



*Before the meeting, all present, were invited to participate in prayer.
Cllr. Selwyn Walters led members in prayer.*

**LAMPETER TOWN COUNCIL MINUTES OF
THE MONTHLY MEETING
29.11.2018 VICTORIA HALL, LAMPETER AT 7.30pm.**

1. CHAIRPERSON'S WELCOME AND PERSONAL MATTERS

The Mayor Cllr. Ann Morgan welcomed all present to the meeting.

2. PRESENT

The Mayor, Cllr. Ann Morgan, Deputy-Mayor Cllr. Robert Phillips, Cllr. Kistiah Ramaya, Cllr. Chris Thomas, Cllr. R. G. (Hag) Harris, Cllr. Richard Marks, Cllr. Emma Wood, Cllr. Gary Thorogood, Cllr. Dinah Mulholland, Cllr. Helen Thomas, Cllr. Dave Smith & Cllr. Selwyn Walters.

Meryl Thomas - Clerk Lampeter Town Council.

Carol Thomas - Simultaneous Translator.

APOLOGIES FOR ABSENCE

Cllr. Elin T Jones, Cllr. Rhys Bebb Jones.

3. PRESENTATION – DEREK MARSHALL – AUDIT

Derek Marshall was invited to meet with the Welsh Government's Audit Office regarding this year's Internal Audit. This is a part of their regular routine for a variety of councils throughout Wales.

In essence they were unhappy there was no standards for internal audit for all town councils. They wanted to know the process of the internal audit and that it was carried out in a way that they approved of so they could have confidence in the report. The external audit by Grant Thornton was not cursory but did not go in to the same details as the internal audit, although they had all the paperwork, it was an overview, double checking and signing off for the benefit of the integrity of the audit. They were complimentary about the audit and the range of activities processed and the fact that Derek attended all the finance meetings and some other meetings and that Derek had made some recommendations to the council regarding tidying up the accounts. There were no hint of negativity or criticism that councilors should be concerned about. A preliminary report will be available in early

January.

The external auditors Grant Thornton had commented in their audit, that the council did hold a high level of general reserves and should consider taking steps to reduce the level of reserves in future years. Derek suggested that the council give more information on what the council is committed to spending money on, now and in future to explain why the reserves are needed. It was agreed to post the internal audit remit and report on the council website.

The Mayor Cllr. Ann Morgan thanked Derek for his work and also to the previous town clerk, Eleri Thomas.

Jeremy Smith sent his apologies and was unable to attend the meeting.

4. POLICE MATTERS –

No police present. The clerk to contact the police to request they send someone to the next meeting.

5. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTEREST

None

6. CONFIRMATION OF THE MINUTES OF THE MEETING OF THE 25TH OCTOBER 2018.

Cllr. Kistiah Ramaya said that he needed clarification about the procession from the Victoria Hall to the Cenotaph on Remembrance Sunday, both he and Cllr. Chris Thomas assumed the policy only related to the order of procession from the Cenotaph to the Church. Cllr Hag Harris confirmed that the policy related to all civic processions. Cllr. Kistiah Ramaya felt that the order should be on grounds of seniority. The Deputy Mayor Cllr. Rob Phillips pointed out that as the new policy was now part of the councils standing order the issue could not be re-examined for another six months. It was agreed to raise the issue again in May.

It was **PROPOSED** by Cllr. Rob Phillips and **SECONDED** by Cllr. Kistiah Ramaya and **RESOLVED** that the minutes of the 25th October, 2018 were a correct record and signed by the Chair, The Mayor Cllr. Ann Morgan.

7. MATTERS ARISING.

7.1 Maesyfelin Play Area

A Letter has been received from ADVE Solicitor regarding Maesyfelin Lease. Cllr. Richard Marks to look over Lease for next meeting. Administration committee to meet to discuss, Cllr Hag Harris suggested that Cllr. Chris Thomas who is not on the administration committee should also attend as he has the expertise regarding the inspection on the play equipment.

7.2 Parc yr Orsedd - Trees

The Mayor Cllr. Ann Morgan thanked the Rotary Club for the donation of 4 trees for

Parc yr Orsedd, 3 cherry trees and 1 walnut tree. A few of the Town Council and The Rotary Club members met on Saturday 17th November to plant the trees.

7.3 Litter bin – adjacent to Rugby Club

The bin has still not been replaced, the clerk to write to Mark Chapel at CCC.

7.4 Tea – Young at Heart

Tea on Wednesday 5th December at 3 pm, but Town Council members to be there by 1.30. Cllr. Selwyn Walters asked if it was open to all OAP's in Lampeter and not just the Young of Heart members. The Mayor Cllr. Ann Morgan confirmed that it was open to all OAP's in Town. Cllr. Gary Thorogood suggested a notice to be put in the Grapevine to inform people that it is open to all OAP's. Cllr. Rob Phillips will post on Social Media and the Town Council website.

7.5 Other matters arising

Town Hall – The Mayor Cllr. Ann Morgan reported that an opportunity had arisen to rent a room for the Town Council in the old Town Hall following the closure of the Welsh Quilt Centre run by Jen Jones. The Town Council could hold meetings there and also store council chairs and have the exhibition boards on the wall, which are currently in storage. Cllr. Hag Harris was happy to look in to this but argued that every extra pound spent on the rental of such a room was less money being spent in the community. Cllr. Chris Thomas felt that it would be a good idea as it could be a place for people to meet the town councillors in private. Cllr Kistiah Ramaya felt it was important that the council had a permanent home. Cllr. Dave Smith suggested meeting Jen Jones on neutral ground. It was agreed that the administration committee look in to the costs etc and report back to the Council in the next meeting.

Welsh Women Power Network – Cllr.Elin T Jones was not well so will report in the next meeting.

Street Light - Teifi Terrace – Common – An estimate received from CCC to install 2 street lights on the road between Teifi Terrace and the Common was between £8000 and £10,000.

All Town Councillors thought the cost was expensive. The Deputy Mayor Cllr. Rob Phillips will contact Sam Thomas Electrician to see if there is another cheaper option of having lights installed.

Remembrance Sunday - Cllr. Selwyn Walters commented that it went very well and that the Bugler John Firth was very good and we should send a letter of thanks.

8. CORRESPONDENCE

- 8.1** Letter received from Penbryn residents regarding a potential threat from fir trees located behind The Bryn in North Road. The Mayor Cllr. Ann Morgan confirmed that

this had been sorted, Aled Williams the campus manager for UWTSD had been in contact with the lease holders of The Bryn and they are going to arrange for the trees to be cut. Cllr. Hag Harris also confirmed that there are also a few more properties with leylandii trees bordering Penbryn. Cllr. Chris Thomas confirmed that they were fir trees and not leylandii. It was decided to send the letter to CCC stating that the trees are dangerous and naming the properties where the trees were situated

9. PLANNING MATTERS

- 9.1 Ceredigion County Council - Application A181074** – Bryn Llys, Bryn Road, Lampeter. Proposal – Erection of an extension. No objections.
- 9.2 Ceredigion County Council – Application A181097** – LAS Recycling Ltd, Lampeter Industrial Estate, Lampeter – Retrospective change of use of industrial building – No objections.
- 9.3 Geraint John Planning, Consultation before applying for planning** – Outline planning for 95 units at land at Maes y Deri, Lampeter. Cllr. Dave Smith suggested having a separate meeting to discuss this. A meeting was arranged for 11.12.18 at 6pm.

10. FINANCE

10.1 Payments - The following payments were agreed

UWTSD – Remembrance Sunday Leaflets - £20.70
Transition Llanbed - Hire of Hall - £30.00
Ifan Davies – Repairs town park - £56.00
D T Eirwyn Williams – Pacr yr Orsedd work - £150.00
Clerks Wages - £609.18
HMRC PAYE - £172.71
Carol Thomas – Translator - £157.50

10.2 Receipts –

Precept - £13,666.66

10.3 Financial Requests -

St David's Day committee – Request for a donation of £160.00 for road closure on 4th March 2019 for the annual St David's Day walk. Agreed £160.00.

10.4 Thank you letters

Rhiannon Evans thank you letter for donation of £100.00 towards the food for the Plygain.

11. COMMITTEES

a. ADMINISTRATION

A meeting of the administration was held on 21st November, 2018 to discuss the standing orders. The Deputy Mayor Cllr. Rob Phillips will make a few changes and

will bring a draft copy to the next meeting for discussion.

The Mayor Cllr. Ann Morgan asked the councilors to write to the Town clerk every year if they did not want to receive the £150.00 yearly allowance available.

The Deputy Mayor Cllr. Rob Phillips confirmed that he had checked that Community Councils do not have to employ a Data Protection Officer and also do not have to register and pay a fee with the Information Commissioners Office.

b. FOOTPATHS

Due to the storms Cllr. Hag Harries suggested the members have a walk on the paths and report back in the Footpaths meeting on 10th December at 6pm.

c. PARKS

Parc yr Orsedd – Cllr. Chris Thomas has met with CCC regarding the loose stones in the park. Life trails need repair, waiting for quotes on costs. Benches need cleaning and painting, Cllr. Chris Thomas will work out costs ready for the finance meeting. Playdale will start work on the new play equipment on Monday 10th December.

Maesyderi – CCC have instructed their insurance company regarding the accident. No repairs have been made to date.

d. WELSH LANGUAGE

A meeting was held on 23rd November, 2018 to set up a committee for the National Eisteddfod in Tregaron in 2020. Lampeter was asked to raise £12,500.00 for the Eisteddfod Fund. The council will discuss a donation in the next meeting.

e. FLOWERS

Cllr. Dave Smith is meeting Jon Hadlow from CCC on Friday 14th December, 2018 to discuss next year's flowers.

12. AOB

Cllr Dinah suggested another residential Christmas window competition again this year. Cllr. Emma Wood will help with organising and The Deputy Mayor Rob Phillips will help with Facebook and Twitter.

The Mayor Cllr. Ann Morgan has spoken to Tai Ceredigion regarding the defibrillator and it will be installed in Camfan in the new year.

Cllr. Dave Smith commented that when he was Mayor, CCC had promised to tarmac the strip between the Library and Sainsburys but nothing has been done.

A resident from Bryn Steffan had complained about the two large notice boards by Longleaf that are at the top of the estate, and also no street signage for Bryn Steffan. Cllr. Dave Smith had advised the resident to contact CCC.

Cllr. Dave Smith said that the War Memorial needs cleaning, can we take it back from the ownership of the memorial from CCC and get a professional to clean it.

Cllr. Hag Harries suggested writing to the Chief Executive of the County Council regarding this.

Cllr. Gary Thorogood asked if it was possible to have a small agenda item each month in the council meeting to give feedback on Transition Llanbed. A few successful nights have been held in the Victoria Hall recently, Halloween Ball and a Persian night. In the next few weeks there will be a Polish night, Jazz fusion night and wrestling and they are also having a free Christmas Lunch on the 25th December, 2018. Cllr. Hag Harries didn't feel it was needed on the agenda every week, but happy to hear what is going on with Transition Llanbed. The Deputy Mayor Cllr. Rob Phillips suggested an item on the agenda for anyone to comment on what is going on in the town.

Finance meeting arranged for 17th January, 2019.

Next meeting 31st January 2019 at 7.30pm
Meeting adjourned at 9.40 pm