



*Before the onset of the meeting members were invited to participate in prayer.
Cllr Selwyn Walters led members in prayer.*

**LAMPETER TOWN COUNCIL
MINUTES OF THE MONTHLY MEETING
31.05.2018 VICTORIA HALL, LAMPETER AT 7.30pm.**

1. CHAIRPERSON'S WELCOME AND PERSONAL MATTERS

The newly appointed Mayor, Cllr Ann Bowen Morgan welcomed all present to the meeting. Congratulations were conveyed to Cllr Hag Harris on his appointment as Chairman of Ceredigion County Council for the 2017-18 Municipal Year.

2. PRESENT

Mayor Cllr Ann Morgan; Deputy-Mayor Cllr Robert Phillips; Cllrs Rhys Bebb-Jones; Cllr R. G. (Hag Harris); Cllr Elin T Jones; Cllr Kistiah Ramaya; David Smith; Cllr Selwyn Walters & Cllr Christopher Thomas.

APOLOGIES FOR ABSENCE

Cllr Dinah Mulholland apologized for her inability to attend the Meeting.

3. POLICE MATTERS

Police Inspector Gareth Jones and Sergeant Richard Marshall had been informed of the meeting.

4. DISCLOSURE OF PERSONAL & PREJUDICIAL INTEREST

Cllr E T Jones declared an interest when the Lampeter Food Festival 2018, was discussed. Minute 6.8 – as Chairman of the Lampeter Food Festival.

**5. CONFIRMATION OF THE MINUTES OF THE MEETING OF THE
26th April 2018**

It was **PROPOSED (Cllr David Smith); SECONDED (Cllr Christopher Thomas)** and **RESOLVED** that the minutes of the 26th April 2018 were a correct record apart from the following amendments:

5.1 Minute Ref: 7.2 Lampeter Food Festival: will take place on Saturday 28th July 2018. *70-80 Stalls are expected.*

Should read: "70-80 stalls have been booked". Approximately 100 stalls are expected.

- 5.2 **Cllr Rhys Bebb Jones and Cllr Robert Phillips** declared a personal interest when the request for financial support from the Eisteddfod Gŵyl y Banc Committee, was received. (Minute ref: 9.3.2)

6. MATTERS ARISING FROM PREVIOUS MEETING

- 6.1 **Maes-y-Felin Play Area:** The draft Lease has been received.
RESOLVED: Cllr Christopher Thomas to read the document and to discuss further with the Parks' sub-committee.
- 6.2 **Safe to hold Civic Regalia:** is now in place behind the counter, within the main reception area, Lampeter campus UWTSD. Cllr David Smith and Mr Gareth Harries, Compass Stationery, were thanked for their work. **Present key-holders:** Mayor Cllr Ann Bowen Morgan; Deputy-Mayor Cllr Robert Phillips. **Items presently stored:** Mayor's /Deputy-Mayor's/ Consort's/ Clerk's Chains & 2 Chinese medals.
- 6.3 **Fountain Harford Square:** there had been a communication issue between CCC, Town Council and Ceredigion Training. Ceredigion Training has now been given the go-ahead to undertake repair work on the Fountain but it is uncertain when this will be undertaken.
Following the site meeting of the 16.11.2017 between Mr Eirian Jones CCC and the Mayor and Deputy-Mayor to discuss the Fountain and the whole Square, a 99 Year Lease was suggested, where the Town Council would take responsibility for the Fountain and the paved area. The Town Council had agreed in principle to the takeover, subject to conditions and explanation concerning certain matters:
1. *That the pump was repaired and operational;*
 2. *Ceredigion CC to clean/weed the area before hand;*
 3. *An arrangement adopted in relation to the Servicing of the bins and sweeping of the area;*
 4. *A breakdown of existing costs provided;*
 5. *Insurance obligations explained;*
 6. *As the area remains the property of CCC under the 99 Year Lease, could the Town Council employ its own contractors to undertake improvements/maintenance or would it be bound by Ceredigion CC regulations?*
- A reply from Mr Eirian Jones, Building Maintenance Manager, CCC on the 25.04.18 stated that the staff member assigned to the issue had been sick, but the staffing issue had now been resolved and this matter should receive attention shortly.*
- 6.4 **Plastic-Free Initiative:** no further developments to report.
- 6.5 **Litter Collection within the Town/ Tidy Towns' Scheme:** It was **RESOLVED** to organise a litter collection within the town on Saturday 14th July 2018 and to recruit volunteers to include Young People, to meet at 10am, at Parc-yr-Orsedd. The Mayor, Cllr Morgan had contacted Rachel Mills, Ceredigion County Council; pickers and other equipment could be provided by the County Council. It is hoped that litter collections could be organised at regular intervals.
It was reported that Ceredigion County Council undertook a litter collection on a regular basis, within the town.

- 6.6 Rotary:** Trees will be planted by the Rotary within Parc-yr-Orsedd, during the Autumn. **RESOLVED:** Parks' sub-committee to liaise with the Rotary Club.
- 6.7 Five Town Councillor Vacancies: Lampeter Town Council:** Notices of Election for Lampeter Town Council, as received from Ceredigion County Council, have been displayed in the vicinity. Applicants will be considered by Ceredigion County Council after the closing date, Friday 1st June 2018 at 4pm.
- 6.8 Lampeter Food Festival:** Saturday 28th July 2018. Cllr Smith agreed to take responsibility for the Town Council's Stall, once again this year encompassing the theme of "Tourism". It was asked whether Cllrs were prepared to help to man the stall at certain intervals.
- 6.9 One Voice Wales Meeting: 23rd May 2018:** Mayor Cllr Morgan and Cllr Smith had attended this meeting. Social housing and members' allowances had been discussed.
- 6.10 NHS Wales: Hywel Dda University Health Board:** "Our big NHS Change"- Consultation on healthcare services in the Hywel Dda University Health Board: Town and Community Councils' Event in Ceredigion -Monday 30th April 2018 at 6.30pm at Felinfach Memorial Hall, Felinfach. Cllr Christopher Thomas represented the Town Council at this meeting.
- The 12 weeks' Consultation extends from the 19th April 2018 -12 July 2018. Residents of Carmarthenshire, Ceredigion, and Pembrokeshire as well as the wider cross-border regions are encouraged to become involved and have their say on three proposals, to improve the way care is provided for the population, within this area. Each proposal has been designed and tested by clinicians to ensure that services are safe, sustainable, accessible and kind for the present and future generations.
- To overcome the significant challenges faced by the NHS, Hywel Dda University Health Board's plan, is to radically change the way local health care services are provided, so that people access most of the care and treatment they need in their local community and are able to stay at home while they undergo treatment, rather than admission to hospital. Reducing the number of main hospitals will mean fewer medical rotas to complete, making it easier to enlist clinicians; shorter waiting times, fewer cancellations and more money for local and community health services.
- In all three proposals, Bronglais District General Hospital will continue to provide services for mid Wales; a new major hospital will be built somewhere between Narberth and St Clears and there will be 10 community hubs across the Health Board area.
- Re the Consultation Document each member of the Town Council was encouraged to read the Document and share views.
- It was resolved to state that a Community Hub for Lampeter had not been included within the initial plans and that the Town Council hoped that it would be incorporated within the final plans. The proposed facilitator would be based an additional 14 miles from Lampeter when compared to Glangwili, Carmarthen, which could prove critical to some

patients when travelling to hospital. Also, no consultation had been undertaken with the Ambulance Station.

Cllr Hag Harris and Cllr Chris. Thomas had been nominated to represent Lampeter Town Council within meetings of the Lampeter Health Care Project, last July but no information had been forthcoming. Arrangements are in hand for Mr Peter Skitt, Hywel Dda County Director for Ceredigion and Jina Hawkes to address the September meeting of the Town Council.

6.11 Motions for One Voice Wales' 2018 Annual General Meeting:

Member Councils were invited to propose a maximum of two motions for debate at the AGM on Saturday 29th September 2018. Motions to be submitted no later than noon, Thursday 31st May 2018. *No motions submitted by Lampeter Town Council.*

7. CORRESPONDENCE

7.1 Proposed Changes to Parking Restrictions: Proposed changes to parking restrictions

Ceredigion County Council proposes multiple changes to parking restrictions within Ceredigion. Maps and further details of proposed changes within the Community Council's ward are available using the following link <http://www.ceredigion.gov.uk/public-it/traffic/1/Lampeter.zip>. Written comments on these proposals to be received by the 29 May 2018. If no response was forthcoming by this date, it would be assumed that there were no objections to what was proposed within the Town Council's ward.

7.2 Ceredigion Community Health Council Meeting: agenda and papers for the next Ceredigion locality meeting.

7.3 Carers' Week: "Supporting Carers to be Healthy and Connected". Friday 15th June 2018, 11.00am-4.00pm, Llanina Arms, Llanarth.

7.4 Other Correspondence: Noted for information.

8. PLANNING MATTERS

8.1 Development Control Committee Ceredigion County Council: Minutes of last meeting and Agenda of the next meeting: for information.

8.2 Planning Application A171092: Ffynnonber Primary School: Proposal: Demolition of School buildings and erection of 20 affordable residential dwellings with associated parking, landscaping and ancillary works. The site would be developed and managed by Tai Wales & West Housing. The Application had been discussed at the Development Control Committee, Ceredigion County Council, of Wednesday 11th April 2018 following the Site Meeting of the 29.03.2018; residents of Bryn Road, Lampeter won their fight to block a bid by Tai Wales & West Housing Association to convert Ffynnonbedr School into flats when the Planning Application was dismissed by Ceredigion County Council planners. However, notices had since appeared on the site outlining plans by Hacer Developments LTD, the development and planning consultants

for Wales and West, to press ahead with demolition, without planning permission, on behalf of the Landlord, the University of Wales Trinity Saint David. It was **RESOLVED** to forward a formal letter to the Vice-Chancellor of the University of Wales Trinity Saint David with a request *not* to permit the demolition before the planning process is exhausted to include possibly, an appeal. (Mayor, Cllr Ann Bowen Morgan). Residents had expressed disquiet over the move to demolish the previous school, before an appeal was made.

It was felt that legal advice should be sought as well as guidance from the local MP and AM.

Ceredigion County Council has confirmed that The Town and Country Planning (General Permitted Development) Order 1995 allowed buildings to be demolished without the need to obtain full planning permission. However, prior to the demolition of a building, that same Order requires the developer to submit full details to the local planning authority in relation to the proposed method of demolition and with regards to how the site is to be restored.

Prior to the meeting Cllr Harris had met Mr Emyr Jones, the university's estates' manager and had voiced concern that the legal process to demolish the old school had been initiated, prior to an appeal. He suggested that the process be halted until the result of an appeal was known. It was felt that there had been a breakdown in communication between TSD, residents of nearby properties, the Town Council and other local partners, before reaching the decision to demolish the former school.

Wales & West Housing Association: A representative of Wales & West Housing Association is scheduled to attend the next meeting of the Town Council, to discuss matters of mutual interest. Wales & West's Policy for Lampeter will feature as an Agenda item to include measures in place, to address anti-social behaviour. The role of the Welsh Government and Ceredigion County Council will also be considered.

RESOLVED: some Town Councillors to seek information from tenants in relation to concerns & Cllrs only to raise questions during the W&W Meeting. Questions will be asked in relation to the Waiting List re housing allocation and how individuals were prioritised for Lampeter.

- 8.4 Place-Plans:** Welsh Government: It was **RESOLVED** to arrange an initial meeting and to invite the following stakeholders- Chamber of Trade, University of Wales Trinity Saint David, Ysgol Bro Pedr & Transition Town. The Mayor would assume the role of Chair.
Meeting to be held: Thursday 7th June 2018 at 7pm at the CAVO Offices.

9. FINANCE

9.1 PAYMENTS

9.1.1 Clerk's Salary April 2018 £806.80; HMRC Tax & NI £98.49.

- 9.1.2 **Transition Llambod Development Trust:** £25. Meeting Room at the Victoria Hall, 26.04.2018. It was agreed to discuss whether the Town Council will continue to meet at the Victoria Hall, at the next meeting. (3 months' trial: April; May; June 2018)
- 9.1.3 **Clonc:** Advert: Post of Clerk to the Council: £12.00
- 9.1.4 **Purchase of items for the Buffet:** Mayor's Civic Event: 6.05.18 £23.90.
- 9.1.5 **24 Bottles of Wine:** Mayor's Installation Ceremony: JH Williams & Son £132.00
- 9.1.6 **Takeaway Food:** Buffet 6.05.18: Yr Hedyn Mwstard: £90.00.
- 9.1.7 **Civic Event:** 6.05.18: Hire of Bowling Club.
- 9.1.8 **Dyfed Gardening Services:** Parc-yr-Orsedd £191.66 x 2
- 9.1.9 **One Voice Wales Training:** Cllr Mulholland £40.00.

9.2 RECEIPTS

9.2.1 Ceredigion County Council: Precept 2018-19

By 30 April 2018: £13,666.67

By 31 July 2018: £13,666.67

By 31 October 2018: £13,666.66

TOTAL PAYMENT £41,000 LESS ELECTION COSTS 2017 (£162.30) = £40,837.70

9.3 FINANCIAL REQUESTS

9.3.1 Lampeter Agricultural Show £500.

9.4 THANK YOU LETTERS

9.4.1 **Bobath:** Specialists in cerebral palsy: for the donation of £50.00.

9.4.2 **Children's Wales Air Ambulance:** Wales Air Ambulance Charity: for the donation of £50.00.

9.4 OTHER FINANCIAL MATTERS

9.4.1 **Ceredigion Community Chest Grant:** Sport and physical activity groups in Ceredigion could take advantage of up to £1,500 to increase participation and improve standards. More information available: www.ceredigionactif.org.uk.

9.4.2 **Grant Thornton: External Audit 2017-18:** arrangements are in hand for Mr Derek Marshall to undertake the Internal Audit.

10. SUB-COMMITTEES

10.1 **Parks':** it is hoped that the Town Council will purchase certain play-apparatus to be positioned within Parc-yr-Orsedd. It is necessary to set a budget.

The fence is in need of a few new posts.

10.2 **Footpaths:** Mr Eirwyn Williams is maintaining the footpaths over the summer months and has used the strimmer at many locations.

10.3 **Flowers: Floral Displays within the Town over the Summer Months**

Llanarth Garden Centre will provide the plants to include the 3 planters on the Town Entrances. (£3,700 ex VAT); Ceredigion

County Council will undertake the Ground's Maintenance (£3,120 ex VAT) and Mr Robert Jones will carry out the watering (£4,200 ex vat).

10.4 Welsh Language

10.4.1 Welsh Language Annual Review: RESOLVED: Cllr Ann Bowen Morgan to compile the Review for consideration by the Town Council.

10.4.2 The Gig has been postponed until the 16th June 2018.

10.4.3 Mural for a wall of the Town: a suitable location is sought.

10.5 Walkers are Welcome: Kay Davies is preparing documents for consideration.

10.6 Administration:

10.6.1 General Data Protection Regulation: enforceable from the 25th May 2018 and incumbent on the Town Council to comply.

10.6.2 REMUNERATION PANEL FOR WALES: Members could be allocated £150 per annum for general expenses, to be introduced in the 2018-19 Fiscal Year. 5 senior members could be allocated an additional £500 and costs associated with child-care/care-givers for members undertaking council work, could be reimbursed – up to £430 per month. The Mayor will be allocated £1,500 and the cost of civic functions will be paid by the Town Council. Travelling costs and overnight stay could be reimbursed. Receipts must be provided and all payments on display, within the public domain. All are optional, and Cllrs may choose not to receive the allowance. Should members not wish to receive the £150 annual allowance they should inform the clerk in writing.

10.6.3 Post of Prospective Clerk: The Administration sub-committee had met on the 1st May (Minutes attached). One applicant for the post. Interviews to be held on Wednesday 6th June 2018. Questions had been compiled. **Job Contract:** to forward to One Voice Wales for approval.

11. AOB

Cllr Rhys Bebb Jones congratulated Cllr Ann Bowen Morgan on her charring skills, during her first meeting as Chair/Mayor

As there was no other business the Meeting was adjourned at 9.30pm. ‘

Date of next meeting:

Thursday 28th June 2018 at 7.00pm, Victoria Hall, Lampeter.

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