services in Hywel Dda University Health Board: Town and Community Councils' Event in Ceredigion -Monday 30th April 2018 at 6.30pm at Felinfach Memorial Hall, Felinfach.
- 7.3 **Lampeter Development Engagement and Consultation Meeting- 20th March 2018-** Canterbury Meeting Room: Communication from L. Gilroy: the aim of the meeting will be to discuss the development opportunities now presenting themselves to Lampeter and the region, and to share ideas around a range of possible funding opportunities, developments, Ideas and projects.
- 7.4 **Irresponsible Dog Ownership:** CCC seeking views in relation to the suggested introduction of a "permitting" arrangement whereby dog owners paid an annual registration fee for their pet. Funding would be directed to local authorities to meet the cost of tackling problems in their area and provide opportunities for engagement with community groups to combat irresponsible behaviour.
- 7.5 **Other Correspondence: Noted for information.**

8. PLANNING MATTERS

- 8.1 **Development Control Committee Ceredigion County Council:** Minutes of last meeting and Agenda of the next meeting: for information.
- 8.2 **Planning Application A171092:** Ffynnonber Primary School: Proposal: Demolition of School buildings and erection of 20 affordable residential dwellings with associated parking, landscaping and ancillary works. **Applicant:** C. Davies. The Town Council's previous comments regarding this Application, remain unchanged. The Application had been discussed at the Development Control Committee of Wednesday 14th March 2018 where the matter had been referred to a Site Meeting of the 29.03.2018, the outcome of which, is yet to be established.
- 8.3 **Planning Application A180194:** Rhiwlas, Maestir Road, Lampeter: Town Council's Observations: No Objections.
- 8.4 **Place-Plans:** Welsh Government: It was **RESOLVED** to arrange an initial meeting and to invite the following stakeholders- Chamber of Trade, University of Wales Trinity Saint David, Ysgol Bro Pedr & Transition Town. The incoming Mayor would assume the role of Chair.

9. FINANCE

9.1 PAYMENTS

- 9.1.1 **Clerk's Salary February 2018 £792.44**; HMRC Tax & NI £96.07.
- 9.1.2 **Transition Llambed Development Trust: Young at Heart: Hire of Victoria Hall £40.50.**
- 9.1.3 **DJ Ysgol Bro Pedr Disco: 29.03.2018: Rhodri Thomas £70**
- 9.1.4 **Hire of Shiloh Vestry 29.03.2018 £8.50x 3hours = £25.50.**
- 9.1.5 **Eryl Jones Insurance: £276.95**
- 9.1.6 **SSE Swalec: Light at the War Memorial: £14.73.**

9.2 RECEIPTS: £0

9.3 FINANCIAL REQUESTS

- 9.3.1 **Kidney Wales: Walk For Life £0**
- 9.3.2 **Welsh Air Ambulance £50**
- 9.3.3 **Lampeter Music Club: £200/year for 2 years- to find out whether the Music Club is in agreement with this arrangement.**

9.4 THANK YOU CORRESPONDENCE:

- 9.4.1 **Transition Llambed Development Trust (TLIDT): for the recent contribution of £2,500.**
- 9.4.2 **Teenage Cancer Trust for the recent donation of £25.**

9.5 Risk Assessment and Management (Financial) For the Year commencing 1 April 2017 and ending 31 March 2018.

Draft copy circulated and accepted.

10. SUB-COMMITTEES

- 10.1 **Parks:** Tenders were sought for the cutting of the grass at Parc-yr-Orsedd & Maesyderi Field over the summer months. Also, for the cutting of the hedge at Parc-yr-Orsedd (one cut). Closing Date: Thursday 29th March 2018, 12 Noon.

Parc-yr-Orsedd: Hedge Cutting

Tenders received:

D T Eirwyn Williams £185

Graham's Gardening Services £190

Dyfed Gardening Services £300

It was proposed, seconded and resolved to award the contract to Mr Eirwyn Williams.

Parc-yr-Orsedd: Grass Cutting over the summer months and collecting litter twice a week throughout the year

Dyfed Gardening Services £1,150 (April-Sept. inclusive) + £46.66/ month Oct-March – litter collection+ check for signs of vandalism.

Total: £1,429.96.

Graham's Gardening Services: £145/ month (April-Sept

Litter Collection twice/week £11.25 x 52 x2 = £870 + £1,170=£2,040

It was proposed, seconded and resolved to award the contract to Mr Phil Howells, Dyfed Gardening Service. Lampeter Town Council will meet the cost of the litter bags.

Maesyderi Field; Tenders were sought for the cutting of the grass at Maesyderi Field (April-Sept inclusive- one cut per month).

Closing Date: Thursday 29th March 2018 – 12 Noon.

Dyfed Gardening Services £130/cut including strimming edges (cuttings collected)

Dyfed Gardening Services £90/cut including strimming edges £90/cut (mulched)

No decision was reached regarding the above tender, during this meeting.

10.2 Footpaths: Tenders were sought for the maintenance of the Footpaths over the summer months. Closing Date: Thursday 29th March 2018, 12 Noon. It was proposed, seconded and resolved to award the contract to Mr Eirwyn Williams for a fee of £1,330, the only applicant.

10.3 Flowers: RESOLVED: Tenders for the Floral Displays over the summer months were sought by Monday 26th March 2018. 12 Noon. There had been *no* expressions of interest. Discussions were presently ongoing with Mr Jon Hadlow, Ceredigion County Council.

10.4 Welsh Language

St David's Day March had taken place on the 2.03.2018, despite the inclement weather. It was reported that the Event had been a success. The Gig has been postponed until the 18th June 2018.

10.5 Walkers are Welcome: Kay Davies has been contacted requesting an update. *Awaiting a reply.*

10.6 Administration: no report. **General Data Protection Regulation:** latest legal guidance received from One Voice Wales in relation to the General Data Protection Regulation, which should be in place by the 25th May 2018. **Resolved- during a previous meeting -** Administration Sub-Committee to assign further attention to the matter. *Work in Progress.*

As there was no other business the Meeting was adjourned at 9.15pm. '

Date of next meeting: Thursday 26th April 2018 at 7.30pm, Victoria Hall, Lampeter.

------(signed/date)