



**LAMPETER TOWN COUNCIL  
MINUTES OF THE MONTHLY MEETING  
27.07.2017 SAINT PETER'S CHURCH HALL, LAMPETER.**

***Before the onset of the meeting members were invited to participate in prayer.  
Cllr David Smith led members in prayer.***

**PRESENTATION; Jina Hawkes; Peter Skitt, Hywel Dda University Health Board**

The Hywel Dda University Health Board recently announced changes to some clinics, previously provided by the Bro Pedr Medical Practice, at Lampeter. The Health Board had been unable to agree to a long-term lease, to continue providing certain services, from the Bridge Street Practice Site. The previous Lease held on the rooms, which were used by the Practice for these clinics, was over a period of 20 years but a new agreement could not be reached, due to the length of the lease and to the cost implications.

Hywel Dda University Health Board had advised patients registered with Lampeter and Llanybydder GP Surgeries and those seen within the Community Dental Services, on changes to the way in which they accessed Health Board Clinics, previously held at Lampeter Surgery, as from the 1<sup>st</sup> July 2017.

Five clinics had been moved on a temporary basis, to alternative sites to include, in some cases, away from Lampeter, viz:

- Speech and Language Therapy;
- Paediatric Clinic;
- Heart Failure Clinic;
- Community Dental Clinic; &
- Podiatry Clinic.

Members of the Town Council expressed concern in relation to the decision of the Health Board not to renew the lease of the rooms, which previously hosted the clinics; the way communication and consultation with patients had been handled; the lack of strategic approach and the effect on the patients.

The termination of the present lease had been known for a considerable time and it was felt that alternative arrangements could have been put in place, at a far earlier date. It was questioned whether savings would be made under the "temporary" scheme; reservations were aired regarding the distance young families, the elderly and the infirm would have to travel to access alternative clinics at Tregaron, Cardigan or Aberaeron implying additional costs associated with travel and time.

The professionalism of the letter sent to the patients was discussed; it lacked a letter head and date and in one instance had been sent to a baby, whilst other patients had not received the letter. The heading, "FINAL letter – Lampeter Medical Practice"

had left vulnerable people within the community disquieted. Follow-up letters of assurance were recommended.

Mr Peter Skitt, Hywel Dda County Director for Ceredigion, assumed responsibility for this change and reassured members of the Town Council that every effort would be made to resolve the issue. He pledged that services would remain in the local area and that Lampeter would ultimately receive its own Integrated Health Centre. Plans were in place to set up a Lampeter Health Care Project Group, in coming months.

Health Visitor Rhian Davies bemoaned the lack of forward planning & cohesive working as well as the loss of the town's dental clinic following the retirement of the resident dentist.

Patients should direct any enquiries to Hywel Dda UHB'S Patient Support Services on 0300 0200 159.

#### **1. CHAIRPERSON'S WELCOME AND PERSONAL MATTERS**

The Mayor Cllr Hag Harris welcomed all present, to the meeting.

Congratulations were extended to Cllr Robert & Mrs Delyth Phillips, on the birth of their son, Tryfan Samuel.

Condolences were conveyed to Eleri Thomas, on the passing-away of her mother, Mrs Rachel-Anne Thomas.

Both events occurred on Saturday 15<sup>th</sup> July 2017.

#### **2. PRESENT**

Mayor Cllr R. G (Hag Harris); Deputy-Mayor Cllr Ann Morgan; Cllr Rhys Bebb Jones; Cllr David Smith; Cllr Elin Jones; Cllr Dinah Mulholland; Cllr Rob Phillips; Cllr Kistiah Ramaya & Cllr Selwyn Walters.

Mr Mike Lewis: Reporter Cambrian News.

Mr Robert Harries: Reporter Carmarthen Journal.

Jina Hawkes; Peter Skitt – for the duration of the Hywel Dda Health Board Presentation.

Rhian Davies, Health Visitor, Bro Pedr Medical Centre, Lampeter; for the duration of the Hywel Dda Health Board, Presentation.

#### **APOLOGIES FOR ABSENCE**

Cllr Chris Thomas apologized for his inability to attend the meeting.

#### **3. POLICE MATTERS**

**3.1 Chief Inspector Richard Hopkin** had hoped to be present to discuss the Public Space Protection Order within Lampeter and to seek the Town Council's support. He had been unavoidably delayed at the Royal Welsh Show at Builth Wells and asked whether he could meet the Mayor Cllr Hag Harris and possibly, a few other Cllrs the following week to discuss the Public Space Protection Order and other policing matters, which the Town Council deemed relevant. **RESOLVED** to do so.

**3.2 Response received to the request sent to the Office of the Police and Crime Commissioner for Dyfed Powys**, Mr Dafydd Llywelyn concerning the reinstatement of CCTV Cameras within certain areas of Carmarthenshire, Ceredigion, Pembrokeshire and Powys. Careful consideration is being given to reinvestment of CCTV within the policing area and analysis of demand emerging from data relating to crime and anti-social behaviour will dictate where CCTV will be

implemented. The position will not be reinstatement of cameras but rather an approach that ensures adequate monitoring and support, therefore enabling the CCTV to be installed meaningfully. The Police and Crime Commissioner has pledged the investment of CCTV and is committed to its roll out. The team responsible for considering the areas where CCTV should be implemented are bound by the Surveillance Commissioner's instruction to ensure there is a "pressing need". Local Officers in Lampeter have advised that the night time economy is quiet in and around the town and as such, it would be difficult to meet with the requirements of a "pressing need". Therefore, at this time there are no plans to reinstate CCTV cameras in Lampeter. Members stated that night -time crime was not being reported in Lampeter.

**4. DISCLOSURE OF PERSONAL & PREJUDICIAL INTEREST**  
**None Declared.**

**5. CONFIRMATION OF THE MINUTES OF THE MEETING OF THE**  
**29th JUNE 2017.**

These were agreed and signed as a correct record by the Chairman.

**6. MATTERS ARISING FROM PREVIOUS MEETING**

**6.1 Maes-y-Felin Play Area:** A communication from Mr Llyr Edwards, Director of Property Services, Tai Ceredigion, said that the multi-play slide would be removed from the park and the area underneath, covered with grass. Arrangements are in hand to ensure that the remaining apparatus will reach the required standard. The Annual Inspection will take place and work higher than Risk-Score 6 within the Play-Inspection Report will be undertaken by Tai Ceredigion before transferring the Park to the Town Council.

*No Developments to report during this meeting.*

**6.2 Floral Displays within the town over the summer months to include Planters at the town entrances; Smaller pots have been used on purpose.**

An invoice of £4,080 was received from Llanarth Garden Centre for the provision of plants. It was **RESOLVED** to contact Ceredigion County Council to enquire why the Town Council had received the invoice as Ceredigion County Council had been awarded the contract. The advice of the Town Council's Internal Auditor, Derek Marshall could also be sought.

**6.3 Roll of Honour:** transferred from the Lampeter Sorting Office and currently stored at the home of the Cllr David Smith. It was **RESOLVED** to contact UWTSO to ask whether the Board could be stored within the College grounds.

**6.4 Town Council's Notice Board:** (cleaning and improving its general condition): most improvements have been undertaken.

- 6.5 Mayor's Chain and the Purchase of a Safe:** Cllr David Smith reported that arrangements were in hand for the purchase of a safe to store the chain and also to revalue the civic regalia.
- 6.6 Litter Bins:**  
**Response received to the request to position a litter outside Oscar's Den:** the owner, Mrs Margaret Jones, is not opposed to the Town Council paying for a bin to be positioned outside the building and also to service the bin.  
**Outside Gregg's:** The Lampeter Manager is prepared to position a litter bin outside the premises during opening hours but asked whether a licence was required.  
**It was RESOLVED to ask CCC that should a bin be placed at either location, whether it would be serviced.** It had been hoped that the two businesses would provide, fit and service bins outside their businesses.
- 6.7 Social Media Policy of the Town Council:**  
To delegate responsibility to the Administration Sub-Committee to execute this task. *No Developments.*
- 6.8 ICT Training:** It is hoped to arrange ICT Training for certain members of the Town Council and the Clerk during the Autumn.  
Cllrs have been assigned individual e-mail accounts to be used solely for Town Council purposes. Cllr Phillips encouraged members to start to use.
- 6.9 It had been reported to CCC** that cars were encroaching onto the pedestrian area in front of the Old Town Hall, High Street, Lampeter and not stopping when required. In the response from CCC it stated that should cars park partially on the paved area then two options may be worth considering – either a formal parking restriction (yellow lines) might be proposed at the next round of changes to parking restrictions currently scheduled for later this year or bollards of some kind may perhaps be installed at the kerb edge to physically prevent any vehicle from entering the paved area. It was asked whether the Town Council wished to move the matter forward. Regarding the reference of vehicles not stopping, this is not a formal crossing point therefore there is no obligation placed on drivers to do so.
- 6.10 Bollards on College Street,** to ask CCC not to install bollards until the way forward is known.  
It was reported that vehicles parked on double yellow lines in the vicinity of Lloyds Chips to include deliveries. It would be enquired whether drivers could refrain from this practice.
- 6.11 Lampeter Food Festival: Town Council's Stand:** Cllr David Smith will assume responsibility for the Town Council's Stand, which will encompass the theme of Local Tourism. Cllrs and the Clerk agreed to man the stall at different intervals throughout the day. Dr George Lilley had asked whether a dedicated area within the stand could be devoted to the Lampeter Music Club and the Lampeter Chamber Orchestra. It was agreed to grant permission to do so.
- 6.12 Fountain, Harford Square:** communication from Mr Neil Hinchliffe Ceredigion CC, asked whether the Town Council had reached a decision in relation to the transfer of ownership of the fountain from the

County Council to the Town Council. It was **RESOLVED** to ask whether the County Council could repair the recent damage imposed on the Fountain and that efforts made to ensure that the Pump was working efficiently. It was **RESOLVED** to assign further attention to the matter at the next meeting.

- 6.13 Walkers are Welcome:** Communication from Mr James Williams, Chair, Lampeter and District Ramblers, during the previous meeting, regarding benefits to the town from subscribing to the “Walkers are Welcome” scheme. A Steering Group could be established to oversee the project, which would involve representation from the Town Council, Chamber of Trade, local hotels; Trinity Saint David; the Longwood Trust and other interested groups. It was resolved to invite Mr Williams to a future meeting of the Town Council, to discuss further. **Awaiting a reply.**

## 7. CORRESPONDENCE

- 7.1 Cered: Community Leadership Academy:** is a project with the goal to get individuals in Ceredigion between the ages of 18 and 30 to make a difference within their communities. It was enquired whether the Town Council was aware of individuals, who could benefit from the course. Applications should be received by the 22<sup>nd</sup> September 2017.
- 7.2 Community Health Council (CHC):** Independent NHS “watchdog” in Wales concerned with all aspects of NHS care and treatment, which offers confidential support, advice and guidance for those wishing to make a complaint against the NHS. Tel: 01646 697 610. E-Mail: [hyweldda@waleschc.org.uk](mailto:hyweldda@waleschc.org.uk).  
Web: [www.communityhealthcouncils.org.uk/hyweldda](http://www.communityhealthcouncils.org.uk/hyweldda)
- 7.3 Hywel Dda University Health Board asks local residents to share their views on developing the future NHS:** “Transforming Clinical Services” will give people the chance to have their say on how they would like services to improve across Carmarthenshire, Ceredigion and Pembrokeshire. The exercise will run from 22 June-15 September 2017 and is the first stage of a longer-term plan for change. To take part, residents are asked to read the issues paper and answer an accompanying questionnaire. Documents can be accessed via email: [tcs@wales.nhs.uk](mailto:tcs@wales.nhs.uk); by visiting the website: [www.hywelddahb.wales.nhs.uk/tcs](http://www.hywelddahb.wales.nhs.uk/tcs)  
Or the questionnaire can be completed online at: [www.hywelddahb.wales.nhs.uk/tcs](http://www.hywelddahb.wales.nhs.uk/tcs).
- 7.4 One Voice Wales Conference: Saturday 30<sup>th</sup> September 2017.** Builth Wells Show Ground. The theme for this year’s conference is “Local Government Reform”. Guest Speakers will include Mark Drakeford AM, Cabinet Secretary for Finance and Local Government, who will be talking about the Local Government Reform Agenda and its implications for Community and Town Councils. Huw Vaughan Thomas, Auditor General Wales, who will be talking about the work of Wales Audit Office with respect to Community and Town Councils and the developments and improvements that are required. Lyn Cadwallader CEO One Voice Wales who will be talking about a vision for the future of Community and Town Councils and innovative practice within the sector.

- 7.5 Mrs Margaret Jones, Glanhallen, North Road** expressed concern in relation to anti-social behaviour involving Wales and West Houses in North Road. **RESOLVED:** The Chair to discuss the matter with Mrs Jones.
- 7.6 Communication from Mr Mervyn Pugh**, Chairman of Rhondda Cynon Taff Town Twinning Association. Asked for information re the relationship between the Town Council and the Lampeter Twinning Association in a bid to strengthen the case for grant funding from the Rhondda Cynon Taff Twinning Association. Cllr Kistiah Ramaya reported that he had responded to this request.
- 7.7 Other Correspondence: Noted for information.**

## **8. PLANNING MATTERS**

- 8.1 Development Control Committee Ceredigion County Council:** Minutes of last meeting and Agenda of the next meeting.
- 8.2 Ceredigion CC: Planning Application:** A170612: Applicant: Helen Roberts, Maespwll, Llanwnnw Road, Lampeter. Proposal: Change of use to all weather outdoor riding arena for private use. Town Council's observations: No Objections.
- 8.3 Ceredigion CC: Planning Application Number:** A170567.  
**Applicant:** Gilda Owen: Company: Lloyds Pharmacy, Sapphire Court, Watsgrave Triangle, Coventry, CV2 2TX. **Proposal:** Change of use from class D1 healthcare to retail pharmacy A1 to include new entrance in existing window opening, canopy and installation of two air conditioning condenser units. **Location:** Taliesin Court, Lampeter.  
**Town Council's Observations:** Lampeter Town Council does not support this planning application and the change of land use; there would be a loss of space for clinics and parking issues associated with the Surgery. Also, it shows a bias towards one particular pharmacy and will leave another empty building within the town.

## **9. FINANCE**

### **9.1 PAYMENTS**

- 9.1.1 Clerk's Salary June 2017 £784.04;** HMRC Tax & NI £104.47
- 9.1.2 Hire St Peter's Church Hall** Monthly Meeting 27.07.17: £33.25
- 9.1.3 Grass-cutting Maesyderi Field:** G Williams: £120.00
- 9.1.4 Light: War Memorial SSE: £14.73.** Other providers could be considered in the future.
- 9.1.5 One Voice Wales Annual Conference 2017: £80 x 2;**  
 Cllr David Smith and Cllr Dinah Mulholland will represent the Town Council at this Conference.
- 9.1.6 Transition Llambod Development Trust:** Hire of Victoria Hall Young at Heart £13.50.
- 9.1.7 Simultaneous Translation at Monthly Meetings:** Carol Thomas 17.05.2017 £43.75; 29.06.2017 £78.75.
- 9.1.8 Key for Church Hall:** £15.14
- 9.1.9 Dyfed Gardening Services:** Parc-yr-Orsedd £191.66.

### **9.2 RECEIPTS**

- 9.2.1 VAT Refund: £2,425.45**

**9.3 FINANCIAL REQUESTS**

**9.3.1 RAY Ceredigion:** awaiting the Balance Sheet.

**9.4 OTHER FINANCIAL MATTERS**

**9.4.1 The Pensions Regulator:** information regarding Employers/Employees subscribing to the Pension Scheme. As the present part-time employee of Lampeter Town Council earned less than £10,000/ annum on the 1.04.2017 it is not essential to do so. Presently no pension contributions are made by the employee or employer.

**10. SUB-COMMITTEES**

**10.1 Parks:** A meeting had preceded this meeting. It had been **RESOLVED** during the previous meeting to seek a quote from Mr Steve Edwardes in relation to removing the Castle, based at Parc-yr-Orsedd. This had not transpired despite the fact that an official request had been sent to Mr Edwardes. It was **RESOLVED** during the Parks' Sub-committee meeting to request a quote from Mr Edwardes once again to remove the Castle and to level the ground. The park has traditionally catered for children under 8 years of age; it had been agreed during the sub-committee meeting for Cllr Elin Jones to make enquires in relation to positioning an age-appropriate swing-seat; roundabout and slide within the park; a budget was not set.

**10.2 Footpaths:** Work ongoing by Mr Eirwyn Williams.

**10.3 Welsh Language:** no report

**10.4 Administration:** no report.

**11. AOB**

**11.1 It was reported that the public conveniences** based at St Thomas' Street had been closed for over 3 months due to an electrical fault associated with a hand-drier and due to asbestos issues. It was **RESOLVED** to contact Mr Mel Hopkins CCC to ask when the Public Conveniences would reopen. **St Thomas' Street:** the condition of the paved area by Priordy could be improved; seats at the far end of the Cwmins car-park were in poor condition – to report to CCC.

**11.2 Rotary in Wales: marks its centenary in 2017,** a century of Rotary members changing lives and improving communities all over the world. The planting of trees was considered to mark the occasion.

**11.3 Lampeter Food Festival:** to be held on Saturday 29<sup>th</sup> July 2017.

**11.4 Eisteddfod Rhys Thomas James Pantyfedwen** will be held on 27.28.29 August 2017.

**11.5 New shops/cafes have opened in the town eg Granny's Kitchen:** it was proposed that the Town Council could write to each new business to introduce itself and to thank them for investing within the town. It was stated that many cllrs already did this on an individual basis.

*The Meeting was adjourned at 9.55pm.*

**Date of next meeting: It was RESOLVED not to meet during the month of August unless a pressing matter arose: Thursday 28<sup>th</sup> September 2017 at 7.30pm.**

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